



## FLAMBOROUGH PARISH COUNCIL



1070

### MINUTES OF PARISH COUNCIL MEETING 2<sup>nd</sup> JUNE 2014, 7.30 PM, WI HALL, FLAMBOROUGH

**Present:** Councillors I Woodhouse (in the Chair), Mrs L Bennett, P Couzens, J Crossland, A Grainger, V Leppington, D Morton, Mrs M Sexton, Mr R Sellick, Mrs C Taylor  
Three members of the public  
Anthony Hurd, Living Seas Centre Manager, Yorkshire Wildlife Trust  
Clerk, Lynne Dennis, recorded the minutes

#### **1/14 To receive apologies for absence:**

Apologies of absence were received from Councillors S Emmerson, M. Smales, F. Villani and Ward Councillor C. Matthews

#### **2/14 Code of Conduct:**

- (a) **To record Declarations of Pecuniary/non-Pecuniary Interests by any member of the Council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared:**

Any declarations of interest made by Councillors are recorded at the appropriate Minute.

- (b) **To note dispensations given to any member of the Council in respect of agenda items below:**

None

#### **13/14 To approve a response to a letter from the Yorkshire Wildlife Trust with regard to the Planning Application for the Living Seas Centre:**

The Chairman proposed a change to the agenda to move item 13 to be discussed before item 3.

- Anthony Hurd** from the Yorkshire Wildlife Trust responded to concerns expressed by the Parish Council at 12<sup>th</sup> May 2014 meeting following a discussion with Councillor Smales. He stated that in regards to the issue of coaches that the proposed extension would not result in more coaches coming into the village as per the business plan supporting the proposed extension which allows for one school trip per day with a maximum of 45 visits per academic year primarily in March-July and September/October. He further stated this should alleviate concerns over the car park becoming excessively muddy and coaches becoming bogged down as visits would generally not be taking place during the winter months when weather conditions would be poorer. In relation to the loss of car parking facilities, the proposed extension would be built on land that is currently scrub and inaccessible to people or vehicles, therefore minimal causing minimal impact to the current facilities.
- Councillor Bennett** voiced concerns over damage caused to the area including bollards by coaches turning.
- Anthony Hurd** agreed that this had occurred and that he would raise this with East Riding of Yorkshire Council.

The Chairman thanked Mr Hurd for attending the meeting with his response to the Parish Council's concerns.

Mr Hurd left the meeting after item 13.

**19/14 To approve a response to the ERYC consultation – Proposed Traffic Calming, Tower Street, Flamborough**

Councillor Crossland raised serious concerns that the proposed plans would effectively make the town inaccessible, creating what would essentially be a one-way street.

**RESOLVED:** (All in favour) that the plans should be opposed citing the following reasons; back up of vehicles on Tower Street, parking spaces would be lost, vehicles would use alternative routes creating a rat-run on Bempton Lane and diverting traffic past the school and that access for residents on Tower Street would be compromised.

**3/14 Public Participation Session (15 minutes):**

No person wished to speak.

**4/14 To approve Minutes of Parish Council Meeting of 12<sup>th</sup> May 2014:**

(All in favour) that the Minutes of this meeting be approved and signed as a true and correct record.

**5/14 To receive the Clerk's Report and Action Log (for information enclosed):**

**New Clerk** – Councillor Sellick presented a report on the appointment of a new Clerk including Conditions of Contract. SCP 32 of the pay scale to be awarded for retaining Quality Status.

**RESOLVED:** (All in favour) that SCP conditions be amended.

**Northern Powergrid** – updated Inventory submission required, none submitted in over twelve months. Clerk to contact Peter Jacobson at East Riding Street Lighting Department to obtain a current inventory to be submitted.

**Carol Sandra Memorial** – letter received from Mr and Mrs Priestley regarding the deterioration of the engraving on the memorial and a request that work be undertaken to improve the engraving. To be added to July's agenda.

**Clerk's Laptop** – Parish Council does not have access to card purchasing facilities, therefore Councillor Morton offered to buy the laptop and be reimbursed. Councillor Crossland suggested a banker's draft as an alternative method of payment to ensure that VAT could be reclaimed. Further advice from Barclays to be sought over purchasing options.

**North Marine Road** – no further information from ERYC, request for an update from Highways to be made. Councillor Morton to submit document at Community Partnership meeting to request visit to observation of area. Councillor Crossland commented on the lack of PCSO presence within the village.

**6/14 Questions/Reports from Councillors and Committee Representatives:**

**Councillor Crossland** – reported that a large hole had appeared on Tower Street. This had been reported to ERYC and was repaired on the same day. Old carpet had been fly-tipped on Chapel Street at the back of the old post office and had been there for at least two weeks. Environmental Health to be informed.

**7/14 Chairman's Report:**

The Chairman expressed his thanks to Councillor Emmerson and Councillor Smales for laying the wreath at Carol Sandra Memorial. Also to Councillor Sexton and Elaine Elliott for organising the planting of flowers around the village. Councillor Sexton suggested a letter of thanks be sent Elaine Elliott.

**8/14 To consider Planning Applications as listed below and subsequent plans received after the agenda is sent out (planning applications available for public inspection at 7.15 pm):**

**14/01128** – Conversion of existing building into 2 no. dwellings  
At Lartlehouse, 3 Chapel Street, Flamborough  
For Mr and Mrs A Marshall  
Full Planning Permission

**RESOLVED:** (All in favour) that the Parish Council has no objections to this application.

**14/01261** – Change of use to the siting of touring caravans and erection of an amenity building (retrospective application)  
At Mill Hill Land, Bridlington Road, Flamborough  
For Mr Jonathan Hill  
Full Planning Permission

**RESOLVED:** (9 in favour, 1 abstained) that the Parish Council is unable to recommend approval as there is insufficient information provided in the planning application and the new entrance siting was deemed unsuitable, proposed Councillor Grainger, seconded Councillor Sellick.

