

**FLAMBOROUGH PARISH COUNCIL****MINUTES OF PARISH COUNCIL MEETING  
6<sup>TH</sup> JUNE 2011, 7.30 PM, METHODIST CHAPEL, FLAMBOROUGH**

**Present:** Councillors I Woodhouse (in the Chair), P Couzens, J Crossland, A Grainger, Mrs K Johnson, V Leppington, Miss B Nettleship, R Sellick, Mrs M Sexton, M Smales, and F Villani.  
ERYC Ward Councillors and PCSO Humphrey had sent apologies.  
4 members of the public  
Clerk, Libby Woodhouse, recorded the Minutes.

**134/11 To receive apologies for absence:**

*RESOLVED:* To accept apologies of absence from Councillors S Emmerson and Mrs C Taylor.

**135/11 To receive Declarations of Personal/Prejudicial Interests on Agenda Items, the Nature of the Interest and Registration of Gifts:**

Any declarations of interest made by Councillors are recorded at the appropriate Minute.  
Registration of gifts – there were none.

**136/11 To receive a presentation from Jason Smith regarding the Christchurch Action Team who would like to promote a project to work cleaning up the area, eg litter picking, dog fouling, etc:**

The Chairman introduced Jason Smith from the Christchurch Action Team who reported on the activities of the team which is ERYC funded to the end of the year and undertakes litter picking, dog fouling, graffiti cleaning, etc. They would need to become self-sufficient at the end of the year and although the team would not charge for litter picking or dog fouling they would charge £10/hour for graffiti, etc. The Chairman thanked Mr Smith for his presentation and when the Council need the Team's help they will contact them – there may be issues that could be dealt with by the Team.

**137/11 Public Participation session to include items on the agenda (to include members of the public and Councillors with prejudicial interests):**

**Mrs M Major** – reported concern for the hairdressers Impressions on High Street and they were seemingly becoming targets for anti-social behaviour and rubbish dumping. The Council gave Mrs Major the phone number for the Police and the Clerk will report it to PCSO Humphrey.

**Councillor J Crossland** – reported on the road closure of the B1255 Flamborough to Bridlington Road for runners on Saturday 4<sup>th</sup> June for the entire afternoon which had caused problems for local business and tourism – visitors could not get in or out of Danes Dyke or the nearby camp sites and ERYC had not consulted the Parish Council or let us know which would have been courtesy. The Clerk will write a strong letter to ERYC Highways pointing out how ridiculous the situation was for a busy half term weekend and stating that the Council hopes this does not happen again.

**Councillor J Crossland** – reported that Yorkshire Water dug up the road on Church Street at the Church bend near Church Farm which must have been planned work for the busy Saturday of half term week and caused chaos with traffic backing up as this situation was left for a few days. The Clerk will write to complain to highways regarding the poor planning of this.

**138/11 (a) To approve the Minutes of Annual Parish Council Meeting of 16<sup>th</sup> May 2011:**

*RESOLVED:* (All in favour) that the Minutes of this Meeting be approved and signed as a true and correct record.

**(b) To approve the Minutes of Parish Council Meeting of 16<sup>th</sup> May 2011:**

*RESOLVED:* (All in favour) that the Minutes of this Meeting be approved and signed as a true and correct record.

**139/11 (a) To receive the Clerk's Report & Action Log (for information enclosed):**

**Flower Box planting** – this had been completed.

**The Eaves (next to Whinbrae), South Sea Road** – The owner of The Eaves visited the Clerk and showed plans and a land registry title dated February this year as he has purchased the strip of land next to The Eaves that has been the subject of recent enquiry.

**Tyres, Monument Garage** – The Fire Station checked out the situation and reported that this is a problem with the tyres. The new tenant will not pay for their removal as they were left by the previous tenant. Letters will be sent to the previous tenant, owner of the site and Environment Agency.

**New Website** – The Clerk went to County Hall, Beverley on 3<sup>rd</sup> June to receive training on the new site – this is being developed but it not live. Alterations can be made to the site which can be previewed at <http://flamboroughparishcouncil.eastriding.gov.uk>. Time is needed to migrate the information.

