

FLAMBOROUGH PARISH COUNCIL

**MINUTES OF PARISH COUNCIL MEETING
7TH FEBRUARY 2011, 7.30PM, METHODIST CHAPEL, FLAMBOROUGH**

Present: Councillor F Villani (in the Chair), P Couzens, J Crossland, S Emmerson, A Grainger, V Leppington, Mrs K Johnson, D Morton, Mrs M Sexton, M Smales, Mrs C Taylor, I Woodhouse
Two members of the public
PCSO Feirn
ERYC Ward Councillors had sent apologies
Clerk, Libby Woodhouse, recorded the Minutes.

25/11 To receive apologies for absence:

RESOLVED: To receive apologies of absence from Councillor R Sellick

26/11 To receive Declarations of Personal/Prejudicial Interests on Agenda Items, the Nature of the Interest and Registration of Gifts:

Any Declarations of Interests made by Councillors are recorded at the appropriate Minute.
Registration of gifts – there were none.

27/11 Public Participation session to include items on the agenda (to include members of the public and Councillors with prejudicial interests):

PCSO Feirn –

- Reported that on 28th January approximately 50-60 kids came up from Bridlington. The Police had received information that this was going to happen and patrols came up. There had been some damage to cars and the Police were appealing for witnesses. The Police had rounded up the kids and sent them back to Bridlington by bus or Police cars. There had been subsequent patrols on the days following. The reason it had got out of hand was because it had got out on Facebook.
- Exercise classes for older ladies are now taking place in the Village Hall.
- The Community Roadwatch scheme will be going ahead for a trial period when a volunteer had received CRB clearance. PCSO Feirn clarified for Councillor Mrs Sexton that she hoped it would start before the end of the month.

Derek Harvey -

Reported that the wall at the back of the new houses on School Lane had been passed at the planning appeal. He did not know how it got permitted development and then following the planning refusal it had gone to appeal and the appeal had been won. According to the appeal the wall was to remain but had to be rendered and painted white within three months of the appeal date. So far, nothing had been done. The Clerk will contact the Enforcement Officer as the applicant had not complied with the conditions.

PCSO Feirn –

Reported that the person camping in Danes Dyke had been arrested and the Council had removed everything. If he returns to the village, the Police need to know.

Councillor Emmerson –

Reported that the gas wagon had been driven in a dangerous manner along the road to Flamborough and his vehicle was forced off the road. PCSO Feirn advised him to report it on the 0845 number.

Councillor Morton –

Stated that the Police will only target areas where there is a problem so it is necessary for the public to log problems with the Police.

Councillor Woodhouse –

Declared a prejudicial interest in the agenda item regarding a proposed fruit orchard at South Landing (he undertakes work for Yorkshire Wildlife Trust) however he wished to make representations on it. He felt that although he was in favour of bringing the land into use, the orchard was not natural and he was concerned about the fence.

PCSO Feirn left the meeting.

28/11 To approve the Minutes of Parish Council Meetings of 10th January 2011:

RESOLVED: (All in favour) that the Minutes of this meeting be approved and signed as a true and correct record.

29/11 (a) To receive the Clerk's Report & Action Log (for information enclosed):

Trees pruned/removed, Crofts Hill & Camerons Gardens – risk assessments and method statements received on 21st January 2011. Work was undertaken on 24th and 25th January. Contact made with the contractor on 31st January as he had omitted pruning/crown lifting to Crofts Hill trees – he will return to complete the work hopefully this week.

Maltby's – trace heating system was installed on Saturday 5th February. One small burst was found which was fixed by Colin Ford

Area to rear of Library – reported cleared and swept clean on 17th January.

Maitlands – ERYC Enforcement Officer had a look and reported back to us. The device on top of the barn is not a TV aerial but a weather station. He has looked around the place – in the barn there is a 4x4, caravans and animals which he is already aware of and there will be some activity there to look after the animals. He cannot find any evidence of residence there and cannot do anything unless concrete evidence is provided. There is nothing that is out of order at present. The Officer was more concerned that another shed/stable had been erected in the field adjacent which was sold on to another party and he will look into this matter.

