

Flamborough Parish Council



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1 March 2017

Dear Councillor

You are summoned to attend a meeting of Flamborough Parish Council in the WI Hall, South Sea Road, Flamborough, YO15 1NG on Monday 6th March 2017 at 7.30 pm.

Members of the public are welcome to attend the meeting and may address the council during the Public Participation period.

The agenda for this meeting is below.

Mrs G Wilkinson
Clerk to the Council

- 1 To receive apologies for absence:
- 2 Code of Conduct:
 - (a) To record Declarations of Pecuniary/non-Pecuniary Interests by any member of the Council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared:
 - (b) To note dispensations given to any member of the Council in respect of agenda items below:
- 3 Public Participation Session (15 minutes):
- 4 To approve Minutes of Parish Council Meeting of 6 February 2017: (enclosed)
- 5 Questions/Reports from Councillors and Committee Representatives:
- 6 Clerk's Report:
- 7 To consider Planning Applications as listed below and subsequent plans received after the agenda is sent out (planning applications available for public inspection at 7.15 pm):

17/00397/TCA

Proposal: FLAMBOROUGH CONSERVATION AREA: Monterey Cypress: fell due to damage sustained from falling tree. Purple plum: fell also due damage from falling tree.

Location: Hawthorne Cottage West Street Flamborough East Riding Of Yorkshire YO15 1PH

Applicant: Mrs W Appleyard

Application type: Tree Works in Conservation Areas

17/00218/PLF

Proposal: Erection of dwelling, detached garage and creation of new vehicular access

Location: Land South Of Church House West Street Flamborough East Riding Of

Yorkshire YO15 1PH

Applicant: Mr K Edeson

Application type: **Full Planning Permission**

Planning Applications Granted by ERYC

16/04027/PLF

Proposal: Application for Erection of single storey extension to side and two storey extension with the garage incorporating internal alterations

Location: East View Selwick Drive Flamborough East Riding Of Yorkshire YO15 1AP

Applicant: Mr and Mrs Max and Paula Webber

- 8 To note/deal with correspondence:**
Northern Powergrid agreement (to follow)
Letter regarding dog fouling in the parish
BBC Listening project
Interpretation board at Chalk Tower, Flamborough
Email from Tennis club

- 9 Accounts:**
To approve payment of accounts to 28 February 2017 (enclosed):

- 10 To consider changes to electricity supply for street lighting and festive lighting:**
report to follow

- 11 To consider improvements to road markings on North Marine Road and enforcement of current regulations**

- 12 To note village walkabout with ERYC on 15 May and suggest potential works for taskforce**

- 13 To consider whether to repair or replace Parish Council notice board**

- 14 To consider and agree list of flag flying days in the Parish (enclosed)**

- 15 To consider planting of oak tree donated by Mr and Mrs Brown**

**FLAMBOROUGH PARISH COUNCIL
MINUTES OF MEETING OF 6 February 2017
7.30 PM, WI HALL, FLAMBOROUGH**

Present: Councillors D Morton (in the Chair), J Crossland, P Couzens, A Grainger, V Leppington, B Maxwell, M Sexton and C Taylor
ERYC Ward Councillor C Matthews, R Harrap
Clerk, Gill Wilkinson recorded the minutes
One member of the public

201/16 To receive apologies for absence:

Apologies were received from Cllr Sellick

202/16 Code of Conduct:

(a) To record Declarations of Pecuniary/non-Pecuniary Interests by any member of the Council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared:

Any declarations made by Councillors are recorded at the appropriate Minute.

(b) To note dispensations given to any member of the Council in respect of agenda items below:

Cllr Couzens declared a prejudicial interest in item 15 on the agenda – consideration of tenders for grounds maintenance contract.

203/16 Public Participation Session (15 minutes):

None.

204/16 To approve Minutes of Parish Council Meeting of 9 January 2017(enclosed):

RESOLVED: that the Minutes of this meeting are approved and signed as a true and correct record

205/16 Questions/Reports from Councillors and Committee Representatives:

Councillor Sexton – reported there was a light out on Victoria Terrace. Council also noted that the light at the back of the village hall was still out but this had been reported to ERYC.

Councillor Sexton – noted that the hedge on North Marine Road had been flailed back now. Cllr Crossland stated that there was an agreement with ERYC to do this on an annual basis. Cllr Sexton stated that the hedge needed to be flailed on a more regular basis to reduce the rat population. It was noted by the meeting that ERYC should be informed of the problem with rats if the hedge was not cut back regularly.