**Temporary Toilets** – An ERYC Officer reported that they will be starting the new scheme in the future and proposals to site temporary toilets which can connect to the current café main drain sewage system cannot now be achieved whilst work is being undertaken. Currently there are no plans for septic tank temporary toilets (cost last year was £1200 per month). The Clerk had written to the Chief Executive but had not yet received a reply.

**Dog Control Sign, Playground** – Ward Councillor Matthews had contacted the ERYC officer who has apologised for the lack of response and signage and hopes to deal with this within the next few days – however this still has not been completed.

**Signs** – Four signs (two operator signs and one “No Dogs” sign for the playground and a “No Dogs, No Ball Games” sign for Camerons Gardens have been purchased – this will be installed by Cllr Crossland.

**Litter Bins, Flamborough** – there has not been any response from ERYC with regard to the bin at North Landing or bin collections over bank holiday weekends.

**Caravans, DIY Shop, Bempton Lane** – the Enforcement Officer reports that this has been checked out and the Officers will have to decide what to do.

**Weed killing, Flamborough** – The ERYC Officer states that they are working through the spraying round and Flamborough will be done in the near future and he will try to prioritise the area.

**Charlie's Gardens** – Councillors Crossland, Leppington and the Clerk visited the Solicitors on 1<sup>st</sup> June regarding the purchase.

**Training** – Councillor Miss Nettleship and the Clerk attended the ERNLLCA Role of the Councillor training on 1<sup>st</sup> June.

**ERNLLCA Conference** – the Clerk will attend this on 10<sup>th</sup> June – presentations regarding the planning process and potential changes, the Code of Conduct and the potential changes as a result of the new bill, effective communications with the media and public, and Council finance and audit.

**Logo** – certificate was presented by Councillor Smales and the Clerk to Danni Stork at a School Assembly and is now in use on Parish Council documents and will be placed on the new website.

**Bridlington Town Centre Area Action Plan** – has been submitted to the Secretary of State. An independent Inspector has been appointed to carry out an examination into the soundness of the AAP and there will be a public hearing later this year. Submission documents can be found at [www.bridlingtonrenaissance.com](http://www.bridlingtonrenaissance.com). Hard copies can be inspected at Bridlington North Library, Bridlington Central Library and the Town Hall.

**Clerk's Hours** – the Clerk worked 84 hours in May.

**Chickens, Crofts Hill** – Councillor Couzens had mentioned this problem to the owners.

**PCSO Humphrey** – had sent an updated report on the logs for Flamborough which the Clerk read out.

**National Association of Local Councils** – the Government is consulting on the “Relaxation of planning rules for change of use from commercial to residential to free up land for housing”, comments by 20<sup>th</sup> June.

**ERYC, LDF Newsletter** – the first newsletter on the progress of the Local Development Framework was handed round to Councillors.

**ERYC Draft Open Space Review and Playing Pitch Strategy** – this was given to Councillors who wished to view the sections relevant to Flamborough. The Council did not wish to put this on the next agenda for comment but noted the documents.

**Flamborough signs** – these had been installed by Councillors Leppington and Grainger

**War Memorial repair to front steps** – Councillor Woodhouse had completed repairs.

**(b) To consider action required from the Clerk's Exceptions Report (enclosed):**

**Bow top fence/cradle seat, trim long bolts** – had been completed by Councillors Villani and Sellick

**Round surface rocker** – the ground had been made good by Councillors Villani and Sellick

**Rotating Barrel** – the ground had been made good by Councillors Villani and Sellick.

**Flat swing seats** – bushes to be replaced by Councillor Crossland

**New Operator.Dog signs** – to be installed by Councillor Crossland.

**Slide** – sharp projection had been removed by Councillor Grainger

#### 140/11 Questions/Reports from Councillors and Committee Representatives:

**Councillor Smales** – reported that the Village Hall toilets had been refurbished, the floor sanded and walls painted with some funding.

**Councillor Smales** – reported that the phone box at the top of Crofts Hill was a mess.

**RESOLVED:** (All in favour) that the Clerk report the problem to BT and asked that it is repaired, proposed Councillor Villani, seconded Councillor Smales.

