

## FLAMBOROUGH PARISH COUNCIL

### MINUTES OF A MEETING OF THE PARISH COUNCIL ON 4 NOVEMBER 2019 At 7.30 PM, WI HALL, FLAMBOROUGH

**Present:** Councillors J Crossland (in the Chair), S Crossland, F Holt, D Major, V Leppington, A Hanson, C Taylor, T Traves, Ward Councillor C Matthews  
Clerk, Ruth Lilley, recorded the minutes

6 members of the public

**138/19 To receive apologies for absence:**

Apologies were received from Councillor Sexton and Ward Councillors Matthews and Chadwick

**139/19 Code of Conduct:**

**(a) To record Declarations of Pecuniary/non-Pecuniary Interests by any member of the Council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared:**

There were no declarations of interest

**(b) To note dispensations given to any member of the Council in respect of agenda items below:**

There were no dispensations

**140/19 Public Participation Session**

Nothing was raised

**141/19 To approve minutes of Parish Council meeting on 14 October 2019 (attached)**

Councillor Taylor requested that it was noted that she had commented on agenda item 22, minute 137/19 and had had concerns about it.

**RESOLVED:** that the minutes of the Parish Council meeting on 14 October 2019 be approved and signed as a true and correct record.

**142/19 Clerk's Report (attached)**

Budget

The draft budget would be considered at the December Parish Council meeting and Councillors were requested to consider any items of expenditure for the next financial year

### Public meeting

Councillors noted the Public Meeting on Wednesday 6 November at 7.00pm in the Village Hall.

### Pest control

The ERYC Pest Control Officer had contacted the Clerk to advise that he had visited the area affected by rats. He has also met with Haven Holidays to advise on preventative measures.

### Planning application - Lighthouse Caravan Park/Flower of May

The Clerk had been advised that the applicants had issued a response to the objections received to the proposed plans and that these would be available on the ERYC website for viewing and/or further response on Wednesday 6 November, with comments to be received by 28 November. The Planning Committee would consider on 5 December.

**RESOLVED:** a further Parish Council meeting is to be held on Monday 11 November to consider a response.

### Further circulation of Clerk's Report

It was agreed that the Report could be circulated to Ward Councillors

## **143/19 Questions/Reports from Councillors and Committee Representatives**

Concerns were raised regarding travellers and damage caused by them at the Bridlington Links Golf Course. It was thought that access to the Memorial Playing Field should be made more secure to prevent access and potential damage. Clerk to contact Trustees to request that they discuss.

A street light was not working on Chapel Street

It was noted that further works were being carried out by Yorkshire Water.

## **144/19 To note and consider correspondence**

- **Humberside Police** – Bridlington area update for September 2019 (forwarded)
- **ERYC Planning Enforcement** – concerns re mud on road near Hartendale Farm House(attached)
- **St Oswald's Church** - notice of application for closure of Tower Street for Remembrance Sunday, 10 November 10.45-11.45 am
- **Flamborough Primary School** –Memorial Service on Monday 11 November (emailed)
- **ERYC** – re Positive Activity Grant for youth projects (forwarded)
- **Humber & Wolds Rural Action** – National Data Strategy Consultation (forwarded)
- **ERYC Cabinet** – newsletter October 2019 (forwarded)

The correspondence was noted. Councillors J Crossland, S Crossland, Hanson, Holt and Leppington would attend the Memorial Service; Clerk to RSVP.

**145/19 To consider Planning Applications as listed below:**

**19/03449/PLF** – Erection of single storey extension to rear  
19 Stottlebink, Flamborough  
For Mr & Mrs Markwell  
Application type - Full Planning Permission

**RESOLVED:** that the Council has no objections to the application.

**To note Planning Applications Granted Permission by ERYC:**

**19/02771/PLF**

**Proposal:** Erection of a building for use as a reception, shop, office and store and for storage of park maintenance equipment

**Location:** Daneswood Caravan Park, Bridlington Road, Flamborough  
YO15 1AA

**Applicant:** Mr Jonathan Hill

**146/19 To adopt the revised ERYC Code of Conduct (attached) and to note that training for Parish Councillors and Clerks will be held in early 2020**

**RESOLVED:** that the revised ERYC Code of Conduct be adopted

**147/19 To consider request from James Richards Circus for non-animal circus on Village Green in September 2020 (attached)**

**RESOLVED:** that James Richards Circus be given permission to use the Village Green on condition that it be put back as found. The Council requested that a specific date be given as soon as possible.

