



**MINUTES OF PARISH COUNCIL MEETING
2ND DECEMBER 2013, 7.30PM, WI HALL, FLAMBOROUGH**

Present: Councillors R Sellick (in the Chair), P Couzens, J Crossland, V Leppington, D Morton, Mrs M Sexton, M Smales, Mrs C Taylor, F Villani and I Woodhouse
Ward Councillor C Matthews
Two members of the public
Jane Hawkard, Chief Officer, East Riding of Yorkshire CCG
David Snowden, Chief Executive, Humber NHS Foundation Trust
Deon Falcon, Engagement Manager, East Riding of Yorkshire CCG
PCSO Liz Smith had sent apologies
Clerk, Libby Woodhouse, recorded the Minutes.

238/13 To receive apologies for absence:

Apologies of absence were received from Councillors Mrs L Bennett, S Emmerson and A Grainger.

239/13 Code of Conduct:

- (a) **To record Declarations of Pecuniary/non-Pecuniary Interests by any member of the Council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared:**

Any declarations of interest made by Councillors are recorded at the appropriate Minute.

- (b) **To note dispensations given to any member of the Council in respect of agenda items below:**

None.

240/13 Buckrose Ward, Bridlington Hospital:

- (a) **To receive the CCG's reply to the Parish Council's consultation response (enclosed):**

The Council noted the reply received from the CCG.

- (b) **To discuss the Consultation on Improving Working Age Adult Mental Health Inpatient Services with –**

**Jane Hawkard, Chief Officer, East Riding of Yorkshire CCG
Jane Fenwick, Chair, Humber NHS Foundation Trust
David Snowden, Chief Executive, Humber NHS Foundation Trust, and
Deon Falcon, Engagement Manager, East Riding of Yorkshire CCG**

Councillor F Villani declared a non-pecuniary interest in so far as he is employed by the York NHS Foundation Trust.

The Chairman welcomed the representatives to the meeting and outlined that Flamborough Parish Council had written to the CCG in response to the consultation on Transforming Working Age Adult Mental Health Inpatient Services in the East Riding of Yorkshire. The Parish Council had objected strongly to the removal of inpatient beds from Buckrose Ward at Bridlington Hospital. The CCG had responded to the written objection and as a result a meeting had been organised to discuss issues. The Chairman outlined the Parish Council's objections in that three options appeared in the consultation yet two were not being considered, the demographics data showed that 55% of patients accessing Buckrose Ward were within a 28 mile radius which was a large volume of people, that the CCG are asking more people from this area to travel greater distances and that a lot of money has been spent in Hull so expense

will be there now and not Bridlington. There were no statistics on the number of people from Bridlington admitted to Hull wards. The Parish Council had felt it was a fait accompli.

Jane Hawkard – responded that she did not have the data to hand and would look at the demographic data however it was not all about the travel. The CCG has a statutory duty to engage and consult and 8 weeks had been given for the consultation. After that, the date had been extended and they had continued to accept comments. There were three options which the governing body had looked at along with supporting evidence and had recommended Option 3 which gave quality of service and is safe, sustainable, good value for money and affordable. The CCG had consulted on the preferred option. The Board had not made a decision and they had engaged in good faith. The issue around Bridlington Hospital is providing appropriate services for local population. The Trust were not trying to pull services out of the hospital willy nilly but look at what is best. They had pulled together all the responses – letters, petition and open days and the Board will meet on 17th December to decide on which option to take.

David Snowden – stated that Buckrose Ward is the only adult mental health ward that does not meet National Standards because it is a ward that was not purpose built. The main issue is not the line of sight – that is just one of the issues. The bigger issues surround privacy and dignity. On Buckrose there are 4 bedded bays with curtains and so there are severe risk problems. Patients do not get admitted easily – now there is more treatment at home, better medication and crisis teams. Other mental health accommodation comprises single en-suite rooms. The consultation did not state that the Trust is particular which patients are admitted and these are high risk patients for self harm or harm to others and these patients are admitted to Cottingham. Buckrose Ward cannot cope with acutely ill patients and the primary concern is patient safety. There is a better experience for patients in purpose built units. When Bartholomew House closed in Goole, people said exactly the same but after a clinical audit the response was that the treatment was better. Mr Snowden stated that the Trust was committed to Bridlington Hospital and that there are plans sitting behind for redesigning mental health and community services. They wish to use Buckrose Ward to increase other services and use it as a health and well-being centre, eg, a wound clinic, diabetes and it will be the first of four the Trust wants to develop over the East Riding. Staff will not all be needed on the wards so they will be deployed to the Crisis Teams and the s136 safe room will stay at Buckrose.

