



**FLAMBOROUGH PARISH COUNCIL
MINUTES OF PARISH COUNCIL MEETING
5th OCTOBER 2015, 7.30 PM, WI HALL, FLAMBOROUGH**

Present: Councillors J Crossland (in the Chair), A Grainger, V Leppington, D Morton, R Sellick, Mrs M Sexton, Mrs C Taylor, Ward Councillor C Matthews
Thirty two members of the public
Clerk, Lynne Dennis, recorded the minutes

103/15 To receive apologies for absence:

Apologies were received from Councillor P Couzens, Ward Councillors Harrap and Milns.

104/15 Code of Conduct:

- (a) **To record Declarations of Pecuniary/non-Pecuniary Interests by any member of the Council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared:**

Any declarations of interest made by Councillors are recorded at the appropriate Minute.

- (b) **To note dispensations given to any member of the Council in respect of agenda items below:**

None

105/15 Public Participation Session (15 minutes):

Flamborough Pre School

A number of residents were in attendance at the meeting with regards a request to lease an area of village green land to the pre-school for use with outdoor learning activities. Residents spoke both in favour and against the proposal:

- Objection to the enclosure of 'common land' was expressed.
- It was asked why the existing playground on the village green could not be utilised by the pre-school.
- It was commented that the amount of dog fouling on the village green in general raised concerns over children playing in the area.
- It was asked how frequently the area in question was used for public access. It was responded that the amount of usage was not the issue, but that it had to be accessible for use.
- At this point the Clerk read the statement received from the ERYC Legal Department:

"Strictly speaking the public should have access at all times. The Parish Council has a degree of control and could fence off if there are no objections - but as there are objections then preventing the public's use for any period is unlawful. Providing a gate to be open outside Pre-School hours would be acceptable but if there is objection to this then strictly speaking the Parish Council would have to remove the fence or allow access at all times through the gate. The best way forward probably would be to reach agreement with the objectors before putting up the fence with a gate that can be unlocked after Pre-School hours."

- In light of this Councillor Crossland asked for suggestions as to how a compromise could be reached that would legally permit the fencing off of the area of land.
- No suggestions put forward were acceptable to those objecting to the proposal.

PCSO Liz Smith

- From 1st September 2015 to date there had been:
 - 2 instances of criminal damage in the village, both on School Lane
 - 3 minor road traffic accidents
 - 1 anti social behaviour log
 - 2 burglaries

106/15 To approve Minutes of Parish Council Meeting of 7th September 2015:

RESOLVED: (All in favour) that all Minutes of these meetings be approved and signed as a true and correct record.

107/15 To receive the Clerk’s Report and Action Log:

FOI Request Humberside PCC – Following a request to provide information on responses to 101 non-emergency calls, a breakdown of information was provided by the office of the Police and Crime Commission.

Date	Day	101 Incidents			101 Crime		
		Calls Offered	Calls Answered	Calls Abandoned	Calls Offered	Calls Answered	Calls Abandoned
01/07/2015	Wednesday	814	741	76	254	201	53
02/07/2015	Thursday	869	701	168	273	187	86
03/07/2015	Friday	972	783	189	282	200	82
04/07/2015	Saturday	1148	782	358	248	203	45
05/07/2015	Sunday	954	797	165	296	228	68
06/07/2015	Monday	904	605	299	271	201	70
07/07/2015	Tuesday	1009	675	334	298	224	74
08/07/2015	Wednesday	806	756	50	355	204	150
09/07/2015	Thursday	934	724	207	266	193	74
10/07/2015	Friday	1024	687	329	274	222	52
11/07/2015	Saturday	1115	641	473	374	257	117
12/07/2015	Sunday	815	759	58	301	250	51
13/07/2015	Monday	903	761	141	390	225	165
14/07/2015	Tuesday	915	788	128	340	229	111
15/07/2015	Wednesday	905	888	17	329	251	78
16/07/2015	Thursday	875	820	55	324	254	70
17/07/2015	Friday	999	638	357	342	242	100
18/07/2015	Saturday	1021	562	459	377	230	147
19/07/2015	Sunday	927	709	219	314	218	96

