



**FLAMBOROUGH PARISH COUNCIL
MINUTES OF PARISH COUNCIL MEETING
11th JANUARY 2016, 7.30 PM, WI HALL, FLAMBOROUGH**

Present: Councillors J Crossland (in the Chair), P. Couzens, V Leppington, D Morton, Mrs M Sexton, Mrs C Taylor and Ward Councillor Matthews
Clerk, Lynne Dennis, recorded the minutes
5 members of the public

1/16 To receive apologies for absence:

Apologies were received from Councillor R Sellick and Ward Councillors Harrap and Milns.

2/16 Code of Conduct:

(a) To record Declarations of Pecuniary/non-Pecuniary Interests by any member of the Council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared:

Any declarations of interest made by Councillors are recorded at the appropriate Minute.

(b) To note dispensations given to any member of the Council in respect of agenda items below:

None

3/16 Presentation and questions on Superfast Broadband and availability by Natalie Venning – ERYC Digital Services Officer:

- Broadband East Riding is part of the national scheme Broadband Delivery UK, working with BT to roll out fibre optic in rural areas.
- Rollout of the scheme can be viewed at broadband.eastriding.gov.uk and visiting the Rollout tab and viewing information on Phase 1 or Phase 2.
- Superfast broadband is not automatic, with providers offering packages delivering superfast services.
- Availability of superfast broadband needs to be checked at broadband.eastriding.gov.uk (Rollout – Where is Live?) and entering phone number and postcode. Once determined, deals offering superfast broadband can be compared.
- For further information contact the East Riding of Yorkshire Council Broadband Team on broadband@eastriding.gov.uk

4/16 Public Participation Session (15 minutes):

- Comment was made regarding lighting on South Sea Road (South) and that this area is particularly dark and it was felt to be potentially hazardous. A request was made of the council

PSCO Liz Smith

- There had been:
 - 1 anti social behaviour log

- 2 minor road traffic accidents
- 1 burglary
- Noted that there would be further changes to the Police service in the coming months which would be confirmed at the end of February.

5/16 To approve Minutes of Parish Council Meeting of 7th December 2015:

RESOLVED: (All in favour) that all Minutes of these meetings be approved and signed as a true and correct record.

6/16 To receive the Clerk's Report and Action Log:

- **Citizens Link Kiosk** – the Clerk met with Paul Clubley (ERYC Senior Valuation & Estates Officer) to receive keys for the building. No official hand over date has been agreed as yet, pending documentation from the legal.
- **Allison Lane** – payment and final papers have now been received from the solicitors.
- **Community Governance Review** - At the meeting of The Cabinet on 24 November 2015, the Interim Director of Corporate Resources submitted a report outlining a recommendation that the number of seats on Flamborough Parish Council be reduced from 13 seats to nine seats. In accordance with the legislation relating to community governance reviews, further consultation was required on the proposal following which the Council could make a decision. It was recommended to Council that the consultation running from 13 January 2016 to 29 February 2016 on the proposal to reduce the number of seats on Flamborough Parish Council from 13 seats to nine seats be approved. Please see enclosed supporting report that was considered at the meeting.
- **Resurfacing Works Lighthouse Access Road** – civil engineering works are due to start on 11 January 2016 to tarmac the road surface. It is envisioned this will be complete in 3 days.
- **Tower Street Traffic Calming** – Following a request from a resident for traffic calming measures on Tower Street to be considered, ERYC have made arrangements to add the request to the list of investigations pending in order to determine whether any measures are recommended or possible to help these concerns. It is anticipated that the investigation into these concerns will be undertaken within the next 3 months and we will be contacted once the investigation is complete. At the present time the Council's funding from Central Government has been reduced considerably as a result of the current economic climate. The Council is having to make difficult decisions on where to reduce budgets in the current economic climate and unfortunately, the funding for this area of work has been reduced along with many other budgets. Therefore extreme caution is being exercised and only essential measures are being progressed. If the investigation shows that the situation raised does not warrant urgent action, but remedial measures are possible, the matter would need to wait until appropriate finance becomes available. In this case, it would be considered for the limited funding available each year alongside the other competing demands for that budget. Those items which rate highly against other items requested may be successfully added to a future

work programme. Alternatively, it will be automatically reconsidered for the following year.