Cllr Sexton – stated that there appeared to be a problem with an empty council house on Stylefield Road and she had informed ERYC.

Cllr Crossland – stated that he was unhappy that the flag had not been flown on 6 February as this was the 65th anniversary of the queen's ascension to the throne. He was informed that this date was not on the list of flag flying days agreed by the council. It was noted that there may be one off occasions every year when the flag could be flown and thus it was PROPOSED and agreed that flag flying would be included on the March agenda so that these dates could be added to the list for 2017/18.

206/16 To receive the Clerk's Report (for information only):

The Clerk reported that ERNLLCA had requested that each Parish council sends a photo to represent their council and asked if Councillors wished her to send a particular picture. It was agreed to send one of the lighthouse.

An Allotment visit took place on Tuesday 31 January. One allotment was re-let during the visit. Since then the Clerk had received correspondence from another allotment holder who wished to give up but had a friend who wanted to take over so she would organise this transfer.

Several plots appeared to be vacant so letters would be sent to these plot holders

A letter would also be sent to all plot holders explaining what the council intends to do for future maintenance.

Playground inspection was carried out by Creative play on Tuesday 31 January also. They will send a full report about this.

The Clerk had sent a letter to CCG expressing council's concern about Bridlington hospital and had also completed the application form for Chairman's award for Flamborough Fire Festival.

The ward Councillors asked the Clerk to send details of her submission to them so that they could also endorse this application.

The Clerk informed Councillors that ERYC had produced two draft policies that councillors may wish to comment on which were; the Community Infrastructure levy, and the Statement of Community involvement. Consultation will run until mid-March.

The Emergency planning procedures had been updated by the Clerk.

The Clerk informed the meeting that ERNNLCA were providing free training for clerks on 24 March on Planning. Council agreed that the Clerk should attend this training.

207/16 To consider Planning Applications as listed below and subsequent plans received after the agenda is sent out (planning inspections available for public inspection at 7.15 pm):

- (1) 16/04257/PLF Erection of a single storey extension and construction of dormer window to rear

Location: Jak A Bob North Marine Road Flamborough East Riding Of Yorkshire YO15 1BD

Applicant: Mr Anthony Costello

Application type: Full Planning Permission

The Council had no observations

- (2) 16/04085/PLF Widening of existing vehicular access

Location: 12 Bempton Lane Flamborough East Riding Of Yorkshire YO15 1PT

Applicant: Mr Robert Taylor

Application type: Full Planning Permission

It was thought that this was a retrospective application. The Council had no observations

Planning Applications Granted by ERYC

The following were noted:

16/03307/OUT

Proposal: Outline - Residential development (Access to be considered)

Location: Land North Of Woodcock Road Flamborough East Riding Of Yorkshire YO15 1LJ

Applicant: Mrs Patricia Cowton

16/04018/VAR

Proposal: Variation of Condition 3 (Approved Plans) of planning permission

14/01392/PLF - Erection of a detached bungalow and garage (amended garage design)

Location: Land South Of Wentworth Cottage South Sea Road Flamborough East Riding Of Yorkshire YO15 1AE

Applicant: Mr And Mrs J Heenan

208/16 To note/deal with correspondence as listed below:

Letter from Women's Institute asking for permission to place three planters in the parish. Councillors discussed this and AGREED WI to place planters but asked that the WI consult with the Parish Council's grounds maintenance contractor and the school before carrying out this work.

209/16 To approve payment of accounts to 31st January 2017

| Payment made to | Cheque No | Reason for payment | Amount |
|-----------------|-----------|--------------------------|----------------|
| N Power | 2802 | Street lighting | 2163.71 |
| Village hall | 2806 | Hire for allotment rents | 18.00 |
| Viking | 2807 | stationery and stamps | 93.26 |
| G Liddan | 2808 | Cleaners wage | 262.15 |
| G Wilkinson | 2809 | Clerks wages | 1,557.84 |
| G Wilkinson | 2810 | Clerks expenses | 47.50 |
| HMRC | 2811 | Income tax and NI | 409.56 |
| TOTAL | | | 4552.02 |

RESOLVED: that the accounts should be paid as submitted.

210/16 To consider changes to the electricity supply for street lighting and festive lighting.

The Clerk explained that currently the Council was not in a contract for the supply of electricity so was being charged the highest rate for electricity. The current supplier, Npower had offered a price for a three year contract which could save the council about £2000 per annum. It was noted that the price paid was dependent on the amount of electricity Northern Powergrid calculated as usage as the lighting was not on a meter but supplied from five different spurs.

