

**FLAMBOROUGH PARISH COUNCIL**

**MINUTES OF A MEETING OF THE PERSONNEL COMMITTEE  
ON 1<sup>ST</sup> JULY 2019  
At 8.45 PM, WI HALL, FLAMBOROUGH**

**Present:** Councillors J Crossland, A Hanson, F Holt, V Leppington, D Major, C Taylor, T Traves.  
Libby Woodhouse recorded the Minutes

**75/19 To elect a Chairman for 2019/2020:**

**Resolved:** To elect Councillor C Taylor as Chairman.

**76/19 To receive apologies for absence:**

There were no apologies for absence.

**77/19 Code of Conduct:**

**(a) To record Declarations of Pecuniary/non-Pecuniary Interests by any member of the Council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared:**

There were no declarations of interest.

**(b) To note dispensations given to any member of the Council in respect of agenda items below:**

There were no dispensations.

**78/19 To exclude the press and the public from the meeting on the grounds of the confidential nature of personnel business to be transacted (Public Bodies Admission to Meetings Act 1960):**

**Resolved:** to exclude the press and the public from the meeting on the grounds of the confidential nature of the business to be transacted.

**79/80 To Shortlist applicants for interview for the post of Clerk/RFO to the Council:**

There were ten applicants. Shortlisting took place by the Council.

**Resolved:** That the Council will interview five applicants.

**80/19 To approve interview dates and interview questions:**

**Resolved:** That interviews will take place on Friday 12<sup>th</sup> July 2019 between 2 pm and 6 pm at the Methodist Chapel, Flamborough. Interview questions were approved based on ERNLLCA advice.

**81/19 To approve the Contract of Employment:**

**Resolved:** to approve the Contract of Employment based on the NALC Model contract

Signed ..... Date .....  
Chairman, Flamborough Parish Council

Meeting closed at 10 pm