20/07/2015	Monday	951	748	206	436	250	186
21/07/2015	Tuesday	868	763	105	362	240	122
22/07/2015	Wednesday	821	758	63	342	259	83
23/07/2015	Thursday	924	826	94	357	238	119
24/07/2015	Friday	822	751	73	309	201	108
25/07/2015	Saturday	666	627	36	235	192	42
26/07/2015	Sunday	611	601	13	205	196	10
27/07/2015	Monday	745	629	111	272	228	44
28/07/2015	Tuesday	735	666	73	290	211	78
29/07/2015	Wednesday	792	772	20	256	223	32
30/07/2015	Thursday	892	812	79	293	234	59
31/07/2015	Friday	847	713	134	262	229	33
01/08/2015	Saturday	884	675	207	288	210	78
02/08/2015	Sunday	877	742	137	286	207	79
03/08/2015	Monday	797	758	38	327	300	27
04/08/2015	Tuesday	854	839	16	390	327	63
05/08/2015	Wednesday	893	865	25	274	265	9
06/08/2015	Thursday	885	838	47	236	205	31
07/08/2015	Friday	849	738	111	323	266	57
08/08/2015	Saturday	817	693	123	320	292	28
09/08/2015	Sunday	784	717	68	276	254	20
10/08/2015	Monday	911	827	83	340	257	85
11/08/2015	Tuesday	876	825	52	311	251	60
12/08/2015	Wednesday	808	792	16	342	299	43
13/08/2015	Thursday	891	825	66	291	231	60
14/08/2015	Friday	794	777	17	245	216	29
15/08/2015	Saturday	809	779	30	201	169	31
16/08/2015	Sunday	779	747	32	196	185	12
17/08/2015	Monday	868	815	53	386	273	113
18/08/2015	Tuesday	681	667	14	292	246	46
19/08/2015	Wednesday	812	781	31	329	246	83
20/08/2015	Thursday	802	741	61	319	240	79
21/08/2015	Friday	892	837	55	274	206	68
22/08/2015	Saturday	750	699	50	202	180	22
23/08/2015	Sunday	786	709	77	202	184	18
24/08/2015	Monday	840	732	109	405	298	107
25/08/2015	Tuesday	784	732	52	323	245	78
26/08/2015	Wednesday	909	861	48	276	242	34
27/08/2015	Thursday	930	818	112	298	240	58
28/08/2015	Friday	897	807	90	281	208	73
29/08/2015	Saturday	772	682	90	161	154	6

30/08/2015	Sunday	767	728	39	212	196	17
31/08/2015	Monday	677	665	12	214	194	20
Total		53258	46194	7050	18347	14206	4139

Planning Application (15/00689/PLF) – Clarification was sought from ERYC Planning and Development regarding this application. The permitted development stated the siting of a **temporary** dwelling as opposed to the **erection of a single storey dwelling** in the planning proposal. The case officer advised that with rural works dwellings it is usual to permit a temporary dwelling for 3 years, i.e. a caravan. After the 3 years, planning permission must be sought to replace the temporary dwelling with a permanent structure, with a supporting business case as to justify why the permanent dwelling is required. It is highly unlikely that any application to retain the temporary dwelling would be approved.

Land Sale Allison Lane – Instructions for work received from Williamsons Solicitors with final completion likely to take 8-12 weeks. Councillors Leppington and Morton to sign purchase documentation.

Allotments – ERYC Animal Health confirmed that they visited the allotments in response to a report of a pig carcass being incorrectly disposed on the site. They reported that no carcass was found, but they had a discussion with the keeper regarding the correct and lawful disposal of such waste. They state there is a possibility that the piglet carcass was overlooked when the yard was mucked out by an assistant employed for this purpose and the mistake corrected before the unannounced arrival.

Electronic Working in the Planning Service – ERYC will cease sending paper plans in the post from Monday 27 June 2016 in respect of all plans and applications received on or after this date. The council will need to make provision to facilitate this change such a projector to display plans.