Traffic Issue with Post Office Junction – a letter was sent to Chief Superintendent Davison who has replied on 17th January that he has forwarded the matter to Inspector Waddington at Bridlington who will respond to us directly.

Burnt down Café, South Landing – letter sent to ERYC Chief Executive on 18th January who responded that he has asked the Director of Policy, Partnerships and Improvement to look into this issue and respond directly – there has not been any further response. Ward Councillor Matthews has confirmed that the Ward Councillors have approached ERYC Officers involved with a view to speeding things up who have said they are working towards a new build. Councillor Matthews supplied a recent Briefing Note which explained the situation and stated that Officers are preparing for the submission of a planning application.

Co-op, Christmas Lighting socket – letter sent via Cllr Grainger's son on 19th January – no response yet.

Severe Weather Fund – a request was made on 11th January for funding but Emergency Planning Manager responded that the fund had closed when the severe weather had finished – it was only meant for use on an emergency basis during the bad weather. There is still money in the fund which may re-open if the severe weather returns. This was communicated to all Councillors with an email address on 11th Jan.

Wingbeats Project – confirmation has been received that their application to the Arts Council of England was successful. They will receive the Inspire Mark soon which means Wingbeats will be an official part of the Cultural Olympiad. Their next meeting is Wednesday 9th February, Bridlington Town Hall at 6.30 pm.

Clerk – In January I have worked on the Publication Scheme (Freedom of Information) that needed completing – a list of contracts and a schedule of grants and also work towards archiving Minutes. Total of 78 hours worked in January.

Flamborough Head Maritime Forum – will take place on 22nd February 2011 at the WI Hall

Steve Crowther – The Council noted that former Councillor Crowther had been sentenced to 15 months imprisonment for cannabis production. The Clerk had spent some time fending off the press.

(b) To consider action required from the Clerk's Exceptions Report (enclosed):

Councillor Mrs Sexton wished the Council to write to the Highways Officer regarding the verge to the rear of the Church that had not been reinstated. The Clerk will contact the Officer.

Councillor Woodhouse stated that he would repair the steps at the War Memorial when the weather improved.

Councillor Leppington confirmed that it was hoped the finial would be fitted as soon as the weather improved – it is all ready and prepared.

30/11 Questions/Reports from Councillors and Committee Representatives:

Councillor Woodhouse – asked who had turned the water back on at the toilets during the period of the frozen pipes. Councillor Crossland had stated and confirmed he had turned the water off. When Cllr Woodhouse and the Chairman attended when the frozen pipes had thawed and there had been bursts,

the water did not instantly drain from the system as it should if the water had been off. The water had kept gushing through the system until the Chairman had found where to turn the water off and had done so. No-one was aware who had turned it back on or where the stop cock was.

Councillor Smales – reported that a car had turned right out of the new School Close up the one way street (School Lane) to the Village Green. The Clerk will request Highways to erect a one way sign from School Close.

Councillor Crossland – reported that horses were being kept on the allotments – this would be dealt with under the agenda item for allotments.

The Chairman – was concerned about the number of phone calls and visitors the Clerk had received over the weekend including late evening visits. This needs addressing.

31/11 Chairman's Report:

The Chairman thanked Councillors P Couzens, R Sellick, A Grainger, Mrs K Johnson and M Smales for their help in clearing rubbish, glass and brash from Camerons Gardens on 15th January and for helping to take down the crab apple tree.

32/11 To consider Planning Applications as listed below and subsequent plans received after the agenda is sent out (planning applications available for public inspection at 7.15 pm):

- (1) **11/00052** – Erection of a new Yorkshire Water control kiosk in grass verge to enable monitoring of existing sewers to aid in pollution prevention of watercourses
At land east of Chantry Cottage, West Street, Flamborough
For Yorkshire Water Services Ltd
Application Type: Full Planning Permission.

RESOLVED: (All in favour) that the Council has no observations to make on this application, proposed Councillor Crossland, seconded Councillor Smales.

