

FLAMBOROUGH PARISH COUNCIL

MINUTES OF MEETING OF 3rd OCTOBER 2016

7.30 PM, WI HALL, FLAMBOROUGH

Present: Councillor D Morton (in the Chair), P Couzens, A Grainger, V Leppington, B Maxwell, R Sellick, M Sexton and C Taylor

Gill Wilkinson – incoming Clerk

ERYC Ward Councillor C Matthews

Two members of the public

Libby Woodhouse recorded the Minutes in the absence of the outgoing Clerk.

The Chairman introduced and welcomed the new Clerk, Gill Wilkinson, who is due to start on 17th October 2016 and was able to attend the meeting to observe.

162/16 To receive apologies for absence:

Apologies were received from Councillor J Crossland

163/16 Code of Conduct:

- (a) **To record Declarations of Pecuniary/non-Pecuniary Interests by any member of the Council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared:**

Any declarations made by Councillors are recorded at the appropriate Minute.

- (b) **To note dispensations given to any member of the Council in respect of agenda items below:**

There were none.

164/16 Public Participation Session (15 minutes):

None.

165/16 To approve Minutes of Ordinary Parish Council Meeting of 5th September 2016 (enclosed):

RESOLVED: That the Minutes of this meeting are approved and signed as a true and correct record

166/16 To receive the Chairman's Report (for information only):

- **Grange Holidays** – a representative had informed the Chairman that discussion had taken place with the planning department with regard to the planning application and had asked that a Councillor attend to view what they wanted to do. The Chairman will attend.
- **Missing light, South Sea Road** – The Chairman had visited with Peter Jacobson from ERYC following reports of a missing street light just outside the bowling club after work to replace the wooden poles had taken place earlier in the year. Mr Jacobson will investigate however he believed the contractors were Northern Powergrid and unfortunately this is very common that contractors do not replace lights. He will look into it and try to get a resolution however it may be that the Parish Council will have to get a new one.
- **Remembrance Day Wreath** – The Chairman had picked up the wreath ready for Remembrance Day.
- **Roller Shutters** – had been fitted to the Citizenlink building and Councillor Grainger will source a lock and report back to the Council.

- **Playground equipment** – new equipment had been fitted on Tuesday to Thursday the previous week – the mainframe, two rockers and a roundabout. Harris fencing had been installed by the contractors however the fasteners had been removed over the weekend and children had entered the playground and damaged the roundabout. The equipment had not yet been signed off to the Council and the Chairman had taken it up with Creative Play and the Police. The responsibility still lay with the contractor who had quoted £950 to come to repair it although there should be no cost to the Council. The portaloos had also been knocked over. The Chairman will continue to look into it and reported that he and Councillor Grainger had put a lot of work into this and were extremely disheartened by the actions of the children involved. Councillor Sellick reported that under the Health & Safety at Work Act 1974 the contractor should secure the site and that the Council is not liable.
- **Little Green fence** – the fence at the new Co-op had been straightened however it was reported that there was a top rail broken, rubbish about and that it all needed to be soiled up properly because of stones. Two cars from two houses had reversed and turned without issue from the Green.
- **Bates Bench** – Mr Bates had been in touch with J Crossland who was making a new one.
- **A Grainger and P Couzens** – had requested emails with regard to the last agreed works to be carried out.
- **Allotment Rents** – are due on 1st November and the Chairman will sort it out. Councillors Sexton and Taylor will help.
- **HWRCC** – had asked who the Parish Council used for leaflet drops however newsletters are only placed in the library and shops only and there was no suitable system to recommend to them.
- **North Landing Seats** – there had not been a meeting yet with Haven about this issue.

167/16 To receive the Ward Councillor's report:

Councillor Matthews reported:

- **ERYC Accounts** – last year's accounts had been audited and were all in order. There had been £5 million savings and most had been put back into adult services. Council housing accounts are ring-fenced for housing.
- **Library Consultation** – There was no report on the consultation yet however ERYC wants to save £6.5 million by April 2017.
- **Fire Authorities** – the Government wants the Police and Crime Commissioners to take on the Fire Authorities who are not happy about it as their service is more similar to the ambulance service. Several ideas were being discussed presently concerning Greater Lincolnshire, Humberside and North Yorkshire.