**Councillor Smales** – reported that he had been asked by a member of the public to bring up at the meeting whether the DIY at Bempton Lane had a heavy goods vehicle licence.

**RESOLVED:** (8 in favour, 3 against) to contact the Traffic Commissioners to enquire, proposed the Chairman, seconded Councillor Smales.

**Councillor Grainger** – reported that the seat near the burnt down café at South Landing needs fixing. Councillor Crossland will give a price at the next meeting for fixing it.

**Councillor Mrs Sexton** – reported the proposed ban on kite flying in Bridlington is ridiculous. She would find out more for the next meeting.

**Councillor Villani** – reported the style at Hartendale Farm is broken.

**Councillor Sellick** – reported the bridge at Stylefield bottom is broken. The Clerk will report both to the Rights of Way Officer at ERYC.

**Councillor Couzens** – reported that a tree had been hacked off at the Little Green. A whole arm had been removed and a stump left. The Clerk will write to Mr Wiles who had been seen cutting the tree asking that in future he must contact the Parish Council as the trees are Parish Council property and as they are in a Conservation Area there are procedures to follow.

#### 141/11 Chairman's Report:

The Chairman had nothing to report.

#### 142/11 To consider Planning Applications as listed below and subsequent plans received after the agenda is sent out (planning applications available for public inspection at 7.15 pm):

- (1) **DC/11/01382** – Continued use of industrial unit as DIY centre for temporary period (ADDITIONAL INFORMATION)

At Flamborough Gas, Unit 11, Flamborough Rural Workshops, Bempton Lane, Flamborough  
For Ms J Smith

This application had been considered at the last meeting but additional information had been received.

**RESOLVED:** (10 in favour, 1 abstention) that the original decision remains which is to recommend refusal and refer it to the appropriate committee as it is felt that the applicant has had three years which is a reasonable time to re-develop the other site at Chapel Street. There has not been any planning application to re-develop the other site since 2006/7. Proposed the Chairman, seconded Councillor Smales.

#### Planning Applications Granted by ERYC

- (1) **DC/11/00509** – Erection of public convenience and general room for mixed use as training room, visitors/information centre or nature conservation groups centre and café at South Landing Public Conveniences, South Sea Road, Flamborough.

- (2) **DC/11/01212** – Construction of new vehicular access and dropped kerb at Green Stack, Carter Lane, Flamborough.
- (3) **DC/11/01451** – Installation of a manege to existing horse paddock at land west of The Grange, Bempton Lane, Flamborough

**143/11 To note/deal with correspondence as listed below:**

May 11 ERYC, Tackling Anti-Social Behaviour in our Community – Issue 5, May 2011 (enc).  
 May 2011 ERNLLCA Newsletter (enc).  
 May 2011 ERYC, FLAG newsletter (enc)  
 Playground advertising.

**144/11 Accounts**

- (a) **To approve payment of accounts to 31<sup>st</sup> May 2011 (as attached sheet):**

**Received**

£4.07 Toilets donations box  
 £1.75 Interest, War Bonds

**Accounts Paid**

Chq 2004	£81.93	Yorkshire Water, Allotments
Chq 2005	£166.86 inc VAT	ERYC, Street Lighting Maintenance 1/1/11-31/3/11)
Chq 2006	£296.40 inc VAT	MR & KM Couzens, Grounds Maintenance Cut 4
Chq 2007	£20.50	A Grainger, supply timber for allotment gates work
Chq 2008	£50.00	ERNLLCA, one attendee, Spring Conference 10 <sup>th</sup> June
Chq 2009	£60.00	ERNLLCA, two attendees, Role of Councillor Training

