



FLAMBOROUGH PARISH COUNCIL



**MINUTES OF PARISH COUNCIL MEETING
1st DECEMBER 2014, 7.30 PM, WI HALL, FLAMBOROUGH**

Present: Councillors I Woodhouse (in the Chair), Mrs L Bennett, J Crossland, S Emmerson, A Grainger, V Leppington, D Morton, R Sellick, Mrs M Sexton,

Councillor Morton recorded the minutes

80/14 To receive apologies for absence:

Apologies of absence were received from Councillor P Couzens, M Smales, Mrs C Taylor, F Villani, Ward Councillors C Matthews, R Harrap and the Clerk

81/14 Code of Conduct:

(a) **To record Declarations of Pecuniary/non-Pecuniary Interests by any member of the Council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared:**

Any declarations of interest made by Councillors are recorded at the appropriate Minute.

(b) **To note dispensations given to any member of the Council in respect of agenda items below:**

None

82/14 Public Participation Session (15 minutes):

None

83/14 To approve Minutes of Parish Council Meeting of 3rd November 2014:

(All in favour) that the Minutes of this meeting be approved and signed as a true and correct record.

84/14 To receive the Clerk's Report and Action Log:

Application for Certificate of Lawful Development – ERYC have provided additional information on the nature of this type of application. The application should be construed as Permitted Development i.e. does not require planning permission and are referred to ERYC Legal Team to provide a more formal recommendation/decision. The submission have to comply and meet with Class A of the Town and Country Planning (General Permitted Development) Order* by way of meeting the criteria which would mean that the extension should not exceed the set projection or existing eaves height etc. Providing it meets with all these criteria, the submitted scheme should be deemed as Permitted Development.

*Class A covers the enlargement, improvement or alterations to a house such as rear or side extensions as well as general alterations such as new windows and doors, and from 30 May 2013 to 30 May 2016 a neighbour consultation scheme for larger rear extensions.

ERYC have stated there is nothing the PC can do in relation to this application, as it is simply an application to establish that a proposed extension doesn't need planning permission. Whether it will be granted or not depends on whether it complies with the regulations (size limits etc) such that it does not require an application for planning permission. If it complies, the certificate will be granted. If it doesn't it will be refused.

Speed Surveys – Following a request by Councillor Morton, ERYC put in a place 3 speed surveys at Bridlington Road (lamppost 37 'The Orchard), Lighthouse Road (Viking Lodge) and North Marine Road (Flaneburg Hotel) during September. The results of which have now been released:

Bridlington Road – Average number of drivers using the road is 4903 per day. 1323 drivers (26.99%) of daily traffic flow travelled at 35mph or above. The assessment qualifies for Police speed enforcement, ERYC have notified the Police.

Lighthouse Road – Average number of drivers using the road is 1502 per day. The average speed was 26.9mph, and the number of offenders was 110 (7.33%) per day. This does not qualify for Police speed enforcement or intervention from ERYC Road Safety Section.

North Marine Road – Average number of daily drivers is 2159. The average speed was 30.2mph, and the number of offenders per day was 289 (13.39%). This does not qualify for Police speed enforcement or intervention from ERYC Road Safety Section.

Toilet Cleaning – Tom Benson was on sick leave until 23 November 2014, Geoff Liddan covered from 1-8 November 2014 and Lisa Bell-Latz covered from 19-30 November 2014. Geoff Liddan informed the Clerk he would be on annual leave from 19-30 November 2014, it was found that no other toilet cleaners are currently employed by the Council, therefore a temporary replacement was appointed by the Personnel Committee (minutes enclosed). Tom Benson tendered his resignation with effect from 24 November 2014.

Clerk's hours – 64 hours worked in November, no hours in lieu. Clerk will be on holiday from 22/12/14 to 04/01/15.

To note that there is currently still a backlog of outstanding work as a result of the interim period when no Clerk was in post. Archive filing also requires to be undertaken.

- Letter of thanks and well wishes be sent to Tom Benson following his resignation.

85/14 To receive the Ward Councillor's report:

None

86/14 Questions/Reports from Councillors and Committee Representatives:

Councillor Crossland

- Reported that he had attended the meeting on the future of Humberside policing on 26th November 2014.

87/14 Chairman's Report:

- Thanked Councillors Grainger and Smales for erecting the fencing at the War Memorial for Remembrance Day commemorations.

88/14 To consider Planning Applications as listed below and subsequent plans received after the agenda is sent out (planning applications available for public inspection at 7.15 pm:

- (1) **14/03367/PLF** – Retention of revised vehicular access including brick pillars and timber gate
At 5 Dunnscroft, Flamborough
For Mr Trevor Brookes
Full Planning Permission

RESOLVED: (All in favour) that the Parish Council had no observations to make on this application and recommend approval.

