

FLAMBOROUGH PARISH COUNCIL

MINUTES OF A MEETING OF THE PARISH COUNCIL ON 2 SEPTEMBER 2019 At 7.30 PM, WI HALL, FLAMBOROUGH

Present: Councillors J Crossland (in the Chair), S Crossland, F Holt, V Leppington, D Major, M Sexton, C Taylor, T Traves, Ward Councillor C Matthews
Clerk, Ruth Lilley, recorded the minutes

11 members of the public

101/19 To receive apologies for absence:

Apologies were received from Councillors Hanson and Taylor and Ward Councillor Chadwick

102/19 Code of Conduct:

- (a) To record Declarations of Pecuniary/non-Pecuniary Interests by any member of the Council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared:**

There were no declarations of interest

- (b) To note dispensations given to any member of the Council in respect of agenda items below:**

There were no dispensations

103/19 Public Participation Session

- A resident requested a traffic survey; an increase of traffic in the summer months was expected but the speed of all traffic in the village had increased. Woodcock Road and Tower Street were particularly affected by speeding drivers and people were also driving on grass verges. Arguments and fights were reported to have taken place.
- A speed limit of 20 miles per hour through the village was requested with no HGVs or caravans on High Street.

It was agreed that the Clerk would contact the police and representatives from ERYC to arrange a public meeting where traffic issues within the village could be addressed.

- Confirmation of any monies received by the Parish Council from Haven Holidays over the last four years was requested. This will be investigated and reported on by the Clerk.
- Another resident said that reports showed an increase of 250% in violent and sexual assaults with 12 assaults taking place in

Flamborough. He wished to know if these assaults were committed by transient or local people.

The PCSO is to be invited to report at next meeting

A resident requested that Parish Council ensure that the enforcement of rejected retrospective planning applications takes place; he understood that structures should be taken down within 6 months but wished to confirm that this would be monitored by the Parish Council.

104/19 To approve minutes of Parish Council meeting on 29 July 2019 (attached)

Resolved: that the minutes of the Parish Council meeting on 29 July 2019 are approved and signed as a true and correct record.

105/19 Clerk's Report (attached)

Litter bin collections

It was noted that there appears to have been no further problems

Defibrillator

The instructions re checking and contacts if problems occur were noted.

Woodcock Memorial Playing Fields

The insurance and rents payable required checking; Clerk is to action.

Highways

The issue with the West Street and Bridlington Road junction will be raised at the Public Meeting.

Bus service to North Landing

A response had not yet been received despite follow up emails. Clerk to pursue.

Painting/repairs to public lavatories

A quote was accepted in August 2018 but the work has not yet been carried out; it also appears that there is no provision for payment in the 2019/20 budget.

Resolved: that the contract has not been fulfilled and should be rescinded; work should now be carried out in Spring 2020 and the Council will seek quotes for the required work then.

War memorial

An application for pre-assessment for a grant has been submitted . The Parish Council have been requested to keep the record on War Memorials On-line up to date, especially with regard to the memorial's condition.

106/19 Questions/Reports from Councillors and Committee Representatives

Councillor Holt had received a request for a bench at the lighthouse; the enquirer was to be requested to contact ERYC.

Councillor Crossland reported that:

The no camping signs at Danes Dyke had been erected

A request had been made for a bench in the bus shelter; he would construct this at no cost.

Yorkshire Water had left the road through Marton with traffic lights through the Bank Holiday weekend when it simply required tarmac in the repair. He has contacted Yorkshire Water.

A crash with a stationary car occurred at 3 am on Chapel Street; the driver of the car was apprehended by Jonathan Tree of Copperfields café until the police arrived. It was noted that the police took 20 minutes to respond to the 999 call and that North Yorkshire police attended. Mr Tree was commended for his public-spirited action; Clerk to write on behalf of the Parish Council.

107/19 To note and consider correspondence

- **ERYC** - East Riding and Hull Joint Minerals Local Plan - Publication of the Inspector's Report
- **Humberstone Police** – Bridlington area update for July 2019
- **Office of Police and Crime Commissioner** – Town and Parish Council Summer Bulletin
- **ERYC** – new quarterly newsletter from the Cabinet ERYC – permission to share councillor email addresses for its circulation
- **Email** - regarding parking on Chapel Street

The correspondence was noted. The Councillors present gave their permission for their emails to be provided for circulation of the quarterly newsletter. It was felt that the van parked on Chapel Street had little alternative as parking in a different position would leave no room to pass.

108/19 To consider Planning Applications as listed below:

- (a) **19/02517/PLF** – External and internal alterations to barn to allow use as a holiday cottage

At land north east of Charity Cottage, Mereside, Flamborough

For Mr & Mrs Needler

Application type Full Planning Permission

It was felt that the information provided gave little idea as to the situation of the proposed building. The building also appears modern and not in keeping with the surroundings; the access road appears to pass through agricultural land.

Resolved: that the Parish Council object to this application and request that the application be called into Committee. Councillor Matthews is to action this urgently.

- (b) **19/02533/PLF** - Conversion of a shop to form six apartments, erection of two storey extension to rear and construction of dormer windows in roof at rear and roof light in roof at front
Co-operative Food, Dog and Duck Square, Flamborough
For Mr C Warren
Application type Full Planning Permission

Resolved: that the Council has no objections to the application.

- (c) **19/02671/PLF** - Erection of two storey extension to side and single storey extension to rear
Beacon Hill, South Sea Road, Flamborough
For Mr and Mrs Green
Application type Full Planning Permission

Resolved: That the Council has no objections to the application.

