



**FLAMBOROUGH PARISH COUNCIL
MINUTES OF PARISH COUNCIL MEETING
13th APRIL 2015, 7.30 PM, WI HALL, FLAMBOROUGH**

Present: Councillors I Woodhouse (in the Chair), J Crossland, A Grainger, V Leppington, D Morton, R. Sellick, Mrs M Sexton, Mrs C Taylor, F Villani, Ward Councillor C Matthews
Four members of the public
Clerk, Lynne Dennis, recorded the minutes

1/15 To receive apologies for absence:

Apologies of absence were received from Councillors Mrs L Bennett, P Couzens, S Emmerson and M Smales

2/15 Code of Conduct:

(a) To record Declarations of Pecuniary/non-Pecuniary Interests by any member of the Council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared:

Any declarations of interest made by Councillors are recorded at the appropriate Minute.

(b) To note dispensations given to any member of the Council in respect of agenda items below:

None

3/15 Public Participation Session (15 minutes):

PCSO Liz Smith

- Commented that there had been little anti-social behaviour recorded within the village.
- There had been an incident of metal detecting on Tower Field which was currently being dealt with by PC Richardson.
- There were ongoing issues of burglaries within the village, including the school.
- The new policing areas are now in operation.
- Arrangements for the forthcoming Tour de Yorkshire are ongoing.
- Signage at the car park at the lighthouse is causing traffic management issues as the exit is not clearly signposted.
- Speed checks are being conducted within the village.

4/15 To approve Minutes of Parish Council Meeting of 2nd March 2015:

(All in favour) that the Minutes of this meeting be approved and signed as a true and correct record.

5/15 To receive the Clerk's Report and Action Log:

Toilets – Annual NICEIC Certificate this has been received. The installation is deemed to be in a satisfactory condition and suitable for its intended usage with no items adversely affecting electrical safety.

Woodcock Memorial Playing Fields – tree works commenced on 07/04/2015.

Area to the rear of the old Post Office – accumulation of rubbish has now been cleared following visits from various ERYC departments and targeted information to residents in the area. Situation to be monitored for any further incidents.

Bempton Lane Speeding – ERYC will be conducting a speed management assessment along Bempton Lane in response to concerns raised by a resident of the village. A map of the proposed traffic counter has been enclosed.

Carol Sandra Memorial – repairs to the plaque have now been completed and Mr & Mrs Priestley informed as such. Letter of thanks for the repair has been received from Mr & Mrs Priestley enclosing a cheque to contribute towards the costs.

Goal posts – have now been put up on the village green, thanks to Cllrs Couzens and Grainger.

Internal Audit – work is ongoing to prepare the internal audit for 2014-15. Due to the appointment of a new internal auditor a comprehensive checklist of documentation required has been supplied to the Clerk for collation/completion prior to the audit taking place.

Seat Repairs – no response has been received following correspondence regarding damage to seat 28.

Clerk's hours – 48 hours worked in March, no hours in lieu. Clerk was on annual leave from 16/03/15 – 20/03/15, 8 hours annual leave remaining to be carried over to 2015/16 entitlement.

6/15 To receive the Ward Councillor's report:

- Update on Lighthouse Road – plans have been approved to fully resurface the road at the end of the season, with temporary repairs effected for the summer period.

7/15 Questions/Reports from Councillors and Committee Representatives:

Councillor Taylor

- Reported that several residents of South Sea Mews were unhappy with the work carried out to the trees at Woodcock Memorial Playing Field stating that the work undertaken was not in line with the application submitted to East Riding of Yorkshire Council.

Councillor Morton

- Raised the issue of the pump on Crofts Hill and that it had been a year since it was first mentioned at a parish council meeting. Councillor Sellick responded to report that it was now a question of identifying costs of materials for the repair.
- Commented that the bus shelter was badly defaced with graffiti and as such he would be prepared to repaint the shelter.

Councillor Leppington

- Noted that moles had appeared on the village green.

8/15 Chairman's Report:

- The Chairman wished all councillors the best of luck in the forthcoming elections.

9/15 To consider Planning Applications as listed below and subsequent plans received after the agenda is sent out (planning applications available for public inspection at 7.15 pm:

- (1) **15/00689/PLF** – Erection of a single storey dwelling to serve existing equine stud yard, and change of use from private stables to commercial stud yard
Land north of Crofts Hill, Bridlington Road, Flamborough
For Ms V Franks
Full Planning Permission

RESOLVED: All in favour that the Parish Council recommend refusal of the application on grounds of access/egress to the site and overdevelopment of the site.