**14/01392** – Erection of a detached bungalow and garage (amended scheme of 07/06216)  
At land south of Wentworth Cottage, South Sea Road, Flamborough  
For Mrs J Heenan  
Full Planning Permission

**RESOLVED:** (All in favour) that the Parish Council has no objections to this application.

**14/01573** – Erection single storey extensions to front and side, alterations to existing windows and doors and construction of decking to rear  
At Beauregard, Lighthouse Road, Flamborough  
For Mr J Lee  
Full Planning Permission

**RESOLVED:** (All in favour) that the Parish Council has no objections to this application.

**9/14 To note/deal with correspondence as listed below:**

May 14            ERYC Parish News  
                      ERNLLCA Newsletter – note Desktop Advisory Service protocol  
                      Tony Slingsby, thank you letter for placing 30<sup>th</sup> Anniversary wreath at Carol Sandra Memorial

**10/14 Accounts:**

- (a) **To approve payment of accounts to end of May and June's wages (Clerk only), and July and August's wages (enclosed):**

**Received****To approve PAYE to 30th June 2014**

£TBC

Councillor Couzens declared a pecuniary interest in so far as he is a contractor and has an account for payment, left the meeting for the duration of this item, did not take part in discussion and did not vote.

<b>Chq No</b>	<b>Creditor</b>	<b>Net Due</b>	<b>VAT</b>	<b>Total</b>
2417	V. Exon, Responsible Financial Officer	150.00		150.00
2418	R. Sellick, postage	6.36		6.36
2419	D. Walker, internal audit	165.00		165.00
2420	Yorkshire Water, Allotments, 1 <sup>st</sup> qtr, estimated	49.61		49.61
2421	Yorkshire Water, Toilets, 1 <sup>st</sup> qtr, estimated	25.27		25.27
2422	MR&KM Couzens, Ground Works Contract, cut 4	262.00	52.40	314.40
2423	MR&KM Couzens, Ground Works Contract cut 5	247.00	49.40	296.40
2424	Flamborough WI, hire of hall for Clerk interviews	48.00		48.00
2425	K. Edeson, plants for planters	50.00		50.00
2426-27	PAYE	288.99		288.99
2428	CJT Flowers Ltd, Carol Sandra Memorial Wreath	40.00		40.00
2429	I. Woodhouse, toilet supplies	72.82	14.57	87.39
	<b>Totals</b>	<b>1405.05</b>	<b>116.37</b>	<b>1,521.42</b>

**RESOLVED:** (All in favour) to approve the accounts for payment and PAYE for June 14

- (b) **To note the budget monitor to 31<sup>st</sup> May 2014:**

Due to the absence of a Clerk there was no budget monitor this month.

**11/14 Year end accounts to 31<sup>st</sup> March 2014):**

- (a) **To approve the Internal Auditor's Report (enclosed):**  
 (b) **To approve the Annual Return for External Audit Sections 1 and 2 (enclosed):**

**RESOLVED:** (All in favour) to approve items (a) and (f) above.

Councillor Couzens returned and resumed the meeting.

**12/14 To consider Clerk's working facilities:**

No progress has been made to date with any options considered. Councillor Crossland raised the possibility of converting the bus shelter in the village to an office space. It was agreed that a site visit should be undertaken on Friday 6<sup>th</sup> June to look at the feasibility of such.

To remain on the agenda for the next meeting.

1074

- 14/14 To approve a response to the Land Registry in respect of an application to register rights, namely vehicular and pedestrian on the Village Green, Flamborough, by Mr William Oxley Waud and Mr John Edgar Waud – site is entrance to the builders yard at the top of Allison Lane (enclosed):**

The Chairman informed that advice had been sought from ERNLLCA.

**RESOLVED** (All in favour) to approve the application.

- 15/14 To approve £1,526.38 in respect of insurance from July 2014-July 2015 (Zurich Insurance) £1,439.98 as noted in agenda plus £86.40 Insurance Premium Tax:**

**RESOLVED:** (All in favour) to approve the payment.

- 16/14 To approve repairs to damage to the wetpour at the playground:**

Damage to be reported to obtain a crime number in order to allow an insurance claim for the repair costs to be submitted. Price for the repairs to be obtained from Wicksteads.

- 17/14 To report on progress with the pump at Crofts Hill:**

Item ongoing, to be remain on the agenda for the next meeting.

- 18/14 To approve revised Parish Council Meeting schedule and consider removing surgeries:**

**RESOLVED:** (All in favour) that of the revised Parish Council Meeting schedule and that surgeries be removed.

- 20/14 Allotments:**

**a) To report on the site visit and approve action for management of the site – Councillor M. Smales**

**b) To let Plot 71 to an applicant:**

**c) To let a plot to an applicant from the Hawthorns Caravan Park:**

a) The Chairman delivered a report on the allocation of plots and the state of the site on behalf of Councillor Smales. There are numerous plots that house chickens and concern was expressed by Councillor Bennett that the site was now resembling a farmyard. The Chairman also commented on the state of the facilities and that work was required to address the overgrown plots and generally tidy up the site. It was agreed that a site inspection visit should be undertaken on Friday 6<sup>th</sup> June to assess and resolve grounds maintenance requirements.

b) New plot applications should held in abeyance until the issues in (a) were resolved.

c) New plot applications should held in abeyance until the issues in (a) were resolved.

To remain on the agenda for the next meeting.

Signed as a true and correct record ...*I Woodhouse*..... Date .....7<sup>th</sup> July 2014.....

Chairman, Councillor I. Woodhouse