**148/19 To note public meeting in Village Hall at 7.00pm on Wednesday 6 November and agree Councillors to meet with ERYC regarding issues raised by road users and residents**

The meeting was noted; Councillors J Crossland, Taylor and Leppington will meet with ERYC representatives regarding issues raised.

**149/19 To address the following items relating to the allotments:**

- To receive verbal report re annual rent collection

The Clerk reported that she and Councillor Taylor had collected £1750 in allotment rents on Saturday 2 November. Approximately £400 was still outstanding and would be followed up; vacant allotments will be reported to the Parish Council when rent collection is complete.

- To consider request from tenant to erect coop and keep ducks

**RESOLVED:** the request be approved

- To agree action re dead hawthorn bushes and felling or pollarding of 2 sycamore trees overhanging bushes

Councillor J Crossland had inspected the area; he would investigate the erection of a temporary fence and replacement hawthorns should be planted.

**RESOLVED:** that the overhanging trees be felled

- To consider request from tenant to halve the full plot currently held by them

**RESOLVED:** that plot 69 be halved

**150/19 Accounts:**

**(a) To approve schedule of accounts for payment for October**

**RESOLVED:** the schedule of accounts for payment was accepted

INVOICES DUE FOR PAYMENT - MEETING 4 NOVEMBER							
INV DATE	SUPPLIER	DESCRIPTION	PAYMENT REF	NET	VAT	TOTAL	
03/09/2019	A Grainger	Repairs to public toilets	Chq 103034	242.00		242.00	
03/09/2019	A Grainger	Retainer for insurance	Chq 103034	125.00		125.00	
10/09/2019	Haven Power	Supply to public toilets	DD	17.67	0.89	18.56	
03/09/2019	Haven Power	Supply to kiosk	DD	63.05	3.15	66.20	
17/10/2019	ERNLLCA	Conference 15 Nov	Chq 103037	90.00	18.00	108.00	
30/10/2019	Clerks expenses	Stationery, wreaths for Rem Day, mileage	Chq 103038	115.92	4.73	120.65	
30/10/2019	Salaries	Salary x 2 staff	Chq 103035, 103036	1034.11		1034.11	
30/10/2019	HMRC	NIC and PAYE	Chq 103039	340.67		340.67	
30/10/2019	Clerks allowance	Home working allowance	Chq 103036	19.50		19.50	
29/09/2019	EE	Phone	DD	14.23	2.85	17.08	
24/10/2019	ERYC	SLA for street lights April 2019 - March 2020	Chq 103040	9034.92	1806.98	10841.90	
				<b>11907.07</b>	<b>1836.60</b>	<b>12933.67</b>	
	£21250 precept received 27/9/19						

**(b) To approve bank reconciliations and budget monitors (attached)**

The bank reconciliation to 30 September was approved.

The budget monitor to 30 September was approved.

**151/19 To approve attendance of Clerk on ERNLLCA Clerk Induction training course on 19 November 2019 £35+VAT:**

**RESOLVED:** that the Clerk will attend the induction training

**152/19 To agree a meeting of the Emergency Planning Committee with ERYC representative and costs arising for hire of hall**

**RESOLVED:** that the Clerk and Councillors Hanson, Traves, Leppington, S Crossland and Holt, as the Emergency Planning Committee, should meet with

EYRC to finalise the Emergency Plan for Flamborough and that a room be hired for this purpose. The finalised plan will be submitted for approval by the Parish Council and circulated to Ward Councillors

**153/19 To approve expenditure of £254.73 + VAT for checking and fitting festive lighting**

**RESOLVED:** that this expenditure be approved

**154/19 To review and agree specification for Grounds Maintenance Contract which expires on 31 December 2019 (attached) and to approve advertising for quotations**

It was agreed that the contract and specification be discussed at the meeting on 11 November as this would allow more time for preparation and discussion.

**155/19 To approve use of Village Green for Flamborough Fire Festival on New Year's Eve (attached)**

**RESOLVED:** that approval be given for use of the Village Green for Flamborough Fire Festival.

The meeting closed at 8.20 pm