Recycling Bank Removals – ERYC approved a report to remove mixed cans and plastics recycling banks from 43 locations across the East Riding and to reduce the number of paper banks at some recycling sites due to low tonnages being received. This will affect Bridlington with banks being removed from Albion Terrace Car Park; Tesco; White House Caravan Park; Co-Op and Morrisons.

Clerk's hours – 64 hours worked in September.

108/15 To receive the Ward Councillors report:

- ERYC is trialling the use of iPads with a number of councillors in an effort to reduce the amount of paperwork generated.
- ERYC have confirmed ownership of the land at the junction of Lily Lane with regards an ongoing tree issue with light into the house opposite being obstructed by the tree. ERYC Tree Officer is due to visit the site to confirm any action to be taken.
- ERYC Director of Corporate Resources has retired, the Director of Finance is temporarily in charge of the department.
- ERYC is holding a public consultation on the future of the library service and how this could be reshaped to meet demands whilst achieving financial savings. This is not an intention to close libraries.
- Noted that council tax has been frozen for the past five years and that there would be a possible increase for 2016-17.

109/15 Questions/Reports from Councillors and Committee Representatives:

Councillor Morton

- Asked if any more councillor training sessions were available. More sessions are being planned for the autumn and will be notified in due course.

Councillor Sexton

- The parish council had been offered a young oak tree for planting within the village. It was proposed that it replace the dead tree on the village green once it had been removed. Councillor Sexton to confirm and thank Mr & Mrs Peter Brown for their kind offer.

110/15 Chairman's Report:

Mary Sunley – proposed that a letter of condolence be sent to Robin Sunley in recognition of her contribution to the village.

Playground – the treadmill piece of equipment was not repaired and replaced.

Police – noted that a meeting had been requested with the Police with a view to utilising the Citizen Link building in the village as a potential part time location for an officer within the village. No response has yet been received.

111/15 To note/deal with correspondence as listed below:

Sep 15 East Riding Parish News – emailed 07/09/15
Sep 15 ERNLLCA Newsletter – emailed 30/09/15

112/15 Accounts:

- (a) To approve payment of accounts to 30th September 2015 (enclosed):
- (b) To note the budget monitor and bank reconciliation to 30th September 2015 (enclosed):
- (c) To note the external audit for year ended 31st March 2014 has been completed and that there are no matters giving cause for concern. Notice of Conclusion of Audit and Right to Inspect the Annual Return will be posted on the Notice Board for 14 days along with the Annual Return:

Accounts for Payment

Received

Precept/Grant	£19,541.07
Toilet Donations:	£ 11.90
Total:	£19,552.97

Schedule of Accounts for Payment 30th September 2015

Chq No	Creditor	Net Due	VAT	Total
		£	£	£
2605	Miss L Dennis, Clerk (Sep)	876.33	-	876.33
2606	Mr G Liddan, Toilet Cleaning (Sep)	233.94	-	233.94
2607	HMRC Tax/NI (Sep)	125.77	-	125.77
2608	Clerk expenses (Sep) – telephone £8, broadband £7.50, working from home expenses £12, car allowance £20; postage £8.64; toilet expenses	72.93	-	72.93
2609	PKF Littlejohn: Annual Return	200.00	40.00	240.00
2610	MR & KM Couzens: Grasscut 12	247.00	49.40	296.40
2611	Viking: Stationery	22.85	4.57	27.42
	Totals	1778.82	93.97	1872.79

October wages £1400 (projected)

RESOLVED: (All in favour) to approve the accounts for payment as presented.

113/15 To approve request to lease/licence an area of village green grass land adjacent to the WI Hall to Flamborough Pre-School (to follow):

Item to be deferred to November 2015 meeting. Councillor Morton requested further clarification of the information received from ERNLLCA with regards the legal position of utilising village green land. The Clerk to seek further information from ERNLLCA for the next meeting.

114/15 To approve the lease of East Riding Citizen Link building as a facility for use by the Parish Council (enclosed):

An updated 1 year lease received from ERYC was discussed. During discussion with ERYC it was implied that more favourable terms than those contained in the document would be offered. Councillor Crossland to meet with the Director of Planning and Economic Regeneration to renegotiate terms before any decision is made.