- (2) **11/00304** – Erection of two storey extension to side and installation of two no roof lights to rear
At April Cottage, 5 Flaen Close, Flamborough
For D Bulmer
Application Type: Full Planning Permission.

RESOLVED: (All in favour) that the Council has no observations to make on this application, proposed Councillor Smales, seconded Councillor Mrs Sexton.

33/11 To note/deal with correspondence as listed below:

- 28-Jan-11 ERYC/Play England, free workshop, 2nd March 2011, Bridlington Spa, 9 am – 12 noon – responsibilities in maintaining play facilities, today's legislation, funding to sustain facilities, fencing, surfacing, inspecting, putting play maintenance into perspective
- The Clerk will attend if there is time, however, the Council felt it not necessary.
- 25-Jan-11 ERYC, notes from LAT meeting of 14th January 2011. Next LAT (Local Action Team) meeting is 11th March at 9.30 am at Flamborough Village Hall.
- 21-Jan-11 Hull City Council, Spatial Options for how the Core strategy can direct housing development in Hull and suggested policy changes consultation – comments by 15th February 2011.
- 19-Jan-11 ERNLLCA, re Yorkshire & Humber Forum hosting events to discuss new Localism Bill – 9th March at Sledmere, 15th March at Barton. 12 noon to 3.30 pm.
- 13-Jan-11 ERNLLCA, Queen Elizabeth 11 Fields Challenge – any Council can nominate a recreational site to be included in the programme to protect 2012 outdoor recreational areas and which will also have access to improvement funds – informal open spaces, parks, play areas, wildlife/nature areas, bike trails, playing fields, etc.
- 12-Jan-11 ERYC, Fisheries Local Action Group workshop, 10th February, 3 pm, Bridlington Spa.
- Councillor Leppington felt it was not necessary for the Council to attend.

04-Jan-11 Royal British Legion, Great Poppy Party Weekend brochure – weekend of 10th-12th June 2011 to celebrate The Royal British Legion's 90th birthday.
 Localism Bill – In a nutshell, Rural Services Network
 Localism Bill – planning powers to parishes, Journal of Local Planning
 • The Clerk will distribute the emails regarding the Localism Bill to Councillors
 ERNLLCA, January newsletter and training bulletin (enclosed)

34/11 To approve payment of accounts to 31st January 2011 (See attached sheet):

Councillor Couzens declared a personal interest in the payment of the account for the perspex sheet for the nativity (he is the payee), remained in the meeting but did not vote.

Received

£4.12 Toilets Donations Box

Accounts Paid

Chq 1955 £120.00 Colin Ford, Plumbing work to toilets

Extra Account – MR&KM Couzens, £84.76 inc VAT for a perspex sheet for the Nativity

Chq No	Creditor	Net Due	VAT	Total
1956	Mrs E Woodhouse, virus scan renewal (symantec, Norton)	39.12	5.87	44.99
1957	Information Commissioner, Data Protection registration renew	35.00		35.00
1958	Advanced Trees & Grounds, tree works Cam Gdns, Crofts Hill	500.00		500.00
1959	Groundtech, final account 2010 season	138.75	24.28	163.03
1960	ERYC, Election recharges, 30th Sept 2010	81.37		81.37
1961	ERYC, street light maintenance (qtr to 31/12/10) and 2 replacement lanterns	362.04	63.36	425.40
1962	Maltby's, electrical work to toilets and certificate	446.70	78.17	524.87
1963	Npower, electric, street lighting (1/10/10-31/12/10)	1,493.26	261.31	1,754.57
1964-66	PAYE	1,198.98		1,198.98
1967	Clerk Expenses (Jan)			
	Telephone	8.00		8.00
	Broadband connection	7.50		7.50
	Expenses for working from home	12.00		12.00
	Postage	3.74		3.74
	Stationery	18.70		18.70
	Car Allowance	20.00		20.00
	Deliveries	2.00		2.00
	Totals	4,367.16	432.99	4,800.15

RESOLVED: (11 in favour, one abstention) to defer paying the account to Advanced Trees & Grounds but gave approval to pay the account when the work was complete. The rest of the accounts including the extra one should be paid, proposed Councillor Smales, seconded Councillor Mrs Johnson.

