



## FLAMBOROUGH PARISH COUNCIL



### MINUTES OF PARISH COUNCIL MEETING 6<sup>th</sup> OCTOBER 2014, 7.30 PM, WI HALL, FLAMBOROUGH

**Present:** Councillors I Woodhouse (in the Chair), Mrs L Bennett, P Couzens, J Crossland, S Emmerson, A Grainger, V Leppington, D Morton, M Smales, R Sellick, Mrs C Taylor, F Villani, Ward Councillor C Matthews  
Three members of the public  
Clerk, Lynne Dennis, recorded the minutes

#### **45/14 To receive apologies for absence:**

Apologies of absence were received from Councillor Mrs M Sexton.

#### **46/14 Code of Conduct:**

- (a) **To record Declarations of Pecuniary/non-Pecuniary Interests by any member of the Council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared:**

Any declarations of interest made by Councillors are recorded at the appropriate Minute.

- (b) **To note dispensations given to any member of the Council in respect of agenda items below:**

None.

#### **47/14 Public Participation Session (15 minutes):**

##### **Resident of Tower Street**

- Stated reasons to support planning application to be discussed at agenda item 8(3). The existing hedge has become an increasing nuisance overgrowing the pavement and is in a deteriorating condition. The resident has also experienced safety issues with the hedge being breached on several occasions and the house being subject to acts of vandalism.

##### **Ward Councillor Matthews**

- Reported that a revised planning application had been submitted by the developer which would be available for public consultation. The original application had been referred to the planning committee but no date had yet been set for a meeting of the committee.
- Reported that the sign to the lighthouse on South Sea Road had been ordered but had not yet been replaced.
- Reported that ERYC would like to work with the Council on future plans for the Citizen Link building in the village.
- Reported that the letter presented on behalf of the residents of Preston Flats had been given to the Chief Executive.

#### **48/14 To approve Minutes of Parish Council Meeting of 1<sup>st</sup> September 2014:**

(All in favour) that the Minutes of this meeting be approved and signed as a true and correct record.

#### **49/14 To receive the Clerk's Report and Action Log:**

**Sign to Lighthouse, South Sea Road** – Councillor Matthews reported this on behalf of the Council. Sign has not yet been replaced.

**Open Spaces** – The Longswords and Lifeboats board in Camerons Gardens was reported as broken, Small Works Contractor notified.

**Toilets** – Councillor Morton reported to the Clerk that the floor in the ladies was very wet. This is as a result of high water pressure when the taps are used, overflowing the basin and soaking the floor. Small Works contractor notified.

**Half Marathon** – Will take place on Sunday 19 October between 10:00 and 13:00. Temporary rolling road closures will affect the following:

- North Marine Drive - between the junction with First Avenue and Limekiln Lane
- Limekiln Lane - the whole extent
- Sewerby Road - between the staggered junctions with Limekiln Lane and Wheatley Drive
- Wheatley Drive - the whole extent
- B1255 - between Bemton Lane (traffic lights and the B1229 (Flamborough)
- B1229 - between the B1225 and Bolam Lane (Buckton)
- Bolam Lane - the whole extent
- Bempton Lane - between Bolam Lane and Bempton Crescent
- Bempton Crescent - between Bempton Lane and Bempton Drive
- Bempton Drive - between Bempton Lane and Bempton Drive
- Church Lane - the whole extent

**Toilet Cleaning** – Tom Benson was on sick leave from 18-31 August 2014, Geoff Liddan covered for these weeks.

**Clerk's hours** – 77 hours worked in September.

**Citizen Link** – a response from ERYC was received which acknowledged the Council's interest. No decision regarding the future use of the building have yet been made, but use for the Council's office storage will be considered.

#### **50/14 Questions/Reports from Councillors and Committee Representatives:**

##### **Councillor Smales**

- Reported that the drain opposite the Post Office appeared to be blocked as water was not clearing following rainfall.

##### **Councillor Couzens**

- Reported that a water hydrant in was broken and needs to be replaced.
- Reported that there were a number of dead trees on the village green. These will be monitored over the winter for follow up action as necessary in the spring.

#### **51/14 Chairman's Report:**

The Chairman had nothing to report.

**52/14 To consider Planning Applications as listed below and subsequent plans received after the agenda is sent out (planning applications available for public inspection at 7.15 pm:**

- (1) **14/02600/PLF** – Erection of detached single storey annexe for use as self-contained letting accommodation following demolition of existing garage and outbuildings  
At Crab Pot Cottage, 10 High Street, Flamborough  
For Mr and Mrs Holmes  
Full Planning Permission

**RESOLVED:** (All in favour) that the Parish Council is unable to recommend approval on the grounds of the size of the proposed annex and overdevelopment of the site.

- (2) **14/02677/PLF** – Retention of detached garage  
At Danes Garth, Water Lane, Flamborough  
For Mrs Kay Traves  
Application Type: Full Planning Permission

**RESOLVED:** (All in favour) that the Parish Council had no observations to make on this application and recommend approval.