Planning Applications Granted by ERYC

- (1) **15/00010/PLF** – Erection of two storey and single storey extensions to rear
28 Tower Street, Flamborough

10/15 To note/deal with correspondence as listed below:

- Mar 15 ERYC Parish News – emailed 11/03/15
Mar 15 Yorkshire Wildlife Trust Living Sea Centre invitation – emailed 23/03/15
Mar 15 SLCC VE Day 70th Anniversary Beacons – emailed 23/03/15
Mar 15 ERYC Bridlington Community Policing Teams update – emailed 27/03/15
Mar 15 ERYC Scam warning from Police – emailed 27/03/15
Mar 15 ERNLLCA Newsletter – emailed 30/03/15

11/15 Accounts:

- (a) **To approve payment of accounts to 31st March 2015 and April's wages (enclosed):**

Accounts for Payment

Received

Allotment Rent: £ 20.00
War stock and interest: £100.94

Total: £120.94

Schedule of Accounts for Payment 31st March 2015

Chq No	Creditor	Net Due	VAT	Total
		£	£	£
2530	Miss L Dennis (Mar)	886.25	-	886.25

2529	Mr G Liddan, Toilet Cleaning (Mar)	247.13	-	247.13
2531	HMRC Tax/NI (Mar)	127.05	-	127.05
2542	Clerk expenses (Mar) – telephone £8, broadband £7.50, working from home expenses £12, car allowance £20; postage £6.69, toilet supplies £70.74, printing £20.96, key cutting £5.33	151.22	-	151.22
2532	AB Grainger, Small Works: Swing repairs	11.00	-	11.00
2533	AB Grainger, Small Works: Replace disabled toilet handles	12.00	-	12.00
2533	AB Grainger, Small Works: Supply post mix to fix goal posts	32.00	-	32.00
2534	MG Maltby Ltd, Annual inspection of toilet block	160.00	32.00	192.00
2535	JG Gardiner Ltd, Repaint lettering on Carol Sandra memorial	208.20	41.64	249.84
2536	ERYC, Street lighting repairs Apr – Sept 2014	278.10	55.62	333.72
2537	ERYC, Street lighting repairs Oct 2014 – Mar 2015	278.10	55.62	333.72
2538	MR & KM Couzens, Ground Works: Grasscut 15	247.00	49.40	296.40
2539	Npower, Christmas lighting	18.00	3.60	21.60
2540	MR & KM Couzens, Ground Works: Grasscut 16	247.00	49.40	296.40
2541	Village Hall Lighting	35.00	-	35.00
2543	ERNLLCA, Membership 01/04/15 – 31/03/16*	645.02	-	645.02
2544	Npower, Street Lighting 01/01/15 - 31/03/15	1856.37	371.27	2227.64
2545	Npower, Christmas lighting	239.12	47.82	286.94
	Totals	5678.56	706.37	6384.93

April wages £1200 (projected)

*** To go in 2015-16 financial year**

RESOLVED: (All in favour) to accept the accounts as stated.

(b) To note the budget monitor to 31st March 2015:

Noted

12/15 To approve schedule of meetings for 2015/16:

RESOLVED: (All in favour) to accept the schedule as stated.

13/15 To approve land sale for a section of land comprising part of the village green located on the corner of Allison Lane and South Sea Road:

RESOLVED: (All in favour) to approve the sale and the appointment of Cranswicks Chartered Surveyors, Land & Estate Agents to handle the sale on behalf of the Parish Council.

14/15 To respond to ERYC consultation on a proposed Definitive Map Modification Order for Flamborough Footpath Nos 3 and 8:

RESOLVED: (All in favour) to approve the plans as submitted.

15/15 To approve purchase and installation of a litter bin next to the bus stop at the entrance to Danes Dyke:

It was noted that this area does not fall within the jurisdiction of the parish of Flamborough and therefore the parish council could not approve this request. Bempton Parish Council to be contacted to refer the request to them under their parish boundary. It was also noted that there is a more pressing need for litter bins within other areas of the village.

RESOLVED: (All in favour) to refuse the request for a bin by the parish council.

16/15 To discuss participation in VE 70th Anniversary Beacons:

No interest expressed in providing a volunteer(s) to organise a beacon.

17/15 General Maintenance

- **To approve repairs to notice board:**

RESOLVED: (All in favour) to approve repair as per the quote received from the Small Works Contractor.

- **To approve repair to playground wetpour:**

It was felt that alternative floor safety coverings should be investigated before a decision is made to repair the wetpour.

- **To discuss siting of additional cycle stands:**

It was felt that no appropriate locations were available within the village at the present and therefore the council would be pursuing the installation of additional cycle stands at this time.

18/15 To approve purchase of bunting for Tour de Yorkshire:

It was decided that it was not necessary to purchase specific bunting for the event as an existing supply could be utilised. Councillor Woodhouse and additional volunteers to put up bunting along the route on Thursday 30th April 2015.

19/15 To approve donation to Hull & East Riding Citizens Advice Bureau:

RESOLVED: (All in favour) to refuse the donation request as presented.

20/15 Allotments:

(a) To report on the Council's site visit and approve action for management of the site:

- New tenant of plot 14 applied for the use of an existing shed and greenhouse on the plot. The Council agreed to this request.
- Plot management letters to be sent to two tenants for non-compliance with the tenancy agreement.

- Grounds Works Contractor has been instructed to spray vacant plots with weed killer as agreed at the meeting of 2nd March 2015.

(b) To let plots and approve permissions:

3 new applications for plots were approved.

21/15 To resolve that due to the confidential nature of the business to be transacted, the press and public are excluded from the remainder of the meeting (Section 1(2), Public Bodies Admissions to Meetings Act 1960):

RESOLVED: that the public are excluded from the meeting.

22/15 To consider tenders received for the Annual Footway Lighting Maintenance Contract 2015-18:

One tender had been received and was opened in the meeting.

RESOLVED: (All in favour) that the Council accepts the tender in the annual sum of £3,121.20 from ERYC.

Signed as a true and correct record *J Crossland* Date 18th May 2015
Chairman, Councillor J. Crossland