



FLAMBOROUGH PARISH COUNCIL



956

MINUTES OF PARISH COUNCIL MEETING 7TH JANUARY 2013, 7.30 PM, WI HALL, FLAMBOROUGH (Prior to the meeting a Surgery was held)

Present: Councillors R Sellick (in the Chair), J Crossland, S Emmerson, A Grainger, V Leppington, Mrs K Johnson, Mrs M Sexton, Mrs C Taylor, and I Woodhouse

One member of the public

ERYC Ward Councillor C Matthews

Apologies had been received from ERYC Ward Councillors R Harrap and J Wilkinson
Clerk, Libby Woodhouse, recorded the Minutes.

1/13 To receive apologies for absence:

Apologies of absence had been received from Councillors P Couzens, Miss B Nettleship, M Smales and F Villani.

2/13 Code of Conduct:

- (a) **To record Declarations of Pecuniary/non-Pecuniary Interests by any member of the Council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared:**

Any Declarations of Interest made by Councillors are recorded at the appropriate Minute.

- (b) **To note dispensations given to any member of the Council in respect of the agenda items listed below:**

(Wording of this agenda item as advised by ERNLLCA on 17th December 2012).

Councillors Sellick, Crossland, Emmerson, Grainger, Leppington, Mrs Johnson, Mrs Sexton, Mrs Taylor and Woodhouse declared Pecuniary Interests in agenda item 20 to approve the budget and precept request as they are all Council Tax payers of Flamborough. Each Councillor named had applied for a dispensation and each Councillor was granted a dispensation to remain in the meeting, speak and vote on this agenda item. Without the dispensation the number of persons prohibited from participating in the setting of the precept would be so great a proportion of the Council as to impede the transaction of the business. It would not be possible to form a quorum to set the precept. The dispensation lasts until April 2015 (year of main elections).

3/13 Public Participation Session (15 minutes):

No person wished to speak.

4/13 To approve Minutes of Parish Council Meeting of 3rd December 2012:

RESOLVED: (All in favour) that the Minutes of this Meeting be approved and signed as a true and correct record.

5/13 To review the Action Log and receive the Clerk's Report (for information enclosed):

War Memorial – Councillor Crossland is to meet Mr Mooney with regard to the damage.

Conservation Area Review – Requests for an update as to when this review is going to Cabinet were sent to ERYC on 14th and 26th November. The Parish has not received a response.

Tree Felling, Constable Road – outside number 111 on Saturday 8th December. A complaint was received from a resident which was forwarded to ERYC Trees & Landscape, Planning, Tree Inspector but there has not been any confirmation that there was permission to fell the tree. It did not have a TPO and was not in the Conservation area but Highways and Grounds Maintenance Unit both state they did not authorize the felling which was done by a private contractor from Scarborough.

- Councillor Mrs Sexton reported that she had also been contacted by residents about this tree and had not received a satisfactory answer from ERYC as to who had authorized the felling and why.
- Councillor Matthews reported that he would chase up this issue but had been inundated with flooding related issues recently.

RESOLVED: (All in favour) to write to the Chief Executive to find out who had authorized the felling and why it was necessary to fell a healthy tree, proposed Councillor Mrs Sexton, seconded Councillor Mrs Johnson.

St Oswald's service of 9 lessons and carols, 23rd December – a representative of the Parish Council was invited to read a bible reading at this service. Councillor Crossland agreed to undertake this on behalf of the Council.

- Councillor Crossland was thanked for undertaking this on behalf of the Council.

School Ditch – The responses to queries sent to ERYC's Chief Executive have been circulated by email to Councillors and are also attached. ERYC Property Services own and are responsible for the maintenance of the ditch. The ERYC Senior Project Engineer for Flood and Coastal Erosion Risk Management will speak to Property Services to fund clearing the ditch out in the short term. As Councillor Crossland was on the scene when the ditch flooded, he will be approached for his opinion as to what happened. The approved grant scheme is progressing as stated with a project to pipe the ditch – there are conflicts within ERYC with regard to this as the Project Engineer states that the piping is planned to be completed by the end of March with further funding by the Environment Agency. He states that the hydraulic action will improve the flow of water and it will be able to cope with any future development (if land bids north of the village are successful) and he challenges Highways view which is that it should not be piped. The project does not need a planning application as it is underground but assurances have been received that ERYC will consult with Mr Stephenson.

