



**MINUTES OF PARISH COUNCIL MEETING
5TH DECEMBER 2011, 7.30 PM, METHODIST CHAPEL, FLAMBOROUGH**

Present: Councillors J Crossland, S Emmerson, A Grainger, Mrs K Johnson, V Leppington, Mrs M Sexton, F Villani.

Ward Councillor C Matthews (Ward Councillor Harrap had sent apologies)

No members of the public

Clerk, Libby Woodhouse, recorded the Minutes

273/11 Election of Chairman for the meeting:

RESOLVED: in the absence of the Chairman and Vice Chairman that Councillor Leppington take the Chair for the meeting.

274/11 To receive apologies for absence:

RESOLVED: To receive apologies of absence from Councillors I Woodhouse, M Smales, P Couzens, Mrs C Taylor, R Sellick and B Nettleship. Councillor Mrs Johnson would be arriving late.

275/11 To receive Declarations of Personal/Prejudicial Interests on Agenda Items, the Nature of the Interest and Registration of Gifts:

Any declarations of interest made by Councillors are recorded at the appropriate Minute.
Registration of gifts – there were none.

276/11 Public Participation session to include items on the agenda (to include members of the public and Councillors with prejudicial interests):

No-one wished to speak.

277/11 To approve the Minutes of:

(a) Parish Council Meeting of 7th November 2011:

RESOLVED: that the Minutes of this meeting be approved and signed as a true and correct record.

(b) Parish Council Meeting of 21st November 2011:

RESOLVED: that the Minutes of this meeting be approved and signed as a true and correct record.

278/11 (a) To receive the Clerk's Report & Action Log (for information enclosed):

Christmas Tree – Will be delivered on 9th December but not to Camerons Gardens. The tree will be delivered to Seaways Farm and Councillor Couzens will arrange to transport and erect the tree on 10th December along with the nativity.

Fly Tipping – Ward Councillor Matthews confirmed that the fly tipping on Water Lane had not been reported to ERYC but has been programmed for collection and disposal and this was done.

High Street Footpath outside butchers – this was made good by ERYC.

Rats, Stylefield Road – residents had reported the evidence of rats to Councillors who reported it to me. ERYC inspected the road and could not find any evidence of rats, runs or holes in the vicinity of the street.

Tyres, Monument Garage – Humberside Fire Service visited the site again and reported that the site owner and current tenant are fed up with the situation that has been left by the former tenant. However, the owner has stated he will remove the tyres.

Dog concerns, Village Green – The Animal Warden was contacted and has been doing patrols in the area already. The Warden will continue to monitor the situation.

Dog Sign, Village Green – following fire damage, a new sign has been purchased and given to Councillor Crossland to install.

New post, Village Green – this was removed by vandals on 16th November and was recovered by Councillor Crossland and re-installed by Councillor Woodhouse on 17th November. I logged this as a crime with the police and a PCSO visited on Sunday 20th November. He will do a door to door visit of the area to see if anyone is aware of who did the damage. I made him aware of the other damage in the area and he has stated that he would advertise in the Free Press to see if anyone knows who is doing the damage. I also emailed PCSO Humphrey on 17th November to see if anything can be done locally. There has now been a number of issues – broken fencing to the Village Green, removal of the new post, damage to the Youth Shelter, damage to the wetpour at the playground, arson damage to the surface under the gate and signs at the playground and damage to Camerons Gardens fencing.

New non-emergency Policy number – the 0845 number has now changed to 101.

Clerk's hours – 85 hours worked in November, therefore 21 hours being added back to holiday

PCSO Humphrey – had sent a police report for November which was read out to the meeting.

Bridlington & Driffeld LAT Meeting – will take place on 13th December at Wetwang Village Hall, between 2 and 4 pm.

ERYC, Flood Mitigation Funding Distribution – ERYC hope to be in a position to present the selected list of schemes at the next flood liaison meeting in February 2012.

(b) To consider action required from the Clerk's Exceptions Report (enclosed):

The surface under the gate at the playground will be considered at this meeting.

Councillor Crossland will replace the swing at the playground; the Clerk has the new shackles.

Councillor Crossland will replace the damaged No Dogs sign at the playground.

279/11 Questions/Reports from Councillors and Committee Representatives:

Councillor Mrs Sexton – reported concern at the possible closure of Buckrose Ward at Bridlington Hospital.

RESOLVED: (5 in favour, 1 abstention) to write to the Humber NHS Foundation Trust requesting assurance that the Parish Council would be consulted regarding any proposed changes to Buckrose Ward, proposed Councillor Mrs Sexton, seconded Councillor Emmerson.

280/11 Chairman's Report:

There was no report.

281/11 To consider Planning Applications as listed below and subsequent plans received after the agenda is sent out (planning applications available for public inspection at 7.15 pm):

- (1) **11/05184** – Erection of a shed to house historic tractor
At Trevor House, Dog & Duck Square, Flamborough
For Mr A Grainger
Application Type: Full Planning Permission

Councillor Grainger declared a personal and prejudicial interest in this item (as his own application), left the meeting for the duration of this item, did not take part in discussion and did not vote.