- (d) **19/02811/TCA** – Flamborough Conservation Area; felling and crown reduction of trees in garden
Butlers, Butlers Lane, Flamborough
For Mrs Sheriff
Application type Proposed works to trees in Conservation Areas

Resolved: That the Council has no objections to the application.

- (e) **19/02771/PLF** – Erection of building for use as reception, shop, office, and store and for storage of park maintenance equipment
Daneswood Caravan Park, Bridlington Road, Flamborough
For Mr Hill
Application type Full Planning Permission

Resolved: That the Council has no objections to the application.

To note Planning Applications Granted Permission by ERYC:

18/04167/STPLF

Proposal: Change of use of land for a) Construction of 185 new caravan bases (for the siting of 185 static caravans), relocation and construction of 276 caravan bases (for the siting of 276 static caravans) following removal of 325 existing caravan bases and 28 chalets, creation of water bodies, earth bunds and erection of a boathouse with associated car parking, new internal access roads, footpaths, park wide landscaping and infrastructure above and below ground and b) Creation a nature reserve (an area up to 16.3ha) including new public open space, water bodies and landscaping

Location: Thornwick Bay Holiday Village North Marine Road Flamborough East Riding Of Yorkshire YO15 1AU

Applicant: Haven Leisure Limited

To note Planning Applications Refused by ERYC:

19/01766/PLF

Proposal: Erection of a timber shed for use as a ranger station (retrospective)
Location: Thornwick Bay Holiday Village North Marine Road Flamborough
Applicant: Haven Leisure Limited

109/19 To consider and respond to East Riding Local Plan Review Allocations Document – ‘Fact Checking’ exercise (attached)

This was agreed to be correct

110/19 Accounts:

(a) To approve schedule of accounts for payment for August

Resolved: the schedule of accounts for payment was accepted

INV DATE	SUPPLIER	DESCRIPTION	PAYMENT REF	NET	VAT	TOTAL
29/07/2019	MR & KM Couzens	Grass ct (no 8)	chq 103018	262.00	52.40	314.40
29/07/2019	EE	Mobile phone	DD	14.23	2.85	17.08
31/07/2019	V Exon Bookkeeping	Temp RFO duties & printer cartridge	chq 103019	356.32	6.01	362.33
31/07/2019	Mrs E Woodhouse	Temporary Clerk duties	chq 103020	613.36		613.36
07/08/2019	Yorkshire Water	Public loo supply	chq 103021	127.94		127.94
09/08/2019	Flamb Methodist Church	Room hire 12/7 and 29/7	chq 103022	55.25		55.25
12/08/2019	MR & KM Couzens	Topping 16 allotments	chq 103018	160.00	32.00	192.00
06/05/2019	CJT Flowers	Flowers for memorials - reimburse J Crossland	chq 103017	40.00		40.00
12/08/2019	Yorkshire Water	Allotment supply	chq 103021	187.61		187.61
14/08/2019	MR & KM Couzens	Grass cut (no 9)	chq 103018	262.00	52.40	314.40
26/08/2019	Clerks expenses	Stationery and amendment to home insurance	chq 103023	75.15	5.96	81.11
31/08/2019	Staff salaries	August salaries x 2 staff	chqs 10323 10324	1012.21		1012.21
31/08/2019	HMRC	NIC and PAYE	chq 103025	325.71		325.71
25/07/2019	Haven Power	Electricity to loos	DD	14.12	0.74	14.86
16/07/2019	Haven Power	Electricity to kiosk	DD	10.42	0.55	10.97
31/08/2019	Clerks allowance	Home working allowances	chq 103023	19.50		19.50
28/08/2019	V Exon Bookkeeping	RFO support	chq 103019	97.50		97.50
				3633.32	152.91	3786.23

(b) To approve bank reconciliations and budget monitors (attached)

The bank reconciliation to 31 July was approved.

The budget monitor to 31 July was approved.

111/19 To receive report on the Allotments (attached): review amendment to pro-rata rent payment agreed: consider request from tenant for shed, greenhouse and three variety trees

The allotment report of 12 August was noted. A query had been raised regarding polytunnels on allotments.

Resolved: that polytunnels are acceptable on the allotments; tenants would still however be required to request their construction.

Resolved: the request for a shed, greenhouse and three variety trees be approved.

Resolved: that the pro-rata charges agreed at the last meeting should remain.

112/19 To approve attendance at the ERNLLCA Being a Good Councillor Training on 2nd October 2019, 9 am – 4 pm at Bishop Burton College, £90 + VAT per person:

This was noted; no councillor wishes to attend

113/19 To note the ERNLLCA/NALC Election Survey for Councillors/Clerk to complete by 27th September 2019:

This was noted

114/19 To review the Parish Council's Emergency Plan as requested by ERYC

This was noted; resolved that the Emergency Committee should comprise Councillors S Crossland, Traves, Holt, Leppington and Major.

The completed plan will be brought to a meeting for approval.

115/19 To review the Parish Council's banking provisions (attached)

It was noted that changes in signatories for all accounts had been actioned but not yet acknowledged by Barclays or Nationwide. Councillors J Crossland and Leppington and the Clerk had been notified to both Barclays and Nationwide as new signatories.

Resolved: that on-line banking re-commence as soon as possible; Councillor Holt to authorise payments approved by the Council and set up by the Clerk.

116/19 To exclude the press and the public from the meeting on the grounds of the confidential nature of personnel business to be transacted (Public Bodies Admission to Meetings Act 1960):

This had been added to agenda in error as there was no business to discuss.

The meeting closed at 8.30 pm