

Flamborough Parish Council



Clerk to the Council – Ruth Lilley
Manor Garth, South Sea Road, Flamborough, YO15 1AD
Phone: 07474 681368
Chair – Councillor Sarah Crossland
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14 October 2020

Dear Councillor

You are summoned to attend a meeting of Flamborough Parish Council in the Village Hall, South Sea Road, Flamborough YO15 1NG at 7.30 pm on Tuesday 20 October 2020

Members of the public are welcome to attend the meeting **subject to COVID 19 restrictions** (please see below) and may address the Council during the Public Participation period. The agenda for this meeting is below.

Ruth Lilley
Clerk/RFO to Flamborough Parish Council

- 1 To receive apologies for absence:**
- 2 Code of Conduct:**
 - (a) To record Declarations of Pecuniary/non-Pecuniary Interests by any member of the Council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared**
 - (b) To note dispensations given to any member of the Council in respect of agenda items below:**
- 3 Public Participation Session (15 minutes)**
- 4 To approve Minutes of Parish Council Meeting of 3 August 2020 (attached)**
- 5 To note Clerk's Report (attached)**
- 6 Questions/Reports from Councillors and Committee Representatives:**
- 7 To note and consider Correspondence (from 1 October 2020):**
 - Jane Emmerson - Fire Festival email/press release (forwarded)
 - Yorkshire Water - repairs Lighthouse Rd/Church Lane area (forwarded)
 - Humberside Police – Bridlington area update for October 2020 (forwarded)
- 8 To review and approve the Council's:**
 - a) Updated Standing Orders
 - b) Updated Risk Register
 - c) Updated Financial Regulations
 - d) Annual Insurance Policy
 - e) Updated Asset Register
 - f) Banking arrangements
 - g) Appointment of Internal Auditor (all attached separately)
- 9 To agree dates of future meetings and continuation of delegated authority arrangements should meetings not be able to be held (dates attached)**

10 To consider Planning Applications as listed below (all from 1 October 2020):

a) Change of use of garage and workshop to provide 2 holiday cottages
(attached)

Manor Cottage, Church Street, Flamborough

For Mr Bramley

Application Type – Full planning permission

<https://newplanningaccess.eastriding.gov.uk/newplanningaccess/PLAN/20/02995/PLF>

b) Erection of replacement dwelling following demolition of existing building

24 Marine Valley, Flamborough

For Mr Clarke

Application Type – Full planning permission

<https://newplanningaccess.eastriding.gov.uk/newplanningaccess/PLAN/20/03122/PLF>

To note Planning Applications Granted Permission by ERYC since 1 October 2020:

None

To note Planning Applications Refused by ERYC since 1 October 2020:

None

11 Accounts:

(a) To note schedules of accounts for payment for April – September
2020(attached)

(b) To note bank reconciliation to 30 September 2020 (attached)

12 Allotments

a) To receive verbal report on the Allotments

b) To agree annual rent for allotments wef November 2021 (last reviewed 2019, last
increase 2017) and approve arrangements for annual rent collection on 14
November 2020

**13 To approve donation of £20 for Remembrance Day wreath (s137 Local Government Act
1972) and to note cancellation of parades or services due to Covid 19 restrictions**

**14 To consider donation (s137 Local Government Act 1972) to Flamborough Halloween
Pumpkin Hunt (attached)**

15 To agree erection of nativity scene and tree lights by volunteer on/around 7 December

16 To approve expenditure of £259.82 + VAT for checking and fitting festive lighting

17 To agree action on street lighting within the village (attached)

18 To approve the replacement of light 71 on Marine Drive at cost of £1061.49 + VAT

19 Charlie's Gardens

a) to consider alternative uses and agree further action (attached)

b) to consider request from resident for tree to be felled/pollarded

- 20 To consider request for support for safe cycle path from Flamborough to Bridlington (attached)
- 21 To review Draft Town and Parish Charter and agree response (attached)
- 22 To consider and agree response to request to site a clothing/textile bank in the village (attached)
- 23 To agree further action on War Memorial
- 24 To approve repair to flashing on roof of Parish store
- 25 To exclude the press and the public from the meeting on the grounds of the confidential nature of personnel business to be transacted (Public Bodies Admission to Meetings Act 1960):
- 26
 - a) To note increase in Clerk's salary due to annual review of NJC pay scales with effect from 1 April 2020
 - b) To agree rate of home working allowance
 - c) To agree revised rate of pay for toilet cleaner and relief toilet cleaner

COVID-19 RESTRICTIONS

- 1. Please do not attend if you are have had symptoms of Covid 19 in the last 7 days OR if you are at risk, feel unwell or are in quarantine
- 2. All attendees must wear face masks; there will be no right of entry to those without masks
- 3. Please enter and leave the Village Hall alone to maintain social distancing regulations
- 4. Please use the hand sanitiser provided as you enter and leave
- 5. Spaced seating will be provided to ensure social distancing of 2m
- 6. Due to the above, there will be limited access for members of the public. Access will be on a first come, first served basis.
- 7. Please avoid sharing papers, pens etc; Councillors are requested to take their papers home with them. The Attendance Record will be completed by the Clerk.