- Councillor Crossland updated the Council at the meeting that having spoken to the ERYC Project Engineer, the piping of the ditch is no longer an option. ERYC are now looking at cleaning it out and lining it with a concrete fabric and will keep the Parish Council informed.

Street Light, Bempton Lane – work has been completed to the new light.

Clerks Hours – 68.5 worked in November (4.5 added back to holidays). Two weeks leave taken 17th December to 2nd January. Two weeks booked in March.

Flamborough Post Office – a consultation had been received too late for the agenda that the Post Office would be moved from its current location into The Old Tuck Shop. The Clerk had spoken to the current operators who had initiated the move as they wished to retire. The Council will consider the consultation at the next meeting as this would be within the timescale given.

6/13 Questions/Reports from Councillors and Committee Representatives:

Councillor Grainger – reported potholes in Dog & Duck Square.

Councillor Mrs Taylor – reported potholes on Greenside – the Clerk will report both to Highways.

Councillor Woodhouse – reported graffiti damage to the pavilion and that a computer had been smashed up on the tennis courts. The PCSO had taken action and it had been reported.

Councillor Emmerson – Richard and Michael Emmersons' cobbles had been let go at North Landing in an act of vandalism but they had not reported it to the Police.

Councillor Crossland – was concerned at the high number of green bins at the rear of Post Office Street compared to the small number of properties there. There had been rubbish which the street cleaner has cleared. The Clerk will ask ERYC to investigate the number of bins there.

Councillor Crossland – complained that ERYC had put a new lantern top on the new column on Bempton Lane and asked why when there was nothing wrong with the old one. The Clerk will ask.

7/13 Chairman’s Report:

The Chairman had nothing to report.

8/13 To consider Planning Applications as listed below and subsequent plans received after the agenda is sent out (planning applications available for public inspection at 7.15 pm):

Application Granted by ERYC

12/03561/TCA – Crown lift Sycamores to 4.6 m to reduce branches overhanging road, path, garden, greenhouse, garage and roof of property at Butlers, Butlers Lane, Flamborough. This was noted.

9/13 To note/deal with correspondence as listed below:

21-Dec-12 ERYC, Cheaper Energy Together Collective Energy Switching Scheme-emailed to Cllr
 20-Dec-12 ERYC, Flamborough Project Officer – introduction letter (enclosed)
 ▪ The Clerk will let the Officer know meeting dates and invited to attend if wished.
 19-Dec-12 ERYC, Rural Broadband Update (emailed to Cllrs)
 12-Dec-12 ERYC, tree work notification, 2 Constable Way, remove cherry tree (emailed to Cllrs)
 11-Dec-12 ERYC, Bridlington & Driff Community Partnership, notes of meeting on 3rd Dec. Next meeting is 21st January at 11.30 am at Skipsea.
 06-Dec-12 ERYC, Information re the Youth Support Service Positive Activities Grant
 04-Dec-12 ERYC, Responses to Tree Consultations - procedures
 Dec 12 East Riding Parish News (emailed to Cllrs)
 Dec 12 ERNLLCA Newsletter (enclosed)

10/13 Accounts: To approve payment of accounts to 31st December 2012 (see attached sheet):

Received

£1.75 Interest, War Bonds
 £2,448.86 VAT Refund

Chq No	Creditor	Net Due	VAT	Total
2239	Flamborough WI, Hire of Hall Jan-May 2013	100.00		100.00
2240-42	PAYE (Dec)	1,222.60		1,222.60
2243	Clerk Expenses (Dec)			
	Telephone	8.00		8.00
	Broadband connection	7.50		7.50
	Expenses for working from home	12.00		12.00
	Postage	6.60		6.60
	Stationery	8.23	1.25	9.48
	Photocopying paper	3.49		3.49
	Car Allowance	20.00		20.00
	Deliveries	2.00		2.00
	Toilets Supplies	31.35	6.28	37.63
	Totals	1,421.77	7.53	1,429.30

RESOLVED: (All in favour) that the accounts as submitted should be paid.