- **Remembrance Day Wreaths** - There is no guidance as to how long wreaths should remain at memorials. In some places they are removed after weeks, in others after months. In most places, the local Legion branch and local authorities agree on a suitable time to take them away. Feedback received from other town/parish councils range from removal in mid-December to the first week in January.
- **Small Works Contract** – an amended version of the contract with the inclusion of covering the contractor's preliminary costs on the basis that no work is guaranteed to said contractor has been submitted to ERNLLCA for approval on legal grounds. Due to the Christmas break a report has not yet been received back to date, therefore this will be included in February's agenda for consideration.
- **Clerk's hours** – 64 hours worked in December.

7/15 To receive the Ward Councillors report:

- Noted that South Landing beach has been nominated in Countryfile Magazine's Beach of the Year award.
- Noted that the government funding settlement had been finalised, with an adverse disparity in funding for rural areas in relation to urban areas.
- Noted that a public consultation on plans to reduce the number of Humberside Fire Service appliances is underway. This will not directly affect the Bridlington station, with cuts proposed for Hornsea, Withernsea, Market Weighton, Brough and Immingham.

8/16 Questions/Reports from Councillors and Committee Representatives:

Councillor Taylor

- Had received several complaints about dog fouling in the village, particularly around Dog & Duck Square and near the church. To report specific areas of concern to ERYC.
- Proposed a letter of congratulation be sent to organisers of the Fire Festival.

Councillor Couzens

- Reported an issue with potholes on Beech Avenue.

Councillor Leppington

- Noted that grass verges, particularly around the village green were looking the worse for wear. Recent bad weather had exacerbated the problem.

9/16 Chairman's Report:

Pre-School – Councillor Crossland had further spoken to Bernie Clark (ERYC Play & Early Years Project Officer) to discuss the proposed fencing requested by Flamborough Pre-School. It was stated in advice given by ERYC that fencing off part of a village green is not permitted it is a matter for the parish council, as owners of the site, to decide whether to allow the fencing. It was proposed that an extra ordinary

meeting be held to discuss the fence and make a final decision. Meeting to be held on Thursday 18 February at 7:30pm at the WI Hall.

Flamborough Fire Festival – Noted his thanks to all who were involved in the festival.

10/16 To consider Planning Applications as listed below and subsequent plans received after the agenda is sent out (planning applications available for public inspection at 7.15 pm):

- (1) **15/03820/PLF** – Use of land for the provision of 48 general purpose camping grass pitches (for touring caravans/motorhomes or tents) and the siting of 6 wooden camping pods and access improvements (to replace 20 existing caravan and 20 tent pitches)
Wold Farm, Bempton Lane, Flamborough
For Mr & Mrs S & P Southwell
Full Planning Permission

RESOLVED: (All in favour) that the Parish Council had no objections to the application.

- (2) **15/03640/PLF** – Erection of detached dwelling following demolition of existing building
Mereside Craft Centre, School Lane, Flamborough
For Mr and Mrs Paul Lawson
Full Planning Permission

RESOLVED: (All in favour) that the Parish Council had no objections to the application.

