

**FLAMBOROUGH PARISH COUNCIL
MINUTES OF MEETING OF 4 March 2019
7.30 PM, WI HALL, FLAMBOROUGH**

Prior to the meeting starting the Chair introduced the new Clerk, Victoria Mitchell, who would be starting on 1 April.

Present: Councillors B Maxwell (in the Chair),
A Grainger, V Leppington, J Crossland, J Canning, C Taylor, J McCully, P Toft,
J Murphy, P Couzens, V Sexton
Clerk, Gill Wilkinson recorded the minutes
Three members of the public

170/18 To receive apologies for absence:
Apologies were received from Cllr Morton and Ward Cllrs Harrap, Matthews and Milns.

171/18 Code of Conduct:
(a) To record Declarations of Pecuniary/non-Pecuniary Interests by any member of the Council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared:
(b) To note dispensations given to any member of the Council in respect of agenda items below:

Cllr Grainger declared a pecuniary interest in item 9 Accounts and item 14 Tenders for a new Small Works Contractor.

172/18 Public Participation Session
A resident from Sea Watching observatory spoke about the retrospective planning application that had been sent to ERYC. He explained that the group had received poor advice and had followed the original designs in good faith. He further explained that Flamborough was one of the major observatories in the UK. Prior to the building being erected there was only a narrow ledge for people to use which meant it was not accessible for many people. This building significantly improved access to the service and the group were hoping to work with local schools to teach them about wildlife.

173/18 To approve Minutes of Parish Council Meeting of 4 February 2019:
Cllr Grainger questioned the accuracy as there were only ten Members who voted at the February meeting and there were 11 Councillors present. The Clerk explained that any Councillor could have asked for a recorded vote when it was taken. The minutes were amended to read 5 votes against and 6 votes for the introduction of criteria for awarding grants.
These were agreed as correct and signed by the Chair. Cllr Grainger abstained from voting.

174/18

Questions/Reports from Councillors and Committee Representatives:

Cllr Toft stated that she had carried out an inspection on the play equipment and the spring rabbit and other spring ride appeared to be damaged.

AGREED Small works contractor to inspect these rides and carry out remedial work if needed.

Cllr Couzens informed Council that the memorial plaques which had been on Fisherman's Gardens and then stored had now been transferred to the RNLI. They would be mounted on the wall of the lifeboat station at North Landing for the public to view them.

Cllr Couzens reported that he and several other Councillors had received a letter from a resident complaining about the lack of dog bins at the end of Stylefield Road. It was noted that the Council could not purchase a new bin without getting agreement from ERYC that they would empty it. The same resident had also complained about the disrepair of the steps across the Heritage footpath from Stylefield Road to Lighthouse Road. Councillors thought this was on private land and not owned by the Parish Council.

Both issues were discussed.

AGREED Clerk to ask ERYC if they could empty a bin on Stylefield Road if this was provided by Flamborough Parish Council.

Clerk to check with Rights of Way officer regarding repairing the steps on the Heritage footpath.

Clerk to inform resident that this issue was discussed by the Council.

Cllr McCully stated that there had been an increase in wild camping at South Landing recently and asked if signs could be erected reminding people this was prohibited. She also informed Members that Flamborough was included in an app giving details of good places for wild camping. This was discussed by the Council and it was noted that several other areas in Flamborough have the same problem.

AGREED Clerk to ask ERYC if they can provide signage at South Landing and Danes Dyke.

175/18

Clerk's Report

The Clerk informed Council of the following issues:

Recruitment of new Clerk

The Personnel Committee of the Council carried out interviews for the Clerk/RFO on 7th and 8th February and have appointed Victoria Mitchell. She is currently working with the old Clerk and will take over completely on Monday 1 April.

Electricity for Citizen Link Kiosk

The Council agreed last year to take over the standing charge electricity costs for the Citizen link Kiosk from ERYC rather than have

the supply removed. The figures supplied by ERYC gave an average cost of £11 per month +VAT.

Npower and Haven are both quoting standing order charges of about £20 per month because there is very electricity used at the kiosk. It is recommended that the Council continue with Npower until it is established how much the kiosk will be used by the new Clerk and then relook at prices from other suppliers. – This was agreed by Council

Planters for Fisherman's Gardens

The work for this has now started and the planters will be in place in the next few weeks.

Grant for War Memorial

The Council has now passed the pre-application stage and can apply for a grant to repair the war memorial. The forms will now be completed by the new Clerk.

Cllr Sellick

Richard Sellick has not attended a Council meeting for more than six consecutive months and therefore is no longer a Councillor (s85 Local Government Act 1972). As it is so close to the full election it is not possible for the Council to co-opt or hold a by-election.

176/18

Correspondence

Email regarding having a parish map – Council agreed not to purchase a map.

Email from Kevin Tripp regarding condolence letter - this was noted by Council.

Email from ERYC regarding elections - this was noted by Council.

Email from Tuesday group asking for permission to use the village green on 22 June. –permission was granted subject to insurance and usual Council conditions

Email re Town and Parish Council communications team – this was noted by Council

Flamborough Pre-school for permission to use village green on 23 June for annual dog show - permission was granted subject to insurance and usual Council conditions

Email from Inspector Cocker stating he could attend on 13 May. _ This was agreed by Council

Letter from planning regarding changes to planning enforcement – this was noted by Council

Email from Richard Sellick – this was noted by Council

177/18

To consider Planning Applications as listed below.