The Chairman – stated that it was then a done deal because of the purpose built centre in Hull.

David Snowden – responded that the primary governing issue was of patient safety. There would be separate consultation for other plans but there would be more staff and more services.

The Chairman – was concerned that our constituents would have to travel further.

David Snowden – responded that patients are very vulnerable. Even with major improvement work at Buckrose Ward, their activities would be restricted and they would not be as safe as they should be. There would be a better experience in Hull and the stay should be shorter. The Trust would not be able to overcome all problems if they threw money at Buckrose and that it is not financially sound to keep throwing money at a ward when it is not safe.

Councillor Morton – asked what area it covers and described the problems of this area.

David Snowden – stated that he is the accountable officer and personally responsible for everyone in his care. He takes that responsibility very seriously.

Jane Hawkard – stated that the East Riding area covers 1000 sq miles and the tips are Withernsea, Flamborough, Goole and Pocklington and it is about how to provide as many services locally as possible by keeping patients safe and that is affordable. Mental health is a specialist service.

Councillor Mrs Sexton – stated that Bridlington Hospital will end up more like a health centre than a hospital and asked what the CCG will do about the public not being happy as it looked like a decision had already been made.

David Snowden – responded that the Trust would like specialist community care, eg a wound clinic. The CCG will take public opinion on board.

Councillor Crossland – asked what the clinicians think.

David Snowden – responded that consultant psychiatrists are 100% in favour and the GPs are in favour as they can see the improvements – the clinical advantages outweigh the disadvantages.

Deon Falcon – stated that there had been great publicity about this through the Free Press, etc and that a lot of thought had gone into the consultation to put a lot of complex issues into something understandable.

Three options had been given to be transparent and honest. An outcome report would be available shortly (made public on 10th December prior to board meeting on 17th). She asked whether there was anything that they had missed for example on quality, access and sustainability as her job is to make sure that the public voice is heard.

Councillor Woodhouse – voiced concern that everyone is scared of losing the hospital.

Jane Hawkard – responded that clinicians would not support the closure of Bridlington Hospital.

Councillor Villani – asked whether all the sites had got en-suite facilities.

David Snowden – responded that most do however there would be capital investment to provide this as a result of following Option 3.

Councillor Villani – asked why staff members were told at the beginning of the consultation where they would be redeployed to.

Councillor Mrs Sexton – affirmed that a friend's daughter had been told she has been re-deployed.

Mr Snowden – stated that this was not the case and that he could not comment but there should not be formal consultation until decisions were made.

241/13 Public Participation Session (15 minutes):

Mrs Jagger – asked the representatives about the bed occupancy rate at Buckrose Ward however these figures could not be confirmed.

Libby Woodhouse – asked whether there would be more Crisis Teams.

David Snowden – stated that the service would be enhanced.

The Chairman thanked the Officers for attending the meeting and that the Parish Council appreciated them coming. The Officers left the meeting.

242/13 To approve Minutes of Parish Council Meeting of 4th November 2013:

RESOLVED: (All in favour) that the Minutes of this meeting are approved and signed as a true and correct record.

243/13 To receive the Clerk's Report and Action Log (for information enclosed):

Filing – this was made a priority in November due to the need to sort out the Clerk's home with regard to paperwork and working space. A whole week and a day were given over to this. Councillor Mrs Taylor spent three days at the Clerk's home sorting out filing into an ordered system which was a huge undertaking and the Clerk and Council gave a massive thank you to her. This has been invaluable as it is now in a position so that anyone would understand it. A lot of information in paper form has been binned that is held electronically. A number of items were purchased including 3 cardboard archive boxes, 50 A4 folders and other items.

Local Grant Fund – panel date was 12th November. The Panel requested further information which has been supplied to them so now waiting for a further panel meeting for a decision.

Defibrillator – An email was sent to YAS that the Parish Council wishes to proceed on the basis of funding being available however no reply has yet been received.