Councillor Leppington declared a personal and prejudicial interest in this item (applicant is his brother-in-law), left the meeting for the duration of this item, did not take part in discussion and did not vote.

Councillor Crossland declared a prejudicial interest in this item (drinking companion of applicant), left the meeting for the duration of this application, did not take part in discussion and did not vote.

This left the Council inquorate and it was not able to consider this application. As this was the second meeting where declarations of interest in this application had left the Council inquorate and the consultation deadline had already been extended, the Council is not able to submit a comment on this application.

Planning Applications Refused by ERYC

- (1) **11/04112** – Erection of dormer bungalow following demolition of existing (amended scheme of 10/04472) at Lartle Hoose, North Marine Road, Flamborough

Planning Applications Granted by ERYC

11/04475/TCA – Application for tree work at St Oswald's Church, Flamborough

282/11 To note/deal with correspondence as listed below:

24-Nov-11	ERNLLCA, NALC and CPRE free planning training, Sat 21 st January at Immingham
17-Nov-11	ERYC, chart of key people in Planning/Development Management and map of area.
16-Nov-11	Yorkshire Water, Yorkshire Bathing Water Partnership, 2001 Beach updates.
16-Nov-11	ERYC, Sustainability Appraisal and background documents, emailed round Councillors, to view with current LDF consultation documents.
15-Nov-11	ERYC, Overview & Scrutiny Annual Work Programme, emailed to Cllrs (attached)
14-Nov-11	ERYC, Standards Committee, 22 nd November, emailed round Councillors
14-Nov-11	James Legal, free surgery advice, monthly group discussion for residents
12-Nov-11	Wingbeats, Minutes of last meeting, next is 21 st February 2012, 6.30 pm, Town Hall
11-Nov-11	ERYC, Draft Housing Strategy, comments by 6 th January 2012 – emailed to Cllrs.
11-Nov-11	ERYC, Flood Liaison Group, next meeting 10 am, 10 th February 2012, County Hall.
08-Nov-11	Humberside Police Authority, Newsletter
Nov 11	NALC, re subscription to LCR magazine, £15.50 per year.
Nov 11	ERNLLCA, November's newsletter (attached), NSALG, Allotment/Leisure Gardener

283/11 Accounts

- (a) **To approve payment of accounts to 30th November 2011:**

Chq No	Creditor	Net Due	VAT	Total
2081	ERYC, May 2011 Election Recharges	2,233.29		2,233.29
2082	MR & KM Couzens, Grounds Maintenance cut x 15	247.00	49.40	296.40
2083	Sign & Design, replacement No Dogs sign for playground	20.00		20.00
2084	United Carlton, Photocopying (Aug-Nov)	16.59	3.32	19.91
2085	Yorkshire Water, toilets - CANCELLED-METER READ	0.00		0.00
2086	Yorkshire Water, Allots Water Rates (3rd qtr Est)	67.34		67.34
2087	Wicksteed Leisure Ltd, shackles for swings	36.50	7.30	43.80
2088	NSALG, Annual Membership Fee	55.00	11.00	66.00
2089	SLCC, Clerk's Annual Membership Fee	140.00		140.00
2090	Yorkshire Moors Xmas Trees Ltd, Xmas Tree & delivery	165.00		165.00
2091	Flamborough Methodist Church, Annual Hire & EO 21/11/11	220.00		220.00
2092	Flamborough Village Hall, allot rent collection 29/10/11	8.00		8.00
2093-95	PAYE (Nov)	1,223.35		1,223.35
2096	Clerk Expenses (Nov)			
	Telephone	8.00		8.00
	Broadband Connection	7.50		7.50
	Expenses towards working from home	12.00		12.00
	Postage	11.64		11.64
	Stationery	6.98		6.98
	Photocopying paper	7.00		7.00
	Car Allowance	20.00		20.00
	Deliveries	2.00		2.00
	Toilets Supplies	19.88	3.98	23.86
2097	Yorkshire Water	68.65		68.65
	Totals	4,595.72	75.00	4,670.72

Received

£240.00 Allotment Rent
 £8.02 Toilets Donations Box

Extra Account

Chq 2098 - £121.46 inc VAT for tender advert in the Bridlington Free Press for the Footway Lighting Maintenance Contract.

RESOLVED: (All in favour) that the accounts as submitted including the extra account should be paid, proposed Councillor Mrs Sexton, seconded Councillor Villani.

(b) To note Budget Monitor/Bank Reconciliation to end of November:

RESOLVED: (All in favour) to note and accept the document, proposed Councillor Villani, seconded Councillor Mrs Sexton.

284/11 (a) To receive a report from Councillors Woodhouse and Smales from attendance the consultation meeting for the LDF Core Strategy Further Consultation (enclosed);

In the absence of Councillors Woodhouse and Smales, this was deferred to the next meeting.

(b) To consider a response to the LDF Core Strategy Further Consultation (enclosed):

This was deferred to the next meeting and the Clerk will ask for an extension to the deadline.