19/00328/PLF

Proposal: Erection of a Sea Watching Observatory with access ramp (Retrospective application to retain as built)

Location: Sea Watching Observatory Flamborough Head Lighthouse Road
Flamborough
East Riding Of Yorkshire YO15 1AR
Applicant: Flamborough Bird Observatory Trust
Application type: Full Planning Permission

This was discussed by Council and while Councillors had sympathy with the group they noted that if a retrospective application was agreed this could set a precedent for other developers.

The Council objected to the application on the grounds that this building had previously received planning permission. There were several conditions attached to this permission which the applicants had not fulfilled. Rather than working to those conditions the applicants had built a structure which was not allowed and were asking for retrospective planning permission.

If retrospective planning permission was granted the Council believed this could set a dangerous precedent for other developers in the area who do not wish to comply with all of the conditions imposed on them. These developers could ignore the conditions and apply for retrospective permission citing this case as an example to add weight to their argument that planning permission should be given.

19/00407/PLF

Proposal: Erection of a dwelling
Location: Land East Of 33A Tower Street Flamborough East Riding Of Yorkshire YO15 1PD
Applicant: Mr Jonathan Bayes
Application type: Full Planning Permission

There were no objections.

19/00466/OUT

Proposal: Outline - Residential Development (All Matters Reserved)
Location: Land West Of Grangeholme High Street Flamborough East Riding Of Yorkshire YO15 1JX
Applicant: Mr & Mrs A Hall
Application type: Outline Planning Permission

There were no objections.

The following Planning application granted by ERYC was noted by the Council.

18/04014/PLF

Proposal: Alterations and extensions including erection of two storey extension to front with Juliet balconies, single storey extension to rear following removal of existing conservatory and construction of raised terrace to front

Location: Maitlands Butlers Lane Flamborough East Riding Of Yorkshire YO15 1PJ

Applicant: Mr Atkinson

178/18

Accounts

To approve payment of accounts to 27 Feb 2019

The following accounts were approved by Council. Cllr Grainger declared an interest in this item and abstained from voting.

maintenance		Environmental improvements	A Grainger	12.00	0.00	12.00
water	2993	toilet maintenance	Yorkshire Water	65.86	0.00	65.86
water	2994	water supply	Yorkshire Water	10.61	0.00	10.61
office consumables		stationery	Viking	32.37	6.47	38.84
tel/broadband rental		Expenses	staff	27.50	0.00	27.50
wages		salary	staff	254.06	0.00	254.06
wages		salary	staff	973.57	0.00	973.57
HMRC		salary	HMRC	150.26	0.00	150.26
mileage		salary	staff	20.00	0.00	20.00
electricity		Electricity	Haven	15.87	0.79	16.66
tel/broadband rental		mobile phone	EE T Mobile	13.86	2.77	16.63
maintenance	2996	Environmental improvements	Major Joinery	1,440.00	288.00	1,728.00
Clerk	2997	training	SLCC	250.00	0.00	250.00
Hall hire	2998	Hire for interviews	Flamborough Methodist Church	51.00	0.00	51.00
TOTAL				3,316.96	298.03	3,614.99

The note budget monitoring report to 27 Feb 2019 was noted by the Council.

179/18

Allotments:

Council were informed that £2187.50 had been received from tenants in rents for the allotments for the year from 1 November 2018 – 31 October 2019. The rents charged was £35 for a full plot and £17.50 for a half plot. There were currently 15.5 plots that were vacant. This was noted by the Council.

Council were informed that a request had been received from a resident to rent plot 10 on the allotments. No rent had been received for this plot this year so the previous tenancy had been revoked. Council considered this request and agreed to rent it to the new tenant with the conditions of the tenancy agreement.

180/18

To consider revised policy on Standards in Public life.

Council noted the new policy proposed by Government.

181/18 To consider policy on requests for new seating – this was deferred until the new Council is formed after May.

182/18 To agree Cllr Crossland and Cllr Sexton remain as the Council's representatives on Flamborough Relief in Need charity until May 2019.

This was agreed by Council.

183/18 Agree to advertise for new tenders for Small works contractor and agree specification.

Council considered the specification provided by the Clerk. Cllr Crossland asked that it be amended so that the contract was initially for one year rather than three with the option to extend it by a further three years.

This was agreed by Council.

RESOLVED – Clerk to advertise for tenders on Council notice board and website using amended specification agreed by Council.

184/18 To agree a donation for grass cutting at St Oswald's church

Council noted that St Oswald's had asked again for a donation to the grass cutting. Previously the Council had donated £500 for grass cutting and this amount was available in the budget as the Council had committed this amount for St Oswald's.

Cllr Couzens proposed the Council donate £500 to St Oswald's for grass cutting and this was agreed by the Council.

RESOLVED Council to donate £500 to St Oswald's for grass cutting.

185/18 To agree payment of holiday pay and lieu time for outgoing Clerk

Council were informed that the Clerk is currently contracted to work 69 hours 20 mins per calendar month.

The outgoing Clerk has accumulated over 87 hours in lieu time and holidays not taken. (This does not include the hours for sick leave in August which were not added to the timesheet.)

Hours worked (not including sick leave)

Hours contracted for per month	69 hours 20 mins
Hours worked until 28 February 2019	60 hours
Previous hours in lieu	56 hours
Hours in lieu accumulated	46 hours 40 mins
Holiday hours left from 2018-2019	40.43 hours
Total hours accumulated not including sick leave	87.23 hours

Asked for payment of her final total for lieu hours at the end of March which could be more or less than the current amount. This was agreed by Council.

186/18 To agree to publication of March newsletter.

This was agreed by Council.

187/18 The meeting closed at 8.50 pm

Signed as a true and correct record by Chairman

Date _____