Office Space, Library – no response has been received from ERYC to the Parish Council's query as to whether this would be possible in the Library.

- Ward Councillor Matthews will speak to Councillor Richard Burton and the Head of Service to see if this could be progressed.

Small Works Contract, November – blocked drains, urinals cleared and a bulb replaced – toilets.

Fence, rear of toilets – is now falling in towards the toilets and is nailed by a piece of wood to one of the window sills. This will be looked at in January. Ownership of the fence needs to be determined.

Remembrance Sunday – it was found that Councillor Smales was laying the wreath for the Village Hall so Councillor Crossland laid the wreath for the Parish Council.

Cricket Field – Northern Powergrid need to cut trees away from power lines and permission was given. The Sports Club Trust has been informed. Northern Powergrid contact ERYC with regard to the TPOs.

Christmas Lights – the Co-op set may not work this year because when electrical work was recently carried out at the Co-op the set was disconnected. The Co-op has been told not to call out electricians unless something is wrong in the shop. It remains to be seen whether a way round it can be sorted.

Drainage Work, Flamborough – please see enclosed email provided by Ward Councillor Matthews from the Drainage section with regard to drainage schemes and issues. They will write to the riparian owners of the Hartendale Gutter ditch but this does not take into account anything that Highways may do. No response was received from Highways with regard to this ditch.

Trees, Stottlebink – a response was received from the Tree Officer that he will check the trees and adjust or remove the straps as necessary.

Allotments – The Clerk and Councillor Smales visited the site on 2nd December. Two tenants are still to pay rent. One and a half plots have been let.

- Two Letter 2s are required for rent/permissions/non-cultivation and following an NTQ for plot 71 there had not been any clearance – the Clerk will write stating the plot must be cleared otherwise the Council will clear it and invoice the outgoing tenant. There had not been any work done to plot 14. There were potholes on the roads reported by the Chairman of the Association.

Playground Inspection – the annual inspection had been received and there were not major issues – the inspection will be considered in January.

Police Report – this had been received from the PCSO. A further report was given by Councillor Morton.

Clerk's hours – The Clerk had worked 78 hours in November (14 hours over the 64 which will be taken as holiday – the Clerk has 86 hours holiday to take and will be on leave from 14th December for three weeks returning to work on Monday 6th January 2014.

244/13 Questions/Reports from Councillors and Committee Representatives:

Councillor Crossland – reported that Peter Traves, ex-Parish Councillor, was not at all well. The Clerk in association with Councillor Mrs Taylor will write to him.

Councillor Crossland – requested that the Clerk's office facilities are kept on each agenda as it was unacceptable from the Clerk's and the Parish point of view that there was no office.

Councillor Smales – reported that he had located a picture from 1910 which showed the plaques which had recently been found were originally on the Fishermans Memorial. He was unhappy with the Church and the Chapel. He would like to see a wreath laid every year at both Memorials – next agenda.

Councillor Smales – reported that he had purchased an East Riding flag and donated it to the Council.

245/13 Chairman's Report:

The Chairman had nothing to report.

246/13 To consider Planning Applications as listed below and subsequent plans received after the agenda is sent out (planning applications available for public inspection at 7.15 pm):

- (1) **13/03535** – Change of use from agricultural land to caravan storage area with landscaping to west of site
At The Grange, Bempton Lane, Flamborough
For Mr & Mrs T Houghton
Application Type: Full Planning Permission

RESOLVED: (All in favour) to recommend that if approved that conditions state caravans are screened from the road as per the original application for the storage of caravans on this site, proposed Councillor Crossland, seconded Councillor Woodhouse.

- (2) **13/03645** – Erection of balconies to side and rear
At The Horseshoes, Mereside, Flamborough
For Mr & Mrs J & R Hunter
Application Type: Full Planning Permission

RESOLVED: (All in favour) that the Council has no objections to this application, proposed Councillor Crossland, seconded Councillor Mrs Taylor.

- (3) **13/03662** – Erection of dwelling following demolition of existing building (re-submission of application 13/02354)
At Mereside Craft Centre, School Lane, Flamborough
For Mr P Lawson, Application Type: Full Planning Permission.

