



**MINUTES OF PARISH COUNCIL MEETING
4TH FEBRUARY 2013, 7.30PM AT THE WI HALL, FLAMBOROUGH**

Present: Councillors R Sellick (in the Chair), P Couzens, J Crossland, S Emmerson, A Grainger, Mrs K Johnson, V Leppington, Mrs M Sexton, M Smales, Mrs C Taylor, F Villani and I Woodhouse
6 members of the public
ERYC Ward Councillor Matthews (apologies received from Cllr R Harrap and Cllr J Wilkinson)
Clerk, Libby Woodhouse, recorded the Minutes

23/13 To receive apologies for absence:

Apologies of absence had been received from Councillor Miss B Nettleship

24/13 Code of Conduct:

- (a) **To record Declarations of Pecuniary/non-Pecuniary Interests by any member of the Council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared:**

Any declarations of interest made by Councillors are recorded at the appropriate Minute.

- (b) **To note dispensations given to any member of the Council in respect of the agenda items listed below:**

None

25/13 Heather Davison, ERYC Flamborough Project Officer – an introduction and brief discussion on the planned review of the Flamborough Management Plan.

Heather Davison, the new ERYC Flamborough Project Officer, introduced herself to the meeting – she is based in Beverley and is funded by Natural England, IFCA and ERYC. She outlined her role and answered questions from Councillors as follows. Her remit is to review the Management Plan which was written in 2007. A new plan would then be written and there would be consultations and workshops. This would hopefully be achieved within 2 years as that is the term of her contract. Her role is the Project Officer for the European Marine Site and the designations eg the SPA, SAC, Heritage Coast. The objectives of the document would be reviewed to create new projects, action plans and it would run for 5 years. The projects would need to be self-sustaining and funding not an issue. The main changes since 2007 are the No Take Zone, the Filey Byelaw and the Marine Conservation Zone designation.

26/13 Public Participation Session (15 minutes):

Mr D Hinde – reported that he is concerned with protecting the Heritage Coast. There are a number of key issues, one of them being the negative impact of wind turbines. He asked that when the plan is reviewed account is taken of turbine intrusion and the comments of Flamborough/Bempton Parish Councils and residents. He would also like to see the storyboard project developed to include Bempton.
Mr D Hinde – commented on correspondence he had sent to himself from Yorkshire Water and sent to Flamborough PC with regard to the outflow of storm water and the work being undertaken at Bridlington. The correspondence seems to raise questions about what Yorkshire Water are doing about the outfall at South Landing and the effect on it and the Heritage Coast. He asked the Parish Council to make enquiries with Yorkshire Water. The Clerk will forward Yorkshire Water's email to the new Project Officer. Heather Davison left the meeting at this point.

27/13 Allotments:

- (a) **To discuss with the Chairman and Secretary of the Flamborough Allotments & Gardens Association the rubbish situation at the allotment site and to try to find a reasonable way forward:**

Councillor Couzens declared a non-pecuniary interest in that his uncle is Chairman of the Allotment Association.

Mr Hall, the Chairman of Flamborough Allotment & Gardens Association, was invited to the table and the Chairman thanked him for coming. A discussion took place about the costs of clearing rubbish from the site and what the Association could do to help in moving forward. Skips, bonfires, Environmental Health, CCTV, insurance, data protection and the Allotment Association were also discussed as well as recouping money spent on clearing the site. Mr Hall indicated he would endeavour to help as best he could, however the Association did not have meetings and could not attract members to the committee. No tenant would openly admit to knowing who was dumping rubbish for fear of reprisals. The Association would be having a skip again this year which would help. Ultimately it is up to the Council to manage the site however there was consensus that a better working relationship was desired by both parties.

RESOLVED: (All in favour) that:

- The Council would write to all tenants regarding the costs of clearing rubbish which may result in a significant rent increase in May if no progress is seen on site and that CCTV may be installed on site;
- The Council will consider CCTV in the near future to eliminate the specific bonfire issue;
- The Council will write to Environmental Health to clarify the legal position about bonfires and whether bonfires can be allowed at certain times of the year/hours of the day;
- That Association members will collect membership subs alongside the Council at Rent Collection day in order to make it easier for the Association to collect subs and for the Council to know who is insured. Those who are not insured as a result of this would be subject to the Council's management letters in the same way as non-payment of rent, etc;
- That the Council will gain advice from ERNLLCA with regard to sharing information between the Council and the Association and Data Protection.

