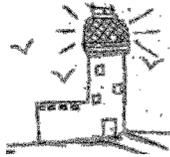


FLAMBOROUGH PARISH COUNCIL



Annual Report 2012-2013



1. Chairman's Overview of the Council 2012-2013:

Overall it has been a challenging but successful year. The Parish Council has had its full quota of Councillors for the majority of the year but one Councillor resigned at the end of February 2013 which resulted in the co-option of Councillor David Morton in April 2013.

The Parish Council has continued to fulfill its responsibilities to the areas in its control and the allotments, green and memorial areas have been cared for and maintained. Unfortunately the allotments had to be cleared of rubbish again this year and the Parish Council is working with the allotment association to resolve this on-going issue. Regular visits have been carried out by the Clerk and one Councillor, mainly Councillor Smales and the appropriate risk assessments completed. The toilet facilities have been maintained and cleaned by the cleaning staff employed by the Parish Council. These facilities have been kept to a high standard to support tourism and visitors to the area and thanks are given to the staff involved. The Parish Council has effectively managed the budget for 2012, ensuring that the budget has been controlled within the overall allocation. This included some additional costs which had not been accounted for in the budget setting to allow the Council to be more proactive in its maintenance planning. All financial regulations have been met and work has been tendered for to enable the Parish Council to engage as many local businesses as possible. The last audit was very positive and concluded that the Council was following tendering procedures above and beyond what was expected.

This year has seen unprecedented attendance at the Parish Council meetings due to controversial planning applications which led to healthy debate between the community and Councillors alike. This attendance and interaction with the community has been good to see and the Parish Council recognises the need to demonstrate its impact and gain greater guidance from parishioners on what they want the Parish Council to focus on. With this in mind the Parish Council has instigated a number of strategies to improve the position going forward and an action log has been implemented to monitor what activity has been agreed from the meetings. In addition to this the Parish Council has introduced and agreed on a development plan which sets out the goals the Council will work to over the next few years and is linked to the newsletter to gather comments and guidance from the community on what should be added to that development plan. I'd like to thank Councillors involved with erecting the Christmas lights and staging the nativity this year; it always sets the feel for a festive village. I am glad to report that there has been minimal disruption this year and the council receives regular updates from the Police at the Parish council meetings. Since the last Chairman's report we are happy to report that the derelict building at South Landing has now been rebuilt and the Council looks forward to seeing how the new building adds value to the Village. The majority of pavements around the Village have been resurfaced this year which we are happy to see. The Council received a grant to fund work for Charlie's Gardens this year but due to timeframes in which the tenders needed to be issued and the money spent the Parish Council were unable to progress planned works of installing the infrastructure. The Parish Council will look to bid for these funds again.

One of the objectives over the next year will be to monitor new planning regulations which may put the heritage coast at risk through the removal of specific guidance and protection. Finally I would like to thank the clerk for all her hard work over past year and to thank the Councillors for their hard work and healthy debate.

Councillor Richard Sellick, Chairman 2012-2013

North Landing



2. Further Summary of Parish Council Meetings, Issues and Activities:

April 2012:

Meetings took place on 2nd and 23rd April. The East Riding Casualty Reduction Officer attended to discuss issues and solutions with respect to North Marine Road. An approach from a developer with regard to affordable housing in Flamborough was noted but not taken any further. Village Green fencing was repaired and the base of the Tower Street bus shelter renewed. The Council recommended refusal of two wind turbines planning applications at Bempton and was concerned at the state of the pavement on Post Office Street. The Carol Sandra seat was damaged and arrangements made to replace it.

May 2012:

A meeting and surgery took place on 14th. An ERYC Highways Engineer discussed North Marine Road and reported which pavements would be slurry sealed. A like for like memorial seat to the Carol Sandra disaster was agreed and donations were received to cover the cost. Financial Regulations were reviewed, seats and fencing repaired and Mr Hall donated an oak tree for Camerons Gardens for the Queen's Diamond Jubilee.