Councillor Leppington declared a non-pecuniary interest in this application in so far as his employer rents space on the site, remained in the meeting and abstained from voting.

RESOLVED: (6 in favour, 3 against, 1 abstention) to recommend that this application is approved, proposed Councillor Woodhouse, seconded Councillor Mrs Taylor.

Councillor Smales left the meeting as he had to go to work.

- (4) **13/03785** – Erection of single storey extension to side and new pitched roof over existing garage and existing porch to front and a new vehicular access to the front
For Mr & Mrs R Marshall
Application Type: Full Planning Permission

RESOLVED: (All in favour) to recommend that this application is approved, proposed Councillor Mrs Sexton, seconded Councillor Villani.

- (5) **13/03867** – Flamborough Conservation Area – Fell beech tree as it is too close to cottage
At Manor Cottage, Church Street, Flamborough
For Mrs T Bough
Application Type: Tree Works in Conservation Area

RESOLVED: (All in favour) that the Parish Council is unable to recommend approval as it is uncertain which tree is in question and there is insufficient information provided to justify its removal, proposed the Chairman, seconded Councillor Villani.

Planning Applications Granted by ERYC

- (1) **13/02812** – Erection of domestic shed/garage, High View, The Green, Flamborough
(2) **13/02950** – Change of use of part of field from agricultural to domestic garden to rear of Oatlands, Lighthouse Road, Flamborough

Planning Appeal

12/02625 – Outline – Erection of three holiday cottages (access and layout to be considered) at land west of the Viking Hotel, North Marine Road, Flamborough – appeal dismissed.

247/13 To note/deal with correspondence as listed below:

- 26-Nov-13 ERYC, Review of Sex Establishment Policy – consultation until 31st December (emailed to Cllrs 27/11/13)
- 26-Nov-13 ERYC, Forward Planning, Proposed Submission East Riding Local Plan – consultation to follow in January (emailed to Cllrs 26/11/13).
- 26-Nov-13 ERYC, Requests for Items for Overview & Scrutiny (emailed to Cllrs on 26/11/13)
- The Parish Council to request that the forward business plan of Bridlington Hospital is scrutinised
- 15-Nov-13 ERYC, Parish and Town Council Precepts and the 2014/15 Tax Base (enclosed). The budget and precept will be determined at January's meeting.
- Councillor Matthews was asked about the Cabinet's meeting tomorrow and the likely decision.

- 08-Nov-13 Yorkshire Water, Bathing Water Results 2013 including request for feedback on document – will be emailed with agenda due to size of document.
- The Parish Council finds that the document is long but the summary information is useful.
- 07-Nov-13 Humberside Fire & Rescue Service Consultation on efficiency options, ends 10th Jan 2014, (emailed to Cllrs 7/11/13)
- 01-Nov-13 Independent Complaints Advocate for East Riding of Yorkshire, re NHS complaints
Nov 13 East Riding Parish News (emailed to Cllrs 7/11/13)
Allotment & Leisure Gardener
ERNLLCA Newsletter (emailed to Cllrs 28/11/13)

248/13 Accounts:

- (a)
- To approve payment of accounts to end of November and December's wages (enclosed):**

Received

£120.00 Allotment rent (two tenants still to pay)
£5.04 Toilets Donations Box (Nov)

Accounts Paid

Chq 2360 £222.00 inc VAT Rosedale Lighting, spare xmas lights bulbs
Chq 2361 £49.19 inc VAT NPower, toilets electric (read)

Small Works Contract (November)

£29.00 Unblock drains at toilets, clear urinal blockage, replace light bulb.

To approve PAYE to 31st December 2013

£1,280.