11/13 To approve the enclosed Member and Officer Protocol 2012 (as recommended by ERNLLCA):

RESOLVED: (All in favour) to approve the Protocol, proposed the Chairman, seconded Councillor Mrs Taylor.

12/13 East Riding Draft Local Plan:

- (a) **To note the enclosed ERYC letter outlining that the Draft Local Plan 2013-2029 as agreed by ERYC Cabinet on 11th December 2012 is available to view for information purposes on www.eastriding.gov.uk/planning/ldf and that public consultation will commence in late January – viewing of documents is recommended:**
- Noted.
- (b) **To note enclosed extracts from the Draft Allocations DPD and Draft Policies Map outlining Residential Site Allocations and Site Rejections for Flamborough:**
- Noted.
- (c) **To note that there will no longer be a specific policy for Flamborough Headland Heritage Coast within the Core Strategy to replace current Local Plan Policy CZ1 (which outlines protections for an unspoilt coastline) and to request ERYC to explain what policies will be put in place to protect the Heritage Coast in light of the NPPF paragraph 114 which states**
- “Local planning authorities should:
- set out a strategic approach in their Local Plans, planning positively for the creation, protection, enhancement and management of networks of biodiversity and green infrastructure; and
 - maintain the character of the undeveloped coast, protecting and enhancing its distinctive landscapes, particularly in areas defined as Heritage Coast, and improve public access to and enjoyment of the coast.

RESOLVED: (All in favour) to ask ERYC what policies will be put in place to protect the Heritage Coast in light of NPPF 114, proposed the Chairman, seconded Councillor Woodhouse.

13/13 To approve attendance at an ERNLLCA Neighbourhood Planning Seminar (see documents enclosed):

The Council would like to attend and agreed to commit to sending three representatives as required – those who expressed an interest were Councillor Mrs Johnson, Councillor Crossland and the Clerk however other representatives may be required when the date is known.

14/13 Allotments:

- (a) **To receive a report on the Clerk’s monthly site visit and approve action required:**

The Clerk and Councillor Smales had visited the site on 5th January and the site looked fairly well and plots were being dug over despite the wet weather. The outgoing tenant of plot 71 had removed all items from the plot and the tenants of plot 65 were moving the greenhouse and shed from plot 16 to 65. There had been no further work to plot 34 – the plot is not fit to re-let and there is carpeting under the grass, rubble in the ground where the shed had been and metal bits where a bonfire had been – this was not new rubbish. Councillor Crossland stated the grandsons would remove items but this had not yet happened. This will be deferred to the next meeting so he could speak to them again.

- (b) **To approve ERNLLCA's advice received with regard to re-charging tenants for rubbish dumping on the allotment site (enclosed):**

ERNLLCA's advice did not recommend re-charging all tenants for rubbish removal and this was discussed in detail due to the contract commitment to clear the site and that the Council had expected to be reimbursed by the tenants for this cost. The Clerk will gain advice from ERNLLCA with regard to cancelling contracts, talk to the Contractor and ask him to delay work and ask the Chairman and Secretary of the Flamborough Allotments Association to attend the next meeting to discuss the way forward with rubbish dumping.

- (b) **To let plots and grant permissions:**

There were 11.5 plots vacant and possibly one applicant at the present time.

15/13 To review the Clerk's working facilities – Councillor F Villani:

Councillor Woodhouse declared a pecuniary interest (the Clerk is his wife), left the meeting for the duration of this item, did not take part in discussion and did not vote.
Councillor Emmerson declared a non-pecuniary interest (friend of the Clerk).