- (b) **To note ERNLLCA's advice (enclosed with regard to cancelling the rubbish clearing contract and note that there is no cancellation clause and that the contractor is not agreeable to terminating the contract as this would cause loss to their business:**

Councillor Couzens declared a pecuniary interest in that he is the contractor, and left the meeting for the duration of this item, did not take part in discussion and did not vote.

The Council discussed ERNLLCA's advice. The Couzens will carry on and undertake the work. The Council will consider how to recoup the outlay.

Councillor Couzens returned and resumed the meeting.

- (c) **To receive a report on the Clerk's monthly site visit and approve action required:**

The Clerk and Councillor Smales had visited the allotment site on Friday 1st February. Many plots were looking well. No further work had been undertaken to plot 34.

RESOLVED: (All in favour) that Councillor Crossland will once again talk to the family and if the plot is not cleared that the contractor clears it and a bill sent to the outgoing tenant, proposed Councillor Woodhouse, seconded the Chairman.

(d) To let plots and grant permissions:

The Clerk was in the process of letting three plots. This would leave 8.5 plots vacant.

28/13 To approve Minutes of Parish Council Meeting of 7th January 2013:

RESOLVED: That the Minutes of this Meeting are approved and signed as a true and correct record.

29/13 To review the Action Log and receive the Clerk's Report (for information enclosed):

School Ditch – email confirmation from ERYC via Councillor Matthews that the ditch is intended to be lined and additional gullies placed at the upstream end and work completed by the end of March.

Funding is via Environment Agency. Email was forwarded to Councillors on 11th January 2013.

ERNLLCA – Neighbourhood Planning Seminar – Flamborough has committed to sending three representatives to this – details had been emailed to Councillors on 1st February – this will take place on Friday 8th March at Tickton Grange.

- Representatives will be Councillor Crossland, Councillor Mrs Johnson and the Clerk. Councillor Mrs Taylor/Councillor Couzens would be in reserve.

Tree Felling, Constable Road – a response was received from the Director of Environment and Neighbourhood Services (attached).

Annual Playground Inspection – the Parish Council has received notification that this has been completed and the report will be sent to us when it has been approved by the Inspector.

Potholes, Greenside/Dog & Duck Sq – ERYC has responded that these will be repaired.

Green bins to rear, Post Office Street – ERYC's Divisional Manager (Karl Jeffs) has responded that the number of bins are there for properties on Chapel Street as well as Post Office Street.

New lantern on new column, Bempton Lane and advice re street lighting repairs – ERYC response to queries as to why a new lantern was put on number 84 Bempton Lane and advice as to when repairs become out of the remit of the maintenance side of the contract. Information is also given that pole bracket lights 47 (Tower Street), 32 (Crofts Hill) and 6 (Lighthouse) have been installed and should be working. Lantern replaced at the junction of Lighthouse Road/South Sea Road. Three faults currently – number 63 (North Marine Road) and 83 and 87 (Bempton Lane).

Buckrose Ward, Bridlington Hospital – Cllr Mrs Sexton has written to the MP with concern that Buckrose Ward is to be closed without any public consultation.

Bridlington Free Press – had sent details of a new feature each week which will focus on the regular work local Councillors are doing in Bridlington and surrounding villages and hope that Councillors will let people know what they have been doing in the community.

30/13 Questions/Reports from Councillors and Committee Representatives:

Councillor Mrs Johnson – had received complaints from residents about the noise from motor bikes on Sunday in a field near Crofts Hill. Councillor Woodhouse had also received complaints. Advice was for residents to log each event and the times, dates and noise as 14 events are allowed per year.

Councillor Mrs Taylor – reported large potholes on South Sea Avenue and outside 24 Beech Ave. Ward Councillor Matthews explained that ERYC has put extra teams out to do temporary repairs to roads as there was funding to do this.

Councillor Mrs Sexton – explained a report in the Free Press about the proposed closure of Buckrose Ward in Bridlington. Councillor Village declared a pecuniary interest in that he works for the Trust.

RESOLVED: (All in favour) to write to the Chief Executive of the Trust and the MP in objection as the Parish Council should be consulted regarding any proposed change to Buckrose Ward, proposed Councillor Mrs Sexton, seconded Councillor Woodhouse.

Councillor Villani – asked when repairs to the fence and bank side opposite the entrance to Danes Dyke would be undertaken as reported by the Highways Engineer last year that resources and permissions were in place.

- The Clerk will write to the Head of Streetscene Services and query this.

Councillor Smales – reported that a sycamore seedling was growing about 10-15 ft tall on the island at the junction of Bridlington Road/Church Street/West Street and would overgrow the oak tree there.

