



FLAMBOROUGH PARISH COUNCIL



1039

MINUTES OF PARISH COUNCIL MEETING 13TH JANUARY 2014, 7.30 PM, WI HALL, FLAMBOROUGH

Present: Councillors R Sellick (in the Chair), Mrs L Bennett, P Couzens, J Crossland, A Grainger, V Leppington, D Morton, Mrs M Sexton, M Smales, Mrs C Taylor, F Villani
Ward Councillor C Matthews (Councillor R Harrap had sent apologies)
Clerk, Libby Woodhouse, had sent apologies and was not present at the meeting due to illness.
Councillor Morton took the Minutes.

1/14 To receive apologies for absence:

Apologies of absence were received from Councillors S Emmerson and I Woodhouse

2/14 Code of Conduct:

- (a) **To record Declarations of Pecuniary/non-Pecuniary Interests by any member of the Council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared:**

Any declarations of interest made by Councillors are recorded at the appropriate Minute.

- (b) **To note dispensations given to any member of the Council in respect of agenda items below:**

None

3/14 Public Participation Session (15 minutes):

No person wished to speak.

4/14 To approve Minutes of Parish Council Meeting of 2nd December 2013:

RESOLVED: (All in favour) that the Minutes of this meeting be approved and signed as a true and correct record.

5/14 To receive the Clerk's Report and Action Log (for information enclosed):

Local Grant Fund – An offer letter has been received in the sum of £2887 for the street lighting work.
Small Works Contract – new U bend for sink in disabled toilet after it was pinched – fitted 2/1/14.
Ongoing street lighting – ERYC attended 7 Dog & Duck Square on 27th December regarding the way the street light is wired into the house. ERYC has reported that this will be easy to resolve with YE and the price for the work to this light will not need to be altered. The new feeder pillar at Crofts Hill has been installed and the work to the light on Priory House, High Street is ongoing. The work to the eight pole bracket lights under the grant fund will also be arranged. An invoice for the testing done this year has been requested so this can be paid for this year. There is a damaged light on Greenside which was reported to the Parish Council before Xmas and it was attended to by ERYC on an emergency basis to make it safe. The column itself is good but the lantern is damaged. Reports were received that the light was hit by a rubbish wagon and so ERYC are looking into this for the Parish Council. All this work is ongoing.

PPE, Toilet Cleaner – has been purchased from Keyline Builders Merchants – invoice is awaited.

Tree work application 13/03867 – photos of the tree to be removed at Manor Cottage were sent to the Parish Council from the Tree Officer to clarify which was the tree in question. The Officer could not allow an extension to the next meeting of 13th January for comment so the photos were emailed to Councillors and asked for comment. Seven Councillors responded and the majority did not have a

problem with the tree being removed. A response was made to the Tree Officer that although it was not possible to call a meeting prior to the 3rd January deadline and that the Parish Council could not formally respond, it was likely that the Council would not object to the tree being removed.

Bus stop, Southmere Cottages – decision not yet received from ERYC regarding this location.

Buckrose Ward – decision taken in December by CCG to close the ward.

Clerk's hours – The Clerk was on leave from 14th December for three weeks returning to work on Monday 6th January 2014. December 32 hours worked.

6/14 **Questions/Reports from Councillors and Committee Representatives:**

Councillor Couzens – reported a wardrobe had been dumped on Lighthouse Road – Ward Councillor Matthews will deal with this.

Councillor Mrs Sexton – reported damage to the wetpour at the play area which may not be damage but poor laying. This is on the agenda for this meeting.

7/14 **Chairman's Report:**

The Chairman had nothing to report

8/14 **To consider Planning Applications as listed below and subsequent plans received after the agenda is sent out (planning applications available for public inspection at 7.15 pm):**

Councillor Couzens declared a pecuniary interest and left the meeting for the duration of this item, did not take part in discussion and did not vote.