June 2012:

There was a meeting on 11th June where over 70 members of the public attended to discuss a planning application for a wind turbine at Hartendale. The Council voted to strongly object on the grounds of detrimental impact to the Heritage Coast. Mary Sunley organised a Diamond Jubilee party at the Cricket Field. A new Code of Conduct for Councillors was adopted, agreement reached to amend the Definitive Map by adding a bridleway and removing four sections of footpath at Danes Dyke, the grant and work to Charlie's Gardens was discussed and a full condition report of the street lights was arranged.

July 2012:

Meetings took place on 2nd and 23rd and a surgery on 2nd. There was concern at ERYC's poor grass cutting in the village and the paint on the railings at the War Memorial. Training events and conferences were attended, insurance reviewed, and a proposal to light the playground rejected due to cost. A replacement Carole Sandra Memorial seat was installed, an extra meeting called to consider planning applications and the purchase of xmas lighting arranged.

September 2012:

A meeting and surgery took place on 3rd. Flamborough's new PCSO Liz Smith reported on the work she had been undertaking. ERYC Environmental Health had reported black smoke bonfires at the allotments, the site was in a poor state and issues on site had to be dealt with. The new Code of Conduct had to be revised, work to Charlie's Gardens was deferred due to tendering issues, a Small Works Contractor was appointed, a memorial to the Thornwick Bay tragedy in 1952 arranged and ERYC agreed to consult re moving the Allison Lane bus stop to the Village Hall.

October 2012:

A meeting was held on 8th which started as a detailed allotment site inspection and arrangements made for rubbish clearance. Further approval was given to clear plots costing £360 but leasing the site to an Association was rejected. Objections were agreed to wind turbines at Bempton and Speeton following residents' concerns about the impact on the Heritage Coast. A backlog of small repair work was agreed, Standing Orders and Financial Regulations amended, street lights repaired and xmas lighting arranged.

November 2012:

A meeting and surgery took place on 12th. Work to Charlie's Gardens deferred and the grant returned to ERYC due to problems with contractors, specifications and timescales. ERYC reported the footpath on Allison Lane could not be improved as the carriageway is not wide enough. Rubbish clearance in the sum of £960 was agreed for the allotment site and £250 donated to Flamborough Pre School for a trip to the Panto.

December 2012:

A meeting took place on 3rd. The Parish Council wrote to ERYC about the state of the school ditch following complaints by residents and there was concern at the state of the stone War Memorial.

January 2013:

A meeting and surgery were held on 7th. The Council noted the new ERYC Draft Local Plan for Flamborough and wrote to ERYC asking what policies will be put in place to protect the Heritage Coast. £50 was donated to HART (Community Transport), street light repairs approved and a difficult budget discussed and precept agreed in light of funding cuts that had resulted in Council Tax rises for residents.

February 2013:

There was a meeting on 4th. The ERYC Flamborough Project Officer visited and explained the planned review of the Flamborough Management Plan. The Chairman of the Allotment Association visited to discuss rubbish on site. Concerns were expressed about sewage treatment and outfall, a complaint sent to the NHS Trust regarding proposed closures to Wards at Bridlington Hospital, risks updated, the Clerk's working arrangements reviewed and plan reported for the Post Office move to the Tuck Shop

March 2013:

A meeting and surgery was held on 4th. Councillor Miss Nettleship resigned. The Clerk and Cllr Crossland had attended an ERYC seminar on the new Local Plan and the Council supported the proposed three new residential sites for Flamborough. The annual playground inspection raised concerns about the slide and agreement reached to work closely with the Allotment Association to improve the site.