- The Clerk will ask the Head of Streetscene Services if this can be removed.

Councillor Smales – reported on consultation events being undertaken in Bempton for the new RSPB centre. The last of these will be next Tuesday 12th February.

Councillor Mrs Johnson – reported that there was a small pile of rubble near the village sign on Bempton Lane.

- Councillor Mrs Johnson will remove it.

Councillor Couzens – reported the road near Danes Dyke on the road to Bempton was always flooded

- The Clerk will write to the Head of Streetscene to ask to investigate.

Councillor Mrs Sexton – spoke on the letter from ERYC with regard to the removal of the tree from the Highway on Constable Road. She noted that the Parish Council had not been informed prior to the removal of the tree that this would be undertaken. The Parish Council is always notified prior to the removal of any tree from the highway except in this instance.

31/13 **Chairman's Report:**

The Chairman had nothing to report

32/13 **To consider Planning Applications as listed below and subsequent plans received after the agenda is sent out (planning applications available for public inspection at 7.15 pm):**

- (1) **13/00054/TCA** – Remove major deadwood (T1) sycamore, crown thin by 15%, remove crossing branch toward neighbouring property. Light crown lift over garden back to suitable growth points to re-balance canopy at approx 6m.
At Greenside Cottage, Greenside, Flamborough
For Mrs Margaret Smith.

RESOLVED: (All in favour) that the Parish Council has no objections to this work, proposed Councillor Leppington, seconded Councillor Villani.

Planning Application Updates:

- (1) **12/03508 and 12/03518** – Demolition of farmhouse and outbuildings at Danes Dyke Farm, Danes Dyke, Flamborough – ERYC Planning Committee decision for both applications is “that the application be referred to the Secretary of State with the recommendation that the application be **granted**.” Comments in the Report to Committee from the ERYC Conservation Officer, English Heritage, Humber Archaeology Partnership, Ancient Monuments Society and Flamborough PC all state concern and condemn the situation that these Listed Buildings have been allowed to fall into.
- (2) **12/01461** – Proposed siting of two wind turbines at land west of New Road, Speeton – Scarborough Borough Council **refused** the application.
- (3) **12/03803** – Erection of single turbine at land south east of Manor Farm, Newsham Hill, Bempton – ERYC **refused** the application.

33/13 To note/deal with correspondence as listed below:

- 25-Jan-13 ERYC, press release re tackling and reporting potholes (emailed to Cllrs on 25th Jan)
 ▪ The Clerk will include this in the next newsletter.
- 23-Jan-13 ERYC, anticipated release date of 30th January for detailed Census data.
- 22-Jan-13 ERYC, invitation to attend the Holderness Coast Fisheries Local Action Group (FLAG) AGM on 27th February 2013 at 2 pm, Hornsea Town Council Offices.
- 21-Jan-13 ERYC, Bridlington & Driffield Community Partnership, 21st Jan, Skipsea.
- 21-Jan-13 HART, invitation to opening of new premises, 2 pm, 21st February 2013, HART Yard, Cliff Road, Hornsea.
- 17-Jan-13 ERYC, Fortnightly Bin Collections newsletter article (emailed to Cllrs on 28th Jan)
 ▪ The Clerk will include this in the next newsletter.
- 16-Jan-13 Mr D Hinde, copies of emails with Yorkshire Water regarding concerns re Bathing Water Improvements and impact on Flamborough (enclosed)

RESOLVED: (All in favour) to write to Yorkshire Water with concern and ask for information regarding the sewage outfall, Flamborough's outputs and any work required, proposed the Chairman, seconded Councillor Leppington.

- 15-Jan-13 ERYC, Bridlington Town Centre Area Action Plan Adoption Statement (emailed to Cllrs on 28th Jan)
 Newsletters – ERNLLCA January (enclosed), ERYC Parish News.

34/13 Accounts: To approve payment of accounts to 31st January 2013 (see attached sheet):**Received**

- £1.11 Toilets, Donations Box (Dec)
 £2.51 Toilets, Donations Box (Jan)
 £1.00 Sports Club Trust, annual rent for Cricket Field.