Since gaining a price from Npower, the Clerk had approached a broker who dealt with the supply of business electricity and asked if they could improve on the figures given. The broker was currently researching prices for the Clerk.

Council discussed this issue and asked why each spur had a different tariff. It was AGREED that the Clerk would find out from Npower.

Cllr Morton informed the meeting that he had inspected all the lights with the officer from ERYC, Peter Jacobson and the council would be getting a more up to date picture of what wattage each light used. It was likely that this would reduce thus decreasing the electricity bill immediately. Cllr Morton stated that he would bring more details on this to a future meeting.

RESOLVED that the Clerk negotiate with the electricity broker to find the best deal for the Council. All Councillors to be copied into the email correspondence on this so that they had an up to date picture of the situation before deciding on the supplier at a future meeting.

211/16 To consider purchase of playground matting.

Cllr Morton informed the meeting that when the new play equipment had been installed no rubber matting had been laid down. Consequently the ground around the roundabout and tyre swing were worn away and becoming very muddy, which created a hazard. The grass would no longer grow in these areas due to the constant wear. He therefore proposed that the Council consider the purchase of rubber matting for these areas that could be fitted retrospectively.

Council discussed this issue. There were concerns that the cost of the matting was currently unknown. Cllr Couzens stated that the previous equipment had rubber matting underneath it so it was a requirement for a safe play area.

RESOLVED that the Council agree in principle to the purchase of matting for this area. The Clerk to research the costs and bring these to the meeting in March where Councillors could make the final decision on this purchase.

212/16 To consider the repair to the Youth shelter.

Cllr Morton informed the meeting that previously the Council had agreed to ask Community payback to repair the youth shelter. However this was several months ago and Councillors had been unable to contact Community payback. He therefore proposed that Council now ask the Small Works Contractor to carry out the repair. Cllr Sexton disagreed and asked that the Council try again to use Community Payback. Cllr Crossland proposed that he would visit the Community Payback offices the following day and if he was not successful in liaising with the officers he would inform the Clerk so that she could instruct the small works contractor to carry out this repair.

RESOLVED Cllr Crossland to try and organise this work with Community Payback but if unsuccessful the Clerk to instruct the Small Works contractor to repair the Youth shelter.

213/16 To consider adoption of seating policy for the parish.

The Clerk informed the meeting that currently the Council had both commemorative benches in the parish which were paid for and maintained by the parish, and also memorial benches that were bought by families for a loved one. Currently there were no regulations regarding how these benches were used and also the family only paid for the bench and not the maintenance of the bench. The proposed policy, which had been adopted by other parishes, recommended families provide a donation for a bench which included the cost of ten years maintenance, and also regulated the placing of mementos on the benches.

Councillors discussed this item. Cllr Crossland stated that it was not possible to prevent people from leaving mementos on benches and that the costs proposed may be prohibitive. Other councillors acknowledged that it was difficult to enforce but if the council did not have a policy on mementos they could not ask families to remove them. Cllr Taylor stated that this would not get rid of seats but gave the council a means of controlling them. Cllr Crossland said that he believed the council had the means to control seating policy now.

Cllr Crossland proposed that the policy was not adopted. This was seconded by Cllr Leppington. There were two in favour.

Cllr Morton stated that this policy would only apply to new benches so it would be introduced gradually over time until all memorial benches were included. The commemorative benches that were paid for and maintained by the Council would be unaffected.

Cllr Grainger proposed that the Council adopt the policy in principle but to revise the amount required to donate a bench with the figure being broken down into the cost of the bench and the maintenance costs.

This was seconded and agreed by six members of the Council.

Cllr Maxwell stated that the policy could be adopted as it was but the amounts asked for donations could be agreed on a yearly basis to reflect the costs at that time.

Councillors discussed what was a reasonable cost for a bench with ten years maintenance and agreed that the figure of £1250 as a one donation was reasonable.

RESOLVED Council adopt the seating policy and ask for a donation of £1250 for a memorial bench.

Cllr Crossland left the meeting after this item.

214/16 To consider proposal to exclude the public and press from item 15 on the agenda on the grounds of confidentiality.

RESOLVED to exclude the public and press from the meeting.

215/16 Consideration of tenders for Grounds Maintenance contract.

Ward Councillors Harrap and Matthews left the meeting prior to discussion on this issue. Cllr Couzens also left the meeting.

Councillors assessed the three tenders supplied on the grounds of cost of contract, references and accompanying documentation

RESOLVED: Council accept the tender provided by MR and KM Couzens.

Meeting closed 9.35 pm