- (3a) **14/02585/PLF** – Alterations to existing boundary wall at front  
At Manor House, Tower Street, Flamborough  
For Mrs Lesley Berry  
Application Type: Full Planning Permission

- (3b) **14/02586/PLB** – Alternation to existing boundary wall at front  
At Manor House, Tower Street, Flamborough  
For Mrs Lesley Berry  
Application Type: Listed Building Consent

**RESOLVED:** (All in favour) that the Parish Council recommend the application for approval with supporting statement.

#### **Planning Applications Granted by ERYC**

- (1) **14/01706/PLF** – Erection of double garage at rear – Amended Scheme  
Thorn Croft, South Sea Road, Flamborough

**53/14 To note/deal with correspondence as listed below:**

Sep 14 ERYC Press Release (Councillors' concerns over changes to Humberside Police – emailed 23/09/14

Councillor Crossland expressed concern over the proposed level of policing for the village and surrounding area. The Council would like to respond stating concerns.

Sep 14 ERNLLCA Newsletter – emailed 27/09/14

**54/14 Accounts:**

- (a) **To note payment of accounts to 31<sup>st</sup> September 2014, approve payment of accounts to end of September and October's wages (enclosed):**

Councillor Couzens and Councillor Grainger declared pecuniary interests and left the meeting for the duration of this item, did not take part in discussion and did not vote.

**Received**

ERYC Grant : £2887.00  
**Total: £2887.00**

**Schedule of Accounts for Payment 30<sup>th</sup> September 2014**

<b>Chq No</b>	<b>Creditor</b>	<b>Net Due</b>	<b>VAT</b>	<b>Total</b>
		£	£	£
	Miss L Dennis (Sep)	868.92	-	868.92
	Mr T Benson, Toilet Cleaning (Sep)	269.60	-	269.60
	Mr G Liddan, Relief Toilet Cleaning (Sep)	236.00	-	236.00
	HMRC Tax/NI	158.91	-	158.91
	Clerk expenses (Sep) – telephone £8, broadband £7.50, working from home expenses £12, car allowance £20; postage £40.51; toilet cleaning supplies £44.10	132.12	-	132.12
	David Morton, Mobile Phone Contract	30.95	-	30.95
	MR&KM Couzens, Ground Works Contract, Cut 12	247.00	49.40	296.40
	MR&KM Couzens, Ground Works Contract, Cut 13	247.00	49.40	296.40
	SLCC, ILCA Training Course	99.00	19.80	118.80
	NPower, Street Lighting	1766.77	353.35	2120.12
	ERYC, Street Lighting (Grant)	2000.00	-	2000.00
	<b>Totals</b>	<b>6056.27</b>	<b>471.95</b>	<b>6528.22</b>

**October wages £1,140 (projected)**

**RESOLVED:** (All in favour) to accept the accounts with the exception of the payment to ERYC for street lighting. Confirmation of work undertaken to be received.

- (b) **To note the budget monitor to 31<sup>st</sup> September 2014:**

Noted.

**55/14 To consider proposal to repair Crofts Hill Pump by East Riding College:**

Councillor Sellick stated that he was having a meeting at ERC during the week to discuss the project. All felt that this would be a positive for both the College and local community. Councillor Sellick to report back at the next meeting.

**56/14 To consider purchase of flag pole for the War Memorial (Councillor Smales):**

Councillor Smales requested that the War Memorial have a permanent flag pole installed. It was agreed that this would not be achieved for Remembrance Day 2014 but should be kept on the agenda for resolution. Councillor Smales to obtain costs to purchase and install flag pole.

**57/14 To approve ERYC to inspect, check and carry out any remedial work on the Christmas Lighting in Camerons Gardens and Dog & Duck Square including switch on and switch off in the sum of approx. £162 plus VAT (same as last year):**

**RESOLVED:** (All in favour) that the work be approved.

**58/14 To donate £500 to the maintenance of St Oswald's graveyard as budgeted:**

Minutes of previous meetings to be reviewed to determine the approved amount for donation. To be remain on the agenda for the next meeting.

**59/14 To approve Councillor to attend the Village Hall committee meetings:**

Councillor Grainger to attend meetings when Councillor Smales is unavailable.

**60/14 Allotments:**

**(a) To report on the Council's site visit and approve action for management of the site:**

Report of site visit on 3<sup>rd</sup> October 2014 was presented. It was noted that the verge adjoining the hedge is overgrown and needs cutting back, the Groundworks Contractor to be instructed to undertake the work. Non-cultivation letters to be sent to plots 28, 30, 58, 72b, 73 and 75. Plot 70 is vacant but chickens have been sited on the plot, to be addressed. Removal of cockerels from plots 74 and 77 to be requested. Notified that plot 62 had been split and plot 62a was let to a new tenant, this was not passed through the Council, both tenants to be contacted.

**(b) To let plots and approve permissions:**

- 7 termination notifications received.
- Request to let plot 15.
- Request to erect a shed on plot 19.
- Letter from tenant of plot 14 was discussed with regards notice to quit issued. The Council stated that the decision must stand and that the tenancy would not be allowed to resume.

**(c) To note rent collection has been booked for Saturday 1<sup>st</sup> November (10am – 12 noon, back kitchen, Village Hall) in conjunction with the Flamborough Allotments Association and to approve a Councillor to attend with the Clerk:**

Councillor Smales to assist with the rent collection.

Signed as a true and correct record     *I. Woodhouse*     Date 3<sup>rd</sup> November 2014  
Chairman, Councillor I. Woodhouse