Planning Applications Granted by ERYC

- (1) **15/02378/PLF** – Change of use from commercial shop to a residential dwelling together with associated building works
Crab Pot Model Shop, Post Office Street, Flamborough
For Mr Chris Taylor
- (2) **15/03252/PLF** – Erection of porch to front
106 Constable Road, Flamborough
For Mr Thomas Marshall

11/16 To note/deal with correspondence as listed below:

Dec 15	East Riding Parish News – emailed 14/12/15
Dec 15	ERYC Resurfacing works to Flamborough Lighthouse Access Road – emailed 14/12/15
Dec 15	NHS Prescribing Survey – emailed 21/12/15
Dec 15	ERNLLCA Newsletter – emailed 21/12/15

12/16 Accounts:

- (a) **To approve payment of accounts to 31st December 2015:**
(b) **To note the budget monitor report:**

Accounts for Payment

Received

Allotment Rent	£ 120.00
Toilet Donations:	£ 4.67
Williamsons Solicitors:	£5000.00

Total: £5124.67

Schedule of Accounts for Payment 31st December 2015

Chq No	Creditor	Net Due	VAT	Total
		£	£	£
2645	SLCC: Clerk Membership Renewal	149.00	-	149.00
2646	Miss L Dennis, Clerk (Dec)	897.18	-	897.18
2647	Mr G Liddan, Toilet Cleaning (Dec)	258.06	-	258.06
2648	HMRC Tax/NI (Dec)	145.91	-	145.91
2649	Clerk expenses (Dec) – telephone £8, broadband £7.50, working from home expenses £12, car allowance £20; postage £0.74	48.24	-	48.24
2650	Play Inspection Company: Annual Playground Inspection	65.00	13.00	78.00
2651	Wicksteed Playgrounds: Swing Cradle Seat	129.20	25.84	155.04
2652	Flamborough Fire Festival: Donation	150.00	-	150.00
2653	Village Hall: Lighting Donation	35.00	-	35.00
2654	Viking: Stationery	43.97	8.79	52.76
2655	MR & KM Couzens: Allotments Cutting	165.00	33.00	198.00
2656	Yorkshire Moors Christmas Trees: Christmas Tree	170.00	-	170.00
	Totals	2,256.56	80.63	2,337.19

January wages £1200 (projected)

Councillor Couzens declared a pecuniary interest in so far as he had an account for payment, did not take part in discussion and did not vote.

RESOLVED: (All in favour) to approve the accounts for payment as presented.

13/16 To approve the budget and precept request 2016-2017:

Two precept request options were presented for consideration. Option 1 proposed a 1.71% increase, option 2 proposed a 3.6% increase. The council considered that option 1 should be approved.

RESOLVED: (All in favour) that a precept of £38,300 be requested for 2016/17.

14/16 To note the Annual Playground Inspection (enclosed) and approve a repeat inspection in 2016 at a cost of £65 +VAT:

RESOLVED: (All in favour) to approve a repeat inspection as stated.

15/16 Seats:

- (a) To approve repairs and new inscription to seat 2 (North Landing Car Park) requested by donor:
- (b) To approve request for a new memorial seat at South Landing:

Councillor Crossland to look at options to add additional inscription to seat 2. To refer (b) to ERYC for further assistance.

16/16 To approve Clerk to undertake CiLCA qualification:

RESOLVED: (All in favour) to approve the Clerk to undertake CiLCA qualification.

17/16 To approve purchase of wreath to commemorate the 1909 Fishing Disaster:

RESOLVED: (All in favour) to purchase a wreath.

18/16 Allotments:

- (a) To report on the Council's site visit and approve action for management of the site (enclosed):
- (b) To let plots and approve permissions:

- 3 tenants have been issued with Notice to Quit letters for non-payment of 2015/2016 rent and failure to cultivate plots
- 14 full plots and 6 half plots are currently available.
- A general clearance of all vacant plots is required to allow them to be let in a cultivable state, i.e. turned earth and clean.
- Potholes in the entrance/car park need to be filled.

Councillor Crossland asked all councillors to visit the allotments prior to the next meeting to view the entrance for themselves.

It was agreed that new lets will be cleared and turned prior to the new tenant taking on the plot.

Signed as a true and correct record *J. Crossland* **Date 1st February 2016**
Chairman, Councillor J. Crossland