Chq No	Creditor	Net Due	VAT	Total
2010	Sign & Design, Operator signs, Playground, Camerons Gdns	80.00		80.00
2011	United Carlton, photocopying (Feb-May)	24.82	4.96	29.78
2012	MR & KM Couzens, Grounds Maintenance cut 5	247.00	49.40	296.40
2013	Yorkshire Water, Toilets, 1st qtr estimated	77.89		77.89
2014-17	PAYE (May)	1,365.26		1,365.26
2018	Clerk Expenses (May)			
	Telephone	8.00		8.00
	Broadband connection	7.50		7.50
	Expenses for working from home	12.00		12.00
	Postage	10.04		10.04
	Stationery	10.26		10.26
	Car Allowance	20.00		20.00
	Deliveries	2.00		2.00
	Toilets supplies, Brid Cash & Carry	6.76	1.35	8.11
	<b>Totals</b>	<b>1,871.53</b>	<b>55.71</b>	<b>1,927.24</b>

Councillor Couzens declared a personal interest (had account for payment) remained in the meeting but did not vote.

**RESOLVED:** (10 in favour, 1 abstention) to approve the accounts for payment.

- (b) **To note Budget Monitor to end of May:**

The Council noted spending against the budget so far this year.

**145/11 To note road closures in Flamborough (Carter Lane and Post Office Street), as enclosed:**

The Council noted the road closures whilst work to the junction at Post Office corner were completed. Work was due to be started during the week of 20<sup>th</sup> June.

**146/11 To note the ERYC “Village Walkabout” aimed at identifying works required within the village to be carried out by the multi-skilled team will take place on 14<sup>th</sup> June 2011, 10 am, start Library and consider representatives for the walkabout:**

Councillor Mrs Johnson, the Clerk and possibly Councillor Crossland would attend. It was understood that Councillor Harrap would be present. Any issues should be reported to the Clerk prior to the day.

**147/11 To approve the enclosed Newsletter (June’s), Annual Report 2010-2011, copying to include the Emergency Plan Questionnaire all costing £202.80 inc VAT at East Riding College to include stapling and folding, and distribution by the Guides costing donation of £200:**

**RESOLVED:** (All in favour) to approve June’s Newsletter, the Annual Report 2010-2011, copying at East Riding College and distribution by the Guides to every household, proposed the Chairman, seconded Councillor Smales.

**148/11 Parish Council insurance – to consider quotes from Came & Co and Zurich, enclosed:**

**RESOLVED:** (All in favour) to return to Zurich for the insurance for this year in the sum of £1,450.20 plus IPT (£1,537.21), a saving of £600 on the quote from Came & Co, proposed Councillor Crossland, seconded Councillor Sellick.

**149/11 To donate £350 to the maintenance of St Oswald’s graveyard as budgeted:**

**RESOLVED:** (All in favour) to donate £350 to the maintenance of St Oswald’s graveyard as budgeted, proposed the Chairman, seconded Councillor Couzens.

**150/11 Salt Bin, Flaen Road – although there is no specific power to site a salt bin on a private road or property, following consultation with ERNLLCA it appears the Council can use the Section 137 power as it would match this criteria. Therefore due to this new information the Council may wish to re-consider siting a salt bin at this location:**

**RESOLVED:** (All in favour) that it is the policy of this Council not to consider salt bins on private land, proposed the Chairman, seconded Councillors Mrs Sexton.

**151/11 Light 32 Crofts Hill - to approve replacement of the whole unit as recommended by ERYC - fuse box cover front off/door missing from enclosure – see enclosed:**

ERYC had quoted £524.84 to supply to YE a new pole bracket fitted with a 50 watt son lantern for their linesman to install and including their charges.

**RESOLVED:** (All in favour) to ask for a breakdown of costs as it was thought this was expensive, proposed Councillor Crossland, seconded Councillor Leppington.

**152/11 To consider ERYC’s proposal to implement “No Horses” road markings in conjunction with a replacement road traffic “No Horses” sign (to be welded to the post so cannot be removed) which would both be introduced just inside the entrance to Danes Dyke from the B1255:**

**RESOLVED:** (10 in favour, 1 against) to accept the proposals, proposed the Chairman, seconded Councillor Crossland.

**153/11 To consider the enclosed ERYC correspondence regarding the Code of Conduct and enclosed Guide for Members on the Code of Conduct and to consider location and content of ERYC proposed training sessions:**

The Council noted the correspondence and Guide. The Clerk will reply that Councillors would be interested in attending the training if it is in Bridlington.