Chq No	Creditor	Net Due	VAT	Total
2363-64	PAYE (Nov)	1,225.72		1,225.72
2365	Clerk Expenses (Nov)			
	Telephone	8.00		8.00
	Broadband Connection	7.50		7.50
	Expenses towards working from home	12.00		12.00
	Postage	12.60		12.60
	Stationery	43.19	8.08	51.27
	Photocopying paper	4.70		4.70
	Car Allowance	20.00		20.00
	Deliveries	2.00		2.00
	Toilet Supplies, Staples	23.38	4.68	28.06
2366	Yorkshire Water, Toilets, 3rd qtr, estimated	75.35		75.35
2367	Yorkshire Water, Allotments, 3rd qtr, estimated	54.48		54.48
2368	NSALG, Annual Membership	55.00	11.00	66.00
2369	AE Smiths, cut front hedge, allotments	45.00	9.00	54.00
2370	ERYC, street light maintenance, 1/6/13-30/9/13	139.05	27.81	166.86
2371	Yorks Moors Christmas Trees Ltd, Christmas Tree	170.00		170.00
2372	United Carlton Office Systems Ltd, photocopying	18.90	3.78	22.68
2373	SLCC, Clerk's Membership	147.00		147.00
2374	AB Grainger, Small Works Contract (Nov)	29.00		29.00
2375	John Crossland, Thornwick Disaster Memorial Plaque	75.00		75.00
	Totals	2,167.87	64.35	2,232.22

RESOLVED: (All in favour) to pay the accounts as submitted

(b) To note the budget monitor to 30th November 2013:

This was noted.

249/13 Bus Stops:**(a) To report on the site visit on 14th November with ERYC and EYMS – update emailed to Cllrs on 19/11.**

A site visit had taken place on 14th November and all Village centre bus stops were looked at with ERYC and EYMS who had brought a bus so that issues scrutinised in detail.

ERYC will consult regarding a bus stop outside Southmere Cottages. Queries were raised about the stops outside the Tuck Shop and the Church however with increased health and safety and larger sized buses now, there is probably little that can be done. The ERYC Officer will report.

(b) To consider the consultation and responses on siting the bus-stop at Southmere Cottages:

ERYC had received two objection responses however will be making a decision shortly.

Ward Councillor Matthews left the meeting at this point.

250/13 To note that the PCC have altered their resolution and are no longer in a position to accept the loan of the memorial plaques for display in Church and to note that there has not yet been a response from the Chapel and approve the way forward:

The Council noted with concern the decision of the PCC. This item will be deferred until January.

251/13 To formally approve Councillor Crossland's proposal to compile a Register to consist of names of Flamborough persons who fought in WW1 to remain and to ask for information from members of the public (s137 Local Government Act 1972):

RESOLVED: (All in favour) that in accordance with its powers under section 137 and 139 of the Local Government Act 1972, the Council should incur the following expenditure which, in the opinion of the Council, is in the interest of the area or its inhabitants and will benefit them in a manner commensurate with the expenditure: expenditure incurred in compiling a Register to consist of names of Flamborough persons who fought in WW1, proposed Councillor Crossland, seconded the Chairman. The flyers requesting information compiled by John Leppington should contain the email address of the Clerk.

252/13 To approve December's newsletter (enclosed), copying and distribution:

RESOLVED: (All in favour) that following an outburst from a resident during the meeting, the update on the bus stop will be removed from the newsletter and an update on Bridlington hospital inserted, then the newsletter was approved for circulation in the usual way.

253/13 To respond to the Village Taskforce Satisfaction Survey (enclosed) 2013/14:

In general the Council was satisfied with the Village Taskforce, however two issues remained – Chapel Street had not been hand swept and the grass bank outside the Church on Lily Lane did not look like it had been re-seeded. The Clerk will respond with these comments.

254/13 To purchase PPE for the Toilet Cleaner:

RESOLVED: (All in favour) that PPE is purchased for the Toilet Cleaner, proposed Councillor Crossland, seconded the Chairman.

255/13 Archives, Treasure House – Councillor J Crossland:

Councillor Crossland reported that when Mrs Margaret Smith finished the book entitled “The other Side of the Dyke” (to which the Parish Council had given a donation), the recorded tapes used were sent to the Treasure House to archives. It has been found that since then the tapes have been lost. Councillor Crossland wished this to be placed on the next agenda in the event that Mrs Smith wished to take this further.

256/13 To approve a response to the enclosed letter from Flamborough Rainbows, Brownies and Guides:

RESOLVED: (All in favour) that Councillor Morton will provide a raffle prize to the value of £10 and will be reimbursed by the Parish Council (s19 Local Government (Miscellaneous Provisions) Act 1976), proposed Councillor Mrs Taylor, seconded Councillor Crossland.

Signed as a true and correct record ...*R Sellick*..... Date ...13th January 2014

Councillor R Sellick
Chairman, Flamborough Parish Council