168/16 Questions/Reports from Councillors and Committee Representatives:

- **Councillor Sexton** – reported that she was concerned regarding traffic leaving Carter Lane and onto Chapel Street because vehicles were double parked there. She had spoken to ERYC's Pauline England who had stated that lines could be drawn to mirror those on the other side of the road however no-one would police it and it would still be dangerous. The Chairman reported that he had also spoken to ERYC officers and the Police over a period of 12 months regarding this issue. Ward Councillor Matthews reported that there was no short term solution but an option would be to write to the director with photos requesting double yellow lines. This would take time. The Council will consider this at the next meeting.
- **Councillor Leppington** – reported that he was concerned regarding vans being parked at the new Co-op and that it will be dangerous in summer. Double yellow lines may be useful here but the Council will monitor the situation first.
- **Councillor Taylor** – reported potholes on South Sea Way.
- **Councillor Couzens** – had attending Fire Festival meetings – it was proposed to alter the route and a possible Viking battle re-enactment was possible. A donation had been requested again.

Councillor Maxwell will ask Jane Emmerson to write to the Parish Council with a description of what was being proposed and request an amount. The Council will consider this at the next meeting.

169/16 To consider Planning Applications as listed below and subsequent plans received after the agenda is sent out (planning inspections available for public inspection at 7.15 pm):

- (1) **16/03001/PLF** – Erection of single storey extension to side and rear and conversion of existing garage to additional living accommodation.
Newstead, Selwick Drive, Flamborough
For Mr & Mrs T Walker
Full Planning Permission

RESOLVED: (All in favour) that the Council has no observations to make on this application.

- (2) **16/03104/TCA** – Flamborough Conservation Area: conifer, crown reduce on height by a quarter to half its present height.
Carr Farm, West Street, Flamborough
For Mr Guy
Tree Works in Conservation Area.

RESOLVED: (All in favour) that the Council has no observations to make on this application.

Planning Applications Granted by ERYC

The following were noted:

- (1) **16/01953/PLF** – Erection of single storey extension to link garage to dwelling with pitched roof over to replace existing flat roof and installation of bay window to front and conversion of garage to form additional living accommodation
1 Water Lane, Flamborough
For Mr Allen Dell.
- (2) **16/02433/PLF** – Erection of two storey extension to front, single storey extension to rear, construction of dormer window to rear, installation of roof lights to front and side and external alterations (re-submission of 16/01481/PLF)
Seacliffe, Selwick Drive, Flamborough
For Gary Fletcher
- (3) **16/0994/PLF** – Change of use of part of garage to shell fish shop
Edge Newk, Woodcock Road, Flamborough
For Mr Leigh Hales

170/16 Accounts:

- (a) **To approve payment of accounts to 30th September 2016 (enclosed):**

RESOLVED: That the accounts should be paid as submitted.

- (b) **To note the external audit for year ended 31st March 2016 has been completed and that there are no matters giving cause for concern. Notice of Conclusion of Audit and Right to Inspect the Annual Return will be posted on the Notice Board for 14 days along with the Annual Return:**

This was noted.

171/16 To approve delegated Councillors with responsibility for:

- **Flags:**

RESOLVED: Councillors Grainger and Maxwell will be the delegated Councillors. A list of flag flying dates was discussed and will be circulated.

- **Allotments:**

RESOLVED: Councillor Taylor will be the delegated Councillor. Councillor Leppington will substitute.

Councillor Couzens reported that vacant plots had been cut and sprayed. The corner plot was being used by the tenant of the piggeries as store trailers. There had been fires burning on plots 47, 33 and 34. The new Clerk will write to the tenant of the piggeries about the trailers on plots 28/29.

172/16 large (a) To consider options for annual Christmas tree: Yorkshire Moors can no longer supply trees:

- **Alternative suppliers available (Forestry Commission, Duncome Park, Castle Howard), or**
- **Utilise purchased tree within Camerons Gardens**

This was discussed and it was thought that the existing tree in Camerons Gardens could be used this year.

(b) To consider purchase of additional lighting for use with tree located at Camerons Gardens:

RESOLVED: (7 in favour, Councillor Couzens abstained from voting) to purchase new lighting for the tree in Camerons Gardens. Councillor Couzens will look at the type, ideas and cost for the next meeting.

173/16 . To consider a donation to the maintenance of St Oswald's graveyard (enclosed):

The Council deferred this item to the next meeting for information to be gained from the outgoing Clerk as to this year's budget and whether payment has been made. At budget time the Council will consider a donation for next year – Councillor Sexton wished to increase the donation from £350 to £500.

Meeting closed 8.45 pm

Approved as a correct record and signed 7 November 2016

D Morton

Chairman