Planning Applications Granted by ERYC

- (1) **14/03168/PLF** – Erection of first and second floor extensions to side including balcony area to second floor
Beacon Farm House, Church Lane, Flamborough

Planning Applications Refused by ERYC

- (1) **14/01649/PLF** – Erection of a dwelling house on plot 1, detached garage and construction of road for the proposed housing development further to planning approval 13/01159/OUT (AMENDED PLANS)
Land West of 2 Flaen Road, Flamborough

89/14 To note/deal with correspondence as listed below:

27-Oct-14	ERYC England Coast Path: Kilnsea to Filey Brigg – emailed 04/11/14
31-Oct-14	ERYC Local Transport Plan Consultation – emailed 04/11/14
Nov 14	East Riding Parish News – emailed 10/11/14
11-Nov-14	Yorkshire Wildlife Trust, update to Living Seas Centre extension - emailed 18/11/14
31-Oct-14	Yorkshire Water Locating private sewage pumping stations for transfer to Yorkshire Water – emailed 19/11/14
12-Nov-14	ERYC Traveller and Gypsy Encampments Survey – emailed 19/11/14
17-Nov-14	Yorkshire Water Yorkshire Bathing Water Results 2014 – emailed 24/11/14
25-Nov-14	Haycock and Jay Associates Danes Dyke and South Landing Management Plans – emailed 25/11/14

- Response to ERYC Traveller and Gypsy Encampments Survey – request that ERYC vigorously pursue breaches of the law using existing legislation, but the Council would be reluctant to approve additional spending.

90/14 Accounts:

(a) **To note payment of accounts to 30th November 2014, and December's wages (enclosed):**

- Councillor Grainger declared pecuniary interests and left the meeting for the duration of this item, did not take part in discussion and did not vote.

- Councillor Sexton declared a non-pecuniary interest and remained in the room to note that she felt the donation to St Oswald's Church for grass cutting was a duplicate payment.

Accounts for Payment

Received

Allotment Rent:	£90.00
Toilet Donation :	£ 2.19
Total:	£92.19

Schedule of Accounts for Payment 30th November 2014

Chq No	Creditor	Net Due	VAT	Total
		£	£	£
	Miss L Dennis (Nov)	868.92	-	868.92
	Mr T Benson, Toilet Cleaning (Nov)	204.73	-	204.73
	Mr G Liddan, Relief Toilet Cleaning (Nov)	162.28	-	162.28
	Mrs L Bell-Latz, Relief Toilet Cleaning (Nov)	82.58	-	82.58
	HMRC Tax/NI (Nov)	130.37	-	130.37
	Clerk expenses (Nov) – telephone £8, broadband £7.50, working from home expenses £12, car allowance £20; toilet cleaning supplies £44.10; keys cutting £2.94	94.54	-	94.54
	Yorkshire Moors Christmas Trees Ltd	150.00	20.00	170.00
	Npower, electrics toilets 25/07/14-29/09/14	41.91	2.10	44.01
	AB Grainer, small works contract November	17.00	-	17.00
	SLCC, Training Day	20.00	-	20.00
	St Oswald's Church, Grass Cutting Donation	350.00	-	350.00
	Totals	2122.33	22.10	2144.43

December wages £1,100 (projected)

RESOLVED: (All in favour) to accept the accounts with the exception of the payment to St Oswald's Church for grass cutting donation. Confirmation that payment has not already been made.

(b) To note the budget monitor to 30th November 2014:

Noted

91/14 To approve actions to replace the toilet cleaner and recruit a relief toilet cleaner (enclosed):

- Councillor Woodhouse made reference to the Personnel Committee meeting held in November to appoint a relief toilet cleaner to cover holiday absence.
- Proposed that the Council be aware that the meeting was held in a manner that did not encompass the appropriate rules.

92/14 To consider action to repair Carol Sandra Memorial (enclosed):

RESOLVED: (All in favour) Repair work to be allocated to J.G. Gardiners as per quote.

93/14 To approve repair to seat 28 (Crofts Hill) at a cost of £140:

- Deferred pending response from property owner which caused the damage.

94/14 (a) To consider proposal to manage pest control at the Bempton Lane Allotments (enclosed):

- Work is ongoing by allotment holders to make the location inhospitable to pests. Situation to be monitored and readdressed at a later date.
- Quotation details to be added to list contractors.

(b) To discuss concerns over sighting of vermin in residential areas raised by residents of East Scar (enclosed):

- Letter to be sent to residents to explain that work is progressing and an effect has been observed, with further reduction in numbers in the near future.

95/14 To agree response to the Local Access Forum on the importance of verges within the community (enclosed):

- Councillor Sexton proposed that the Local Access Forum be invited to a meeting to discuss scope for improvement.

96/14 To agree response to the draft management plans for Danes Dyke and South Landing LNRs (emailed 25/11/14):

- Noted that these were quite weighty documents and a request should be made for any specific details relating to changes at the sites.

97/14 To agree response to preliminary proposals for the redevelopment of the former Waud Bros. site, Allison Lane (enclosed):

RESOLVED: (All in favour) that the redevelopment will benefit the village and the Council approves these plans.

98/14 To approve December's newsletter (enclosed):

RESOLVED: (All in favour) that the newsletter be approved with the addition of an advert placed for the toilet cleaner positions.

99/14 To approve purchase of spare bulbs for the Christmas lighting (the Clerk does not have any):

RESOLVED: (7 in favour, 2 against) that bulbs be purchased.

100/14 Training

- **To approve Clerk's attendance on playground area inspection course on Tuesday 24th February 2015 at Haltemprice Leisure Centre (£49.50 enclosed):**

RESOLVED: (All in favour) that the Clerk attend the training.

101/14 Allotments:

(a) To report on the Council's site visit and approve action for management of the site:

- Plot 23a to be fenced off in response to issue raised by tenant.

(b) To let plots and approve permissions:

- None

Signed as a true and correct record *I. Woodhouse* Date 12th January 2015
Chairman, Councillor I. Woodhouse