**154/11 To review and update the purchase of Charlie's Gardens:**

Councillors Crossland, Leppington and the Clerk had visited the Solicitor on 1<sup>st</sup> June to receive an update with regard to the contract. There was nothing significant that the Council had not known. There would be clauses with regard to YE's right of access to the sub-station, non-removal of trees, fences are in party ownership and access to repair them by neighbours would be required and gates would be a problem because of access for YE but this would be discussed later. The Solicitor will ask for blanket approval for allotment sheds as part of the process. Completion is possible by the end of June.

**155/11 To consider a Parish Council Development Plan – Councillor R Sellick:**

Councillor Sellick wished the Council to be proactive rather than reactive and to set out what it intends to achieve over the next three to five years, for example replacement swings, slide, street lights and to renovate areas such as Fishermans Gardens.

**RESOLVED:** (All in favour) that Councillor Sellick writes out a draft for a plan, proposed Councillor Sellick, seconded the Chairman.

**156/11 To consider weed-killing as part of the Grounds Maintenance Contract:**

Councillor Couzens declared a prejudicial interest (as the contractor), left the meeting for the duration of this item, did not take part in discussion and did not vote.

There was discussion and Councillor Crossland was of the opinion that he was against weed-killing from the start and that it does not damage the posts however the alternative view was that the majority of the weed-killing was needed and had been done properly however was bad under seats and at the playground. The contractor had indicated to the Clerk that a different product could be used next year with a change of nozzle jet for a low dosage output. Last year's contractor had not sprayed and so it had made a big difference this year.

Councillor Couzens returned and resumed the meeting.  
Councillor Smales left the meeting to go to work.

**157/11 To receive a price from Councillor Crossland to install the new finials at the Fishermans Memorial:**

Councillor Crossland indicated that the cost to install the finials would be approximately £100.

**RESOLVED** (9 in favour, Councillor Crossland abstained) to agree a budget of £100 for this work, proposed the Chairman, seconded Councillor Grainger.

**158/11 To update the badge of office – needs Chairmen for 09-10 and 10-11 engraving onto it:**

Councillor Crossland will contact the Filey jeweller to see if he has any more bars. If not, the Clerk or Councillor Villani will ask Hallmark in Bridlington.

**159/11 To review work to Fishermans Gardens:**

The anchor is still in the sea. Councillor Leppington will endeavour to get it during the summer and put it on the agenda again for September.

**160/11 Allotments:**

Councillor Miss Nettleship declared a prejudicial interest (family is a tenant), left the meeting for the duration of this item, did not take part in discussion and did not vote.

(a) **To clear plot 59:** This will be considered at the next meeting as the NTQ had only just been served.

(b) **To report on the Clerk's monthly site visit and consider action re management:**

The Clerk and Councillor Smales had visited the site on 6<sup>th</sup> June and in the main it was looking good.

(c) **To let vacant plots:**

There were no vacant plots but there were five on the waiting list which the purchase of Charlie's Gardens would take into account. The Council asked the Clerk to get legal advice with regard to removing plots from tenants who had a lot of plots for the next meeting.

(d) **To consider granting permission for sheds, greenhouses, etc:**

There were none.

Councillor Miss Nettleship returned and resumed the meeting.

**161/11 To resolve that due to the confidential nature of the business to be transacted, the press and public are excluded from the remainder of the meeting (Section 1(2), Public Bodies Admissions to Meetings Act 1960):**

**RESOLVED:** to exclude the press and public due to the confidential nature of the business.

Councillor Mrs Sexton objected and stated it should be in the public domain. It was considered that discussion would take place on the Cleaner's contract and terms and conditions and should therefore be considered in private. This would be lawful to do so.

**162/11 To consider paying the Toilet Cleaner one hour extra per week for cleaning out and disinfecting the bus shelter:**

**RESOLVED:** (All in favour) to pay the Toilet Cleaner one hour extra per week, proposed Councillor Villani, seconded Councillor Couzens.

Signed as a true and correct record .....  
Councillor I Woodhouse, Chairman  
Flamborough Parish Council

*I. Woodhouse*

..... Date.....4<sup>th</sup> July 2011.....