Councillor Villani had spoken to Councillor Mrs Johnson who reported that there were working issues with shelving/photocopier, etc. The Chairman arranged for a personnel working group (himself, Councillor Mrs Johnson and Councillor Villani) to undertake a site visit to the Clerk's house at 6 pm just prior to the next meeting on 4th February to discuss this and would report back to the Council.

Councillor Woodhouse returned and resumed the meeting.

16/13 To approve a donation to HART (see enclosed):

RESOLVED: (8 in favour, 1 against) to approve a donation of £50 towards HART, proposed Councillor Leppington, seconded Councillor Mrs Johnson.

17/13 To consider attendance at ERNLLCA Advanced Chairmanship Training (enclosed):

No-one wished to attend.

18/13 To receive the enclosed report re street light repairs to Parish light numbers 6, 8 and 32 and approve the repairs to numbers 6 and 8 (32 has already been previously agreed by the Council):

RESOLVED: (All in favour) to approve the required repairs, proposed Councillor Mrs Sexton, seconded Councillor Mrs Johnson.

19/13 To review the Parish Council's Strategic Development Plan (enclosed):

This was reviewed by the Council and will be updated. 12 month targets had been accomplished in that electrical and structural testing of street lights is underway and the bus shelter on Tower Street had been refurbished. Charlie's Gardens had been put on hold. New 12 month targets included retaining and securing Heritage Coast status within the planning framework and a new Notice Board at Camerons Gardens. 3 year and 5 year targets remain.

20/13 To approve the budget and precept request (see enclosed documents) and to include setting of allotment rent from 1st November 2013:

The Clerk had prepared a budget for 2013/2014 (based on income and expenditure for 2012/2013). £36,500 would be needed to run village services and which included some budget cuts. In December the Government had decided that Parish Councils should be included within Council Tax calculations as a result of the Government's reduction in support for Council Tax benefit. Council Tax support will be undertaken by ERYC and not the Government from April 2013. This has changed the calculations for Council Tax for householders when Parish Councils set the precept request and which has left a big deficit. The Government via ERYC has provided funding for Parish Councils (£4,000 for Flamborough) which will mitigate some of the difference for 2013/2014 but there is no guarantee of funding in future years. All this has the effect that for the Parish element of the Council Tax to remain the same a large drop in the precept would be needed (to £32,000); or for the precept to remain the same the Council Tax would need to increase 14%. In difficult circumstances, the Council agreed to split the difference – a decision that was not taken lightly.

RESOLVED: (7 in favour, 2 against), that the Parish Council should split the Government funding for two years instead of one year to mitigate large increases for either year and drop the precept to £34,000 (a drop of £2,500 from the £36,500 requested for 2013/2014). This would mean a Band D Council Tax household would pay £41.93 for 2013/2014 (an increase of £2.29 which is a 5.7% rise from £39.64 paid in 2012/2013). The Council will look at further budget cuts in future. The earmarked reserve for future maintenance of village services remains at £41,000. Proposed Councillor Crossland, seconded Councillor Emmerson.

21/13 To resolve that due to the confidential nature of the business to be transacted, the press and public are excluded from the remainder of the meeting (Section 1(2), Public Bodies Admissions to Meetings Act 1960):

RESOLVED: (All in favour) that the public are excluded from the remainder of the meeting.

22/13 To review the pay and existing conditions of service of existing employees:

Councillor Woodhouse declared a pecuniary interest (the Clerk is his wife), left the meeting for the duration of this item, did not take part in discussion and did not vote.
Councillor Emmerson declared a non-pecuniary interest (friend of the Clerk).

RESOLVED: (All in favour) to leave as is, proposed Councillor Leppington, seconded Councillor Emmerson.

Signed as a true and correct record ...*R Sellick*..... Date4th February 2013.....
Councillor R Sellick
Chairman, Flamborough Parish Council