Chq No	Creditor	Net Due	VAT	Total
2244	HART donation (s26-29 Local Govt & Rating Act 1997)	50.00		50.00
2245	Npower, electric, street lighting 1/10/12-31/12/12	1,493.77	298.76	1,792.53
2246	Viking Direct, toilet supplies - washroom cleaner	47.95	9.59	57.54
2247	Mrs E Woodhouse, Norton Virus Scan renewal	44.99		44.99
2248-51	PAYE	1,288.30		1,288.30
2252	Clerk Expenses (Jan)			
	Telephone	8.00		8.00
	Broadband connection	7.50		7.50
	Expenses for working from home	12.00		12.00
	Postage	9.60		9.60
	Stationery	6.47		6.47
	Photocopying paper	9.49		9.49
	Car Allowance	20.00		20.00
	Deliveries	2.00		2.00
	Inkjets, Dell	55.81	11.16	66.97
	Totals	3,055.88	319.51	3,375.39

Further accounts to be taken into consideration were:

Chq 2253 £35 Information Commissioner, Data Protection registration.
 Chq 2254 £53.19 Npower, electric, toilets.

RESOLVED: (All in favour) that the accounts as submitted should be paid.

35/13 To respond to the enclosed consultation proposal to move the Post Office to the Old Tuck Shop:

The Clerk had received a letter from Mrs S Tweedale, next to the Tuck Shop on Post Office Street which was circulated to all Councillors. There were reports of concern from residents on Post Office Street regarding the proposed new access to the Tuck Shop onto Post Office Street. There was discussion about the proposed consultation.

RESOLVED: (All in favour) proposed by Councillor Crossland, seconded by Councillor Mrs Taylor to respond to the consultation that:

- The current access to The Tuck Shop is on Tower Street. Although no plans have yet been seen, the Parish Council is given to understand that The Tuck Shop wishes to create an access onto Post Office Street to make access DDA compliant. Residents have contacted the Parish Council with concerns over a proposed access onto Post Office Street. The concerns are that the footpath at this location is not suitable as it is too narrow, uneven and so dangerous; problems with building works on properties of 100 years old and lack of privacy for nearby neighbours on Post Office Street.
- The Parish Council would like confirmation regarding the future of the Post Office in Flamborough and the longevity of the proposals if relocated to the Tuck Shop.
- The Parish Council would like to ask whether any alternative has been considered. Is it this (The Tuck Shop) or will Flamborough lose their Post Office?

36/13 East Riding Draft Local Plan:

- (a) **To arrange two representatives to attend the ERYC Meeting with Parish Councils to be held at Bridlington Library (King Street) on 6th February at 6.30 pm:**

Councillor Crossland and the Clerk

- (b) **To review the enclosed ERYC response to the Parish Council's query as to the protection given to the Heritage Coast under the new Local Plan and to determine any further action (as the Local Plan document is so large, please read email "Review of Local Plan" dated 29th Jan in conjunction with this agenda item):**

This will be considered at the next meeting along with the consultation that had now been received on the Core Strategy and Site Allocations for Flamborough.

37/13 To approve attendance at the ERNLLCA Spring Conference (enclosed) on Friday 12th April 2013 at Willerby (£70 + VAT per delegate):

RESOLVED: (11 in favour, 1 against) that the Clerk is to attend, proposed the Chairman, seconded Councillor Couzens.

38/13 To review and approve the updated Development Plan (enclosed):

RESOLVED: (All in favour) that the updated plan is approved, proposed Councillor Mrs Sexton, seconded Councillor Mrs Taylor.

39/13 To review and approve the Parish Council's Risk Register (enclosed) which is required annually:

RESOLVED: (All in favour) that the Risk Register is approved.

40/13 To report on the working group meeting held at 6 pm on 4th February at the Clerk's home to discuss the Clerk's working facilities:

Councillor Woodhouse declared a pecuniary interest in that he is married to the Clerk, left the meeting for the duration of this item, did not take part in discussion and did not vote.

Councillor Villani declared a non-pecuniary interest in that the Clerk is a friend.

Councillor Emmerson declared a non-pecuniary interest in that the Clerk is a friend.

The Chairman reported that a working group consisting of him, Councillor Mrs Johnson and Councillor Villani had met at the Clerk's home to look at the Clerk's working arrangements. The Council needs to resolve the issue of storage of files and that the photocopier is kept in the garage which is cold, damp and dusty and has created problems with breakdowns. Storage may need to be provided elsewhere for example in the Parish Store so to free up space to locate the photocopier inside the house. This needs to be investigated further. It was also noted that the Parish Council computer is now over seven years old and whilst currently working well is now struggling with updated programmes.

Councillor Woodhouse returned and resumed the meeting.

41/13 To note the enclosed ERYC correspondence "Community Funds Linked to Energy Related Developments".

This was noted. The Clerk will query when the funds start and whether any are applicable to Flamborough.

SignedP Couzens..... Date4th March 2013.....

**Councillor R Sellick
Chairman, Flamborough Parish Council**