- (1) **13/04077** – Erection of a two storey extension to rear and alterations
At 14 and 15 Bridlington Road, Flamborough
For Messrs T Waines and P Shardwell
Application Type: Full Planning Permission

RESOLVED: (All in favour) that the Parish Council has no objections to this application.

Councillor Couzens returned and resumed the meeting.

Planning Applications Granted by ERYC

- (1) **13/01159** – Outline – Erection of residential development (All matters reserved) – Land west of 2 Flaen Road, Flamborough (subject to conditions)
- (2) **13/03645** – Erection of balcony to rear, The Horseshoes, Mereside, Flamborough
- (3) **13/03535** – Change of use from agricultural land to caravan storage area with landscaping to west of the site, The Grange, Bempton Lane, Flamborough includes landscaping and screening conds.

9/14 **To note/deal with correspondence as listed below:**

Jan 14	ERYC Parish News (emailed to Cllrs 6/1/14)
18-Dec-13	ERYC, notes from Bridlington & Driffield Community Partnership 10 th December and next meeting will be 20 th January (emailed to Cllrs 6/1/14)
17-Dec-13	Holderness Coast FLAG Newsletter (emailed to Cllrs 6/1/14)
11-Dec-13	NHS Trust, thank you letter and feedback report from consultation (emailed 12/12)
02-Dec-13	ERYC, Agenda for Community Partnership meeting 10 th December and notes of meeting of 22 nd October (emailed to Cllrs 3/12)
03-Dec-13	ERYC, Footways Maintenance Work (emailed to Cllrs 3/12 and enclosed)
December 13	ERYC, Making Time for Winter booklet, East Riding Parish News (emailed to Cllrs 9/12) ERNLLCA Newsletter (emailed to Cllrs 12/12)

10/14 Accounts:

- (a)
- To approve payment of accounts to end of December and January's wages (enclosed):**

Received

£1.75 Interest, War Bonds

To approve PAYE to 31st January 2014

£1,280.

Chq No	Creditor	Net Due	VAT	Total
2376	The Play Inspection Company, Annual Playground Inspection	65.00	13.00	78.00
2377-79	PAYE (Dec)	1,233.19		1,233.19
2380	Clerk Expenses (Nov)			
	Telephone	8.00		8.00
	Broadband Connection	7.50		7.50
	Expenses towards working from home	12.00		12.00
	Postage	11.10		11.10
	Stationery	3.20		3.20
	Photocopying paper	0.00		0.00
	Car Allowance	20.00		20.00
	Deliveries	2.00		2.00
2381	Flamborough Village Hall, donation re street light to rear	35.00		35.00
	Totals	1,396.99	13.00	1,409.99

RESOLVED: (All in favour) to approve the accounts for payment and PAYE for January 14

- (b)
- To note the budget monitor to 31st December 2013:**

Due to the Clerk's illness there was no budget monitor this month.

11/14 Grounds Maintenance Contract 2014 – 2016 - to approve a contractor (enclosed):

Councillor Couzens declared a pecuniary interest as he had submitted a tender for the contract, left the meeting for the duration of this item, did not take part in discussion and did not vote.

Three tenders had been received and were opened on 7th January by the Clerk and Councillor Smales.

RESOLVED: (8 in favour, 1 against) to award the contract to MR & KM Couzens in the annual sum of £4,329.00.

Councillor Couzens returned and resumed the meeting.

12/14 To report on a visit to the Library on 20th December to discuss office space for the Clerk (negative response from ERYC) and approve other action, eg, approaching the Village Hall:

Councillors Mrs Sexton, Mrs C Taylor and the Clerk had attended on 20th December with ERYC. There was no spare room available at the Library and all space is being used.

RESOLVED: (All in favour) to approach the Village Hall and also look into the possibility of a portakabin and costs.

13/14 To consider and approve the forward Development Plan 2014 (enclosed):

RESOLVED (All in favour) to approve the Development Plan 2013.