35/11 Tower Street Bus Shelter – *Deferred from last meeting:*

- (a) **To consider repairs, cleaning and painting of Tower Street Bus Shelter (at the request of a member of the public at the last meeting):**

RESOLVED: (All in favour) that the Toilet Cleaner is asked to sweep out and disinfect the bus shelter when necessary and that Councillor Morton will paint it and the Council reimburse materials, proposed Councillor Mrs Sexton, seconded Councillor Mrs Taylor.

(b) Proposals by Councillor Crossland:

Councillor Crossland stated that the bus shelter was in a bad state and something needed doing. The roof was bad and the beam across the front is rotten. He had previously wished to discuss putting a room on top of the shelter to make an office for the Clerk and for the Police to use. Now with the Localism Bill, the Clerk would be busier and it would also stop people calling at the Clerk's house. Councillor Crossland wished to look in to the feasibility of this and funding. When queried, he did not think that disability provision would be needed.

RESOLVED: (All agreed) that Councillor Crossland ask Craig Readhead whether he would undertake a feasibility study and how much it would cost and Councillor Crossland will report back to the next meeting, proposed Councillor Woodhouse, seconded Councillor Mrs Johnson

36/11 To resolve the creation of a Personnel Committee to accommodate the statutory duties on Flamborough Parish Council in respect of employment matters (terms of reference enclosed from ERNLLCA – Deferred from last meeting):

RESOLVED: (11 in favour, one against) that the new Council should deal with this after the elections, proposed Councillor Leppington, seconded Councillor Crossland.

37/11 To consider revised specifications for new allotment gates and arrangements for pricing – both specifications are enclosed for comparison (as planning application condition and revised spec):

RESOLVED: (12 in favour) to agree that the specifications were similar to the planning application, to put the work out to tender and advertise in the Notice Board and Free Press but revised the specifications to make the top hinge adjustable and that a protected box should be provided for the lock, proposed Councillor Couzens, seconded Councillor Woodhouse.

An amendment for spikes to protrude from the top was defeated (5 in favour and 7 against).

38/11 To review and confirm specifications for work to Fishermans Gardens as this is a sensitive area (enclosed as drawn up by Councillor Woodhouse) – pricing is deferred until specs are confirmed:

The Council felt the revised specifications to use York stone throughout with a brick planter was more in keeping. Councillor Mrs Sexton had been offered second hand concrete slabs free of charge from Flamborough Holidays but realised that this would not be in keeping. There was a possibility of some kind of donation when the work and costs were known. This will be deferred until the next meeting for Councillor Crossland to make enquiries regarding York stone flags that he could possibly acquire.

39/11 To receive and consider details for a contractor and prices for cutting the back hedge at the allotments – Councillor A Grainger:

Councillor Grainger reported that Mr Robinson was of the opinion that his machinery was not suitable. It would need to be done by hand from the allotment side. This would now have to wait until autumn as the Council could not organise it within the timescales for hedge cutting because of DEFRA legislation. This would be more appropriate for tenants if the Council needed access. The side hedge at the front could also be included at that time. The Council deferred this until June.

40/11 To receive and consider prices for new “Flamborough” signs for the trough on Bempton Lane – Councillor V Leppington:

Councillor Leppington reported that Mr Tate will take the other sign off the trough to make a mould and make the signs from fibre glass and would be able to obtain a price. The Clerk reported that Mrs Treadwell had given her the details of the contractor who made the original sign in cast metal.

41/11 To receive and consider prices for book binding and scanning archive Minutes – Clerk/Councillor R Sellick:

RESOLVED: (All in favour) that the costs of £350 be agreed for scanning and binding Minutes, proposed Councillor Crossland, seconded Councillor Grainger. Councillor Mrs Taylor will help the Clerk sort out the rest of the files.

42/11 To consider the enclosed Annual Playground Inspection report and action required:

Councillor Crossland and Councillor Grainger will replace the bushes which the Clerk had ordered and look at raising the height of the swings.