285/11 To consider and respond to ERYC's Proposed Modification Order to correct the position of Bridlington Footpath No. 24 (enclosed) and to receive and consider the response to the consultation from Mr Colin Seymour:

There was discussion on this issue.

RESOLVED: (All in favour) that the Parish Council has no objection to the footpath alterations as long as this does not affect the existing ancient bridleway between Sewerby and Flamborough, proposed Councillor Mrs Sexton, seconded Councillor Grainger.

286/11 To approve December's Newsletter, copying and distribution:

RESOLVED: (All in favour) that the Newsletter is approved and copied to the Shops, Library, etc, proposed Councillor Villani, seconded Councillor Leppington.

287/11 To consider representatives to attend the ERYC Community Partnership event, Cass Hall, Driffield on 7th December between 6 and 9 pm – attendance is important for future working relationships between Councils and to consider three top priorities for an action plan:

Councillor Mrs Johnson arrived at the meeting.

Councillor Mrs Johnson will attend and will ask if Councillor Sellick wishes to attend.

287/11 To consider the Personnel Committee working processes – staff appraisals and ERNLLCA's advice (enclosed):

The Council deferred this item to the next meeting as Councillor Sellick was not present.

288/11 To consider the Parish Council's Development Plan (enclosed) – omitted from budget meeting in error:

The Council deferred this item to the next meeting as Councillor Sellick was not present.

289/11 To agree to purchase replacement PPE for the Toilet Cleaner – boots and trousers:

RESOLVED: (All in favour) to purchase new PPE for the Toilet Cleaner who will sign for them, proposed Councillor Villani, seconded Councillor Mrs Johnson.

290/11 To consider a donation to the Village Hall with respect to the light to the rear of the Hall and to consider an ongoing commitment to this each year:

The Clerk read out a letter from Councillor Smales who had attended the recent Village Hall Committee

RESOLVED: (All in favour) that the Council donates £35 to the Village Hall for the running cost of the light to the rear, proposed Councillor Mrs Sexton, seconded Councillor Mrs Johnson.

RESOLVED: (All in favour) that the Council makes this an ongoing commitment each year within the budget, proposed Councillor Mrs Sexton, seconded Councillor Mrs Johnson.

291/11 Report from PCSO Humphrey:

PCSO Humphrey arrived at the meeting and was able to give an up to date report to Councillors

The PCSO reported on

- a meeting that took place last week with residents, PC Scotter and D England from ERYC Highways with regard to speeding at North Marine Road and the Council and Police hope to have proposals to consider soon; perhaps the installation of chicanes.
- Damage at the Village Green – she does not think this is being done by youngsters as there has been no response to queries at the Schools.
- ASB is being monitored on Friday/Saturday nights and she has asked colleagues to attend Flamborough on those nights.

Councillor Mrs Johnson – reported on bags of empty bottles/cans being dumped in a field off Bempton Lane.

Councillor Mrs Sexton – reported concern about parking on the footpath opposite the Seabirds on Tower Street as members of the public cannot use the footpath.

The PCSO left the meeting following her report.

292/11 To consider a request from HART (Holderness Area Rural Transport) for a donation (enclosed):

A letter from Councillor Smales was read out to the meeting. He reported concern from local businesses in the village that trade was being taken away by residents using this transport to access shops in Bridlington.

A proposal by Councillor Villani and seconded by Councillor Mrs Johnson to give a donation of £50 as last year was defeated by three votes to four.

293/11 Allotments:

(a) To report on the Clerk's monthly site visit and consider action re management:

The Clerk and Councillor Smales had visited the site that day and there did not appear to be any problems. The shed on plot 74 had been removed by the outgoing tenant.

(b) To let vacant plots:

The Clerk was currently letting vacant plots. When all vacancies were let, there would be two and a half plots left vacant.

(c) To consider granting permission for sheds, greenhouses, etc:

RESOLVED: (All in favour) to grant permission to the tenants of plots 75 and 71 for sheds.

- (d) **To consider that there are 31 plots where there are sheds/greenhouses/chicken huts where there is either no record of permission for the items or the sheds etc were already in place when the tenant took over the plot and to agree that letters are sent to these tenants confirming that all items must be removed by the tenant at their expense on termination of the tenancy:**

RESOLVED (All in favour) to write to the tenants concerned drawing their attention to the existing Tenancy Agreements that they have signed which is renewed every year and to paragraph 2.12 with regard to Buildings, proposed Councillor Grainger, seconded Councillor Mrs Johnson.

- 294/11 To resolve that due to the confidential nature of the business to be transacted, the press and public are excluded from the remainder of the meeting (Section 1(2), Public Bodies Admissions to Meetings Act 1960):**

RESOLVED: That the public are excluded from the meeting.

- 295/11 To consider prices received for work to concrete the base area of the gate at the playground and base area of Tower Street bus shelter:**

No priced were received.

The Council deferred further consideration of this item until February.

Signed as a true and correct record
Councillor I Woodhouse
Chairman, Flamborough Parish Council

I. Woodhouse

..... Date ...9th January 2011...