

**FLAMBOROUGH PARISH COUNCIL  
MINUTES OF ANNUAL COUNCIL MEETING OF 8 May 2017  
7.15 PM, WI HALL, FLAMBOROUGH**

**Present:** Councillors D Morton (in the Chair), A Grainger, P Couzens, M Sexton and C Taylor, V Leppington, J Crossland,  
Apologies Cllrs Sellick and Maxwell  
Absent Cllr J Crossland after item 1  
Clerk, Gill Wilkinson recorded the minutes  
One member of the public

**1 Election of Chairman 2017/2018 and signing of Declaration of Acceptance of Office:**

Cllr Morton was proposed as Chairman for 2017/18 by and this was agreed by the Councillors.

**RESOLVED** Cllr David Morton be elected as Chairman for 2017/18 and signed the declaration of acceptance.

**2 Election of Vice Chairman 2017/2018:**

Cllr Morton proposed Cllr Maxwell as Vice-Chair at which point Cllr Crossland left the meeting.

This was discussed and it was agreed by the majority of the Councillors. Cllr Leppington voted against the appointment.

**RESOLVED** Cllr Maxwell be elected as Vice-Chairman for 2017/18.

**3 To accept apologies for absence:**

Apologies were received from Cllrs Maxwell and Sellick and ward Councillors Milnes and Matthews

**4 Code of Conduct:**

(a) **To record Declarations of Pecuniary/non-Pecuniary Interests by any member of the Council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared:**

(b) **To note dispensations given to any member of the Council in respect of agenda items below:**

There were no dispensations required.

**5 To amend the Model Standing Orders from NALC and approve a final version for Flamborough Parish Council (enclosed):**

These were **approved**.

**6 To approve and adopt the Financial Regulations for Flamborough Parish Council (enclosed):**

These were **approved**.

**7 Appointment of Representatives to Outside Bodies:**

**The following was agreed by Council**

- (a) Sports Club Trust – Councillor Taylor wishes to be removed as the representative and therefore Council will ask for a representative again at the meeting in June.
- (b) Relief in Need – Councillors Crossland and Sexton to continue as Council representatives. Clerk to contact Cllr Crossland to ensure he was happy to continue in this role.
- (c) Village Hall – Councillor Grainger
- (d) To appoint two voting delegates to the ERNLLCA NE District Committee – The Clerk and Chairman
- (e) Health Forum – Councillor Maxwell.
- (f) ERYC had asked for a Parish Transport Champion – Council noted this but did not appoint a representative.

**8 To review annual membership to organisations:**

- (a) ERNLLCA - £685.45
- (b) Subscription to LCR (Official Magazine of National Assoc of Local Councils) - £17
- (c) Clerk’s Membership of the Society of Local Council Clerks - £149 approx.

These were **approved**.

**9 To consider the membership of the Personnel Committee:** Currently Councillors D Morton, V. Leppington and Mrs C Taylor. These were **approved**.

**10 Appointment of Bankers and appointment of Signatories:** Currently Barclays Bank, Signatories are Councillors D Morton and V Leppington. These were **approved** and Council also agreed to add Cllr Sexton as third signatory.

**11 Appointment of Signatory for Verification of Quarterly Bank Reconciliation/Statements** Cllr Approved to continue as Cllr R Sellick

**11 Appointment of Internal Auditor:** Currently Mr R Dixon, Public Sector Audit, Kirk Ella  
This was **approved**.

**12 To review the Council asset register (enclosed):**

It was noted that there had been changes to the asset register. Cllr Grainger asked if the slide mentioned in register was the correct one.

**Agreed** – Clerk to check this and bring asset register back to June meeting for final sign off.

**13 To agree dates for ordinary Council meetings 2017/2018**

These were **agreed** as the following:

Month	Meeting
Monday 5 June 2017	Ordinary Council meeting 7.30pm

Monday 3 July 2017	Ordinary Council meeting 7.30pm
August 2017	<b>NO MEETING IN AUGUST</b>
Monday 4 September 2017	Ordinary Council meeting 7.30pm
Monday 2 October 2017	Ordinary Council meeting 7.30pm
Monday 6 November 2017	Ordinary Council meeting 7.30pm
Monday 4 December 2017	Ordinary Council meeting 7.30pm
Monday 8 January 2018	Ordinary Council meeting 7.30pm
Monday 5 February 2018	Ordinary Council meeting 7.30pm
Monday 5 March 2018	Ordinary Council meeting 7.30pm
Monday 9 April 2018	Annual Parish Meeting 7.00pm Ordinary Council meeting 7.30pm
Monday 14 May 2018	Annual Council meeting 7.00pm Ordinary Council meeting 7.30pm

Meeting closed at 7.35 pm

**Signed as a true and correct record .....** **Date**  
**Chairman**