115/15 Playground

- **To approve repairs to wetpour (enclosed):**

Quotes were received from Wicksteed Playscapes and RSS Playground Inspection and Maintenance to effect repairs to the damaged playground wetpour.

RESOLVED: (All in favour) to accept the quote received from Wicksteeds to repair the wetpour. Clerk to check with the company as to when the best time for undertaking the work would be with regards weather conditions and laying the wetpour.

- **To consider proposals for improvement of existing play equipment (enclosed):**

Two options for redevelopment were displayed to the council. It was decided to review the plans following the Clerk's attendance at the ERNLCCA annual conference workshop on obtaining funding for outdoor projects to see if funding would be available for the improvements.

116/15 To approve Community Payback to effect repairs to seat 32 (War Memorial) and youth shelter – the parish council to provide materials:

RESOLVED: (All in favour) that Community Payback be asked to repaint the youth shelter. The seat repairs were not thought a suitable job and Councillor Crossland would look an alternative option.

117/15 To approve arrangements for Remembrance Day (9th November) in terms of laying the wreath, trimming shrubbery, railings and hand rails:

Wreath has been ordered and Councillor Crossland will lay the wreath on behalf of the parish council.

118/15 Christmas

- **To approve the purchase of a Christmas Tree:**
- **To approve ERYC to inspect, check and carry out any remedial work on the Christmas Lighting in Camerons Gardens and Dog & Duck Square including switch on and switch off in the sum of approx. £180 plus VAT:**

RESOLVED: (All in favour) that a Christmas tree be purchased and ERYC be instructed to inspect, check and carry out work on the Christmas lighting.

119/15 Seats

- **To consider a request to site a memorial bench in the bus shelter at North Landing:**

It was decided that the bus shelter would not be a suitable place to locate a seat as it was not large enough to accommodate one. Councillor Crossland to review an existing site near the bus shelter to replace an old bench as an alternative.

- **To consider a request for a memorial bench site unspecified (enclosed):**

Location on the village green to be offered.

120/15 To consider a donation to the maintenance of St Oswald's graveyard:

RESOLVED: (5 in favour, 1 against) that a donation of £350 be given.

121/15 To approve request from Flamborough Sports Club Trust to hold a wedding reception on the Woodcock Memorial Playing Fields on Saturday 25 June 2016 (enclosed):

RESOLVED: (all in favour) to approve the request to hold a wedding reception upon satisfactory evidence of relevant documentation and permits.

121/15 To approve application to continue accreditation with the Local Council Award Scheme (£50 registration fee):

RESOLVED: (5 in favour, 1 against) that the council submits for reaccreditation of the Local Council Award Scheme.

122/15 ERNLLCA

- **To approve Clerk's attendance at ERNLLCA Annual Conference 2015 (£85+VAT):**

RESOLVED: (all in favour) to approve the Clerk's attendance.

- **To respond to ERNLLCA Membership Questionnaire (enclosed):**

Item was noted.

123/15 Allotments:

(a) To report on the Council's site visit and approve action for management of the site (enclosed):

- Letters sent to various tenants regarding non-cultivation of plots.
- No further reports of issues with rats. A number of dead bodies have been disposed so it is thought that the bait has taken effect.
- Currently there are 8 full and 3 half plots vacant.

(b) To note that the annual rent collection will take place on 31st October 2015 at the Village Hall:

Item was noted. Councillor Taylor to assist the Clerk with the collection.

(c) To consider increase in annual allotment rent:

RESOLVED: (all in favour) to approve the allotment rent be increased to £35 for a full plot and £17.50 for a half plot from 1st November 2016. Tenants to be advised.

(d) To consider alternative uses for Charlie's Gardens:

To be considered at the next meeting. Purchase of land was for allotments therefore any proposals for an alternative purpose would need to be submitted to ERYC Valuation & Estates department for consideration which may be subject to an additional sum being payable.

Signed as a true and correct record
Chairman, Councillor J. Crossland

J Crossland

Date 5th October 2015