14/14 To approve the budget and precept request 2014-2015 (enclosed documents):

RESOLVED: (9 in favour, 1 abstention) to note the Clerk's report and documents and approve a precept of £34,950 in accordance with the recommendations, proposed Councillor Crossland, seconded Councillor Couzens.

15/14 To approve the Re-Appraisal of the Flamborough Conservation Area – Proposed Boundary Changes (enclosed):

RESOLVED: (All in favour) to accept the amended boundary changes.

16/14 To mark both disasters commemorated by the Fishermans Memorial and Carol Sandra Memorial (105th and 30th anniversaries this year) and each year by the purchase and laying of wreaths – Councillor M Smales:

RESOLVED: (All in favour) to commemorate both disasters each year by the laying of wreaths. Resolved in accordance with s137 of Local Government Act 1972.

17/14 Playground:

- (a) **To note the Annual Playground Inspection (enclosed) and approve works required and a repeat inspection in 2014:**

RESOLVED: (All in favour) to accept the playground inspection and that the Small Works Contractor undertake minor repair works.

- (b) **To approve repair work to a crack in the wetpour:**

RESOLVED: (All in favour) to contact the contractors regarding fault and undertake repairs.

18/14 To receive an update regarding cPAD funding for Flamborough (enclosed) – Councillor D Morton:

Councillor Morton reported that Flamborough is one of the locations earmarked by YAS for a cPAD, the £2000 unit and cabinet cost to be met by YAS. The Clerk had responded that as funding was in place the Council had already agreed to accept the cPAD.

RESOLVED: (All in favour) that the cPAD should be sited at 1 Chapel Street (Councillor Morton's address) and Councillor Morton will liaise with YAS.

19/14 To approve repair/replacement of the fence to the rear of the toilets:

This was deferred to the next meeting.

20/14 Seat, Crofts Hill – to note damage to this seat and to consider repairs to it (as a donated seat under the seats policy approved in September - enclosed):

This was deferred to the next meeting.

21/14 Dog Fouling

- (a) **To approve joining ERYC's dog fouling pilot scheme (enclosed):**

RESOLVED: (All in favour) to thank ERYC for the offer but the Parish Council will see how the scheme develops, proposed Councillor Crossland, seconded Councillor Mrs Bennett.

(b) To approve a response to the enclosed complaint re dog fouling from a resident:

RESOLVED: (All in favour) to reply that the Council is aware of the problem and is monitoring a pilot scheme, that Councillors do and will challenge where appropriate, thank the resident for their concern and refer the details to the Animal Warden.

22/14 To approve action to site the Fishermans Memorial plaques:

There has been no progress and this will be deferred to the next meeting.

23/14 Code of Conduct – to note correspondence from ERYC’s Monitoring Officer with regard to reviewing the Code and consider whether to introduce prejudicial interests (enclosed):

This was noted.

24/14 To consider lost tape recordings of the book “The Right Side of the Dyke” from the Treasure House Archives – Councillor J Crossland:

There was nothing further to report.

25/14 Allotments:

(a) To report on the Clerk’s site visit and approve action for management of the site:

Councillor Smales and Mr Hall had visited the site on 13th January.

RESOLVED: (All in favour) that the tenant of plot 14 is given three months grace then served with Notice to Quit, the tenant of plot 70 to be served with Notice to Quit and the outgoing tenant of plot 71 had not been cleared the plot and a further letter will be sent.

(b) To let plots and approve permissions:

None

26/14 To resolve that due to the confidential nature of the business to be transacted, the press and public are excluded from the remainder of the meeting (Section 1(2), Public Bodies Admissions to Meetings Act 1960):

RESOLVED: (All in favour) that the public are excluded from the meeting.

27/14 To review the pay and existing conditions of service of existing employees:

There was discussion regarding the 1% pay increase however this is linked to the NJC terms and conditions for local government employees outlined in the employees’ contracts.

Signed as a true and correct record*R Sellick*..... Date3rd February 2014.....
Chairman, Councillor R Selleck