Councillor Grainger will trim off protruding bolts and tighten fittings

The Clerk will obtain a price for replacing the carpet under the gate.

43/11 To consider the enclosed correspondence from Yorkshire Wildlife Trust/Flamborough Bird Observatory regarding a proposed native fruit orchard at South Landing (to the rear of the proposed Living Seas Centre) and their request for a letter of support from the Parish Council:

Councillor Woodhouse declared a prejudicial interest (undertakes work for Yorkshire Wildlife Trust), left the meeting for the duration of this item, did not take part in discussion and did not vote.

RESOLVED: (9 in favour, 2 against) that the Council is unable to support the proposals because – the proposals are not an appropriate change of use of the land; it was felt that planting fruit trees would encourage vandalism – the crab apple tree had to be removed at the request of residents and police as the fruit was being thrown; the Council is not in favour of the fencing at all which will have a detrimental visual impact to the sensitive character of the area; the proposals are inappropriate and out of character for the location; a fruit orchard is not native and not natural in terms of the landscape character and natural environment of the local site. Proposed Councillor Leppington, seconded Councillor Crossland. Copies to the Ward Councillors and ERYC Officers.

Councillor Woodhouse returned and resumed the meeting

44/11 Parish Council Website – to consider that ERYC are changing website systems and are providing a new parish council website (see enclosed report):

The Parish Council was in agreement for the current site to be changed to the new system.

45/11 Allotments:

(a) To report on the Clerk’s monthly site visit and consider action re management matters

The Clerk and Councillor Smales had visited the site on 4th February. Horses were being kept on site. The Clerk will write to the tenant giving 7 days to remove them as he is in breach of his tenancy agreement. A letter will be sent to the Allotment Association complaining about the amount of rubbish, glass and metal cans dumped in the front protected hedge.

(c) To let vacant plots:

There are no vacancies and one applicant on the waiting list.

(d) To consider granting permission for sheds, greenhouses, etc:

The Council was in agreement for a greenhouse to be erected on plot 38.

46/11 To resolve that due to the confidential nature of the business to be transacted, the press and public are excluded from the remainder of the meeting (Section 1(2), Public Bodies Admissions to Meetings Act 1960):

RESOLVED: That the public be excluded from the remainder of the meeting due to the confidential nature of the business to be transacted.

47/11 To consider prices received for work to the railings at the War Memorial:

Councillor Smales declared a prejudicial interest (one applicant for the work is a drinking pal), left the meeting for the duration of this item, did not take part in discussion and did not vote.
Councillor Crossland declared a prejudicial interest (son had priced for the work), left the meeting for the duration of this item did not take part in discussion and did not vote.

Four prices had been received however one was received too late to be considered. The three prices were opened at the meeting and considered by the Council.

RESOLVED: (7 in favour, 3 against) that the work be awarded to Garton Heritage Forge in the sum of £2,822.50 as this tender represented best value for the community. The Clerk will remind the contractor of the clause in the Health & Safety policy relating to temporary fencing which had been included within the form of tender. Proposed Councillor Woodhouse, seconded Councillor Mrs Johnson.

Councillor Crossland and Councillor Smales returned and resumed the meeting.

48/11 To consider tenders received for the Grounds Maintenance Contract 2011-2013:

Councillor Couzens declared a prejudicial interest (as he had submitted a tender), left the meeting for the duration of this item, did not take part in discussion and did not vote.
Councillor Smales declared a personal interest (Mr Couzens cuts the grass for his employer), remained in the meeting for the duration of this item, took part in discussion but did not vote.

Four tenders had been received. These were opened at the meeting and considered by the Council.

RESOLVED: (9 in favour, 1 against, 1 abstention) to award the contract to MR & KM Couzens in the annual sum of £4,199.00 as this tender represented best value for the community, proposed Councillor Woodhouse, seconded Councillor Crossland.

The Chairman closed the meeting.

Signed as a true and correct record



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Date ...7th March 2011....

**Councillor F Villani, Chairman
Flamborough Parish Council**

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