3. **Summary of Year End Accounts to 31st March 2013 & Internal Auditor's Statement:**
(Accounts are subject to External Audit)

<u>2012-2013</u>	<u>Receipts</u>	<u>2011-2012</u>
£		£
36,500.00	Precept	34,500.00
2,275.00	Allotment rent	2,235.00
77.81	YE Wayleaves	75.41
1.00	Other 12/13 – SCT rent for field	673.35
23.94	Total Interest - war bonds and bank interest	24.97
530.00	Donations (Seats)	Nil
2,470.00	Grants	Nil
86.49	Toilets Donations Box	113.60
<u>2,448.86</u>	VAT reimbursed	<u>3,577.68</u>
44,413.10	TOTAL RECEIPTS	41,200.01

<u>2012-2013</u>	<u>Payments</u>	<u>2011-2012</u>
£		£
14,974.15	PAYE – Clerk, Toilet Cleaner, Relief Cleaner	15,024.99
3,962.11	Administration	4,102.31
1,201.39	Toilets expenses	1,315.51
1,637.13	Allotment expenses	3,665.67
5,062.08	Open Spaces	8,598.52
767.93	Seats	Nil
8,088.26	Footway Lighting	6,599.43
814.08	Christmas Lighting	165.00
148.00	Hire of Halls	248.00
685.00	Grants	385.00
17.00	s137 payments	567.00
317.49	Publicity	369.00
Nil	Councillor Travel Expenses	Nil
135.00	Training	110.00
Nil	Elections	2,239.29
Nil	Purchase of Charlie's Gardens	2,506.20
2,470.00	Repay grant to ERYC	Nil
<u>3,321.52</u>	VAT on payments	<u>3,268.26</u>
43,601.14	TOTAL PAYMENTS	49,164.18

Internal Auditor's Statement (extract from):
David S Walker, ACIB, AICB, BA (Hons).

***Risk Management:** The Council as a whole is responsible in law for ensuring that its financial management is adequate and effective and that the Council has a sound system of internal control which facilitates the effective exercise of their functions and which includes arrangements for the management of risk. The Council assessed all significant risks to achieve its objectives and reviewed the adequacy of arrangements to manage these. The latest review was in 2013 and should be considered a working document.

***Standing Orders/Financial Regulations:** it is noted the Council has reviewed, approved and adopted these during 2012/2013.

***Internal Financial Control:** The Council as a whole is responsible in law for ensuring that its financial management is adequate and proper practices are adopted to safeguard public money, that funds are properly accounted for and used economically, efficiently and effectively. It is evident through the Council's Minute book that the Council's financial regulations have been met and progress against budget was regularly monitored. An adequate audit trail was provided from the underlying records.

Bank Reconciliation for year ending 31st March 2013

Balance per bank statements as at 31st March 2013:

Community Account – 40375748	10,525.38
Business Saver Account – 90765244	41,026.26
Investment – War Bonds	<u>100.00</u>
	51,651.64
Less un-presented cheques at 31/03/13	<u>6,108.34</u>
Closing Balance 31 st March 2013	<u>45,543.30</u>

Cash Book

Opening Balance as at 1 st April 2012	44,731.34
Add: Receipts in the year 2012-2013	44,413.10
Less: Payments in the year 2012-2013	<u>(43,601.14)</u>
Closing balance as at 31st March 2013	45,543.30

Accounts, full Internal Auditor's Report and Annual Return can be inspected by appointment by contacting the Clerk to the Council on 01262 851371 or email clerk@flamborough-pc.gov.uk

4. Reports from Parish Council Representatives to External Organisations:

Flamborough School

In a challenging year, Flamborough School is now looking for a new permanent Head Teacher following Mrs Tandy's departure. I would like to thank Mrs Sinclair & Mrs Wardell for holding the fort as Acting Co-Head Teachers during the last school year. 21 children from Year 4 – The Kittiwakes – had a great couple of days at Rosedale in May.

Councillor Mark Smales

Flamborough Sports Club Trust

The AGM was held in April when Andy Leeson was voted Chairman for a second term, Liz Philpot is Secretary and Libby Woodhouse remains Treasurer until another can be found. Craig Readhead continues as Gala Secretary whose dedication and hard work in organising this event is tremendous. Mary Sunley continues to tirelessly and determinedly raise money from her stall which is a major fund raiser for the Charity without which the Trust's running costs would be difficult. Hard work and time is given unconditionally by all the Trustees and club representatives from football, cricket and tennis. Without this huge commitment of time and resources the Trust could not continue to provide quality recreational facilities for everyone in the Village to enjoy. The tractor shed has been completed this year and a new mower has been purchased.

This year's Gala is Sunday 11th August 2013. If anyone is able to donate tombola/raffle prizes please contact Mary on 01262 850221. If there are any volunteers of help on the day, the Trust would be very grateful.

Councillor Ian Woodhouse

Flamborough Relief in Need Charity

The past twelve months has been unusually quiet with no requests for help. The Charity is committed to giving help and support to any resident of Flamborough whatever the age group. Even so, very few members of the community seem to be aware of its existence. It was created by a number of villagers in the early 1800s to include a constitution with a specific purpose to provide help/support for the benefit of the local Flamborough community. The Charity does not represent a huge pot of funding as it is solely dependent on donations and legacies to provide its income – another reason for declaring its existence.

As it is a village charity the local Vicar has always occupied the Chair, however, the previous Vicar has moved on leaving a vacancy as a new Vicar has not yet been appointed. The Charity agreed that its membership should rotate the Chairman's responsibility between them. Clerk to the Trustees, Mrs Christine Latham, has been in post for twelve months and all needs for help are dealt with in strict confidence and should be directed to her on 851313.

Councillor Mrs May Sexton

Councillor John Crossland

Village Hall

The Hall continues to support the community and the following events are arranged:

- The Day Centre with helpful volunteers.
 - RNLI Bingo evenings on the fourth Friday of the month and funds raised go to the RNLI
 - Monday night is Zumba class and Dance evening is Thursday – new members are always welcome.
 - Junior Youth Club on Tuesdays – with thanks to Maria.
 - 24th August 2013 is the date of the table top sale during the day
 - 24th August 2013 in the evening once again is the "Status Quo Tribute" band.
 - On 28th September 2013 there will be a dance organised by the ladies of the Church and everyone is welcome.
 - On 26th October 2013 there will be an RSPCA sale including a Brass Band and soloist in the evening.
 - St Catherine's will be using the Hall shortly and there are several bookings including a wedding reception.
- To book the Hall, contact Miss Jowett on 850582.

Councillor Contact Details

Chairman – 2013/2014

Councillor R Sellick

Norric, South Sea Rd, Flamborough
Tel: 01262 850202

Vice Chairman – 2013/2014

Councillor Peter Couzens

Seaways Farm, Lighthouse Rd,
Flamborough
Tel: 01262 850720

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Councillor John Crossland

1 Carter Lane, Flamborough,
Tel: 01262 850539

Councillor Steve Emmerson

Norma Dene, North End,
Flamborough,
Tel: 01262 850903

Councillor Alec Grainger

Trevor House, Dog & Duck Sq,
Flamborough
Tel: 01262 850553

Councillor Mrs Kate

Johnson

Kindle Scars, Tower Street,
Flamborough,
Tel: 01262 851162

Councillor Vic Leppington

"Mirfield", South Sea Road,
Flamborough,
Tel: 01262 850831

Councillor David Morton

1 Chapel Street, Flamborough
Tel: 01262 851379

Councillor Mrs May Sexton

"Woodlands", North End,
Flamborough,
Tel: 01262 850882

Councillor Mark Smales

22 Chapel Street, Flamborough,
Tel: 01262 851146

Councillor Mrs Chris Taylor

22A Tower Street, Flamborough
Tel: 01262 850754

Councillor Franco Villani

5 Castle Crescent, Flamborough,
Tel: 01262 851389

Councillor Ian Woodhouse

187 South Sea Road, Flamborough,
Tel: 01262 851371

Clerk to the Council,

Libby Woodhouse

187 South Sea Road, Flamborough,
East Yorkshire, YO15 1AE
Tel: 01262 851371 or email:

